



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, September 17, 2018
Meeting Time: 7:00pm

Call to Order: Meeting began at 7:05pm

Roll Call:

Representatives Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Casandra Lanton, Sue Medbery, Tim Paiva, Suzanne Petersen (citizen volunteer), Zachary Schmidt

City Personnel Present: Mick Arsenault, Gary Bannon, Kelsey Boese, Matt Keane

Approval of Agenda: Tim Paiva made a motion to approve the agenda as presented. Jess Bonello seconded. Agenda was approved unanimously.

Approval of Minutes from July 16, 2018:

Tim Pavia made a motion to approve the minutes as presented. Pat Campbell seconded. Minutes were approved unanimously.

Citizens Forum: NA

Reports

Gary:

- Gary mentioned that Dolly More, 20-year employee who staffed the Indoor Pool front desk weekday mornings, retired on August 16th and was feted with a reception at the Indoor Pool to allow for staff and patrons to recognize her for the many faithful years of service to the pool patrons and community which we are all very grateful for.
- He also mentioned the summer to fall transition that is underway with the wrap up of the Jenny Thompson Pool operation and fall program planning that is underway
- He spoke about the submittal of the CIP for the next 6 year period and how it still includes the change out of the Indoor Pool garage doors to a glazed storefront design and work on the Pool Deck and restrooms.

Mick and Kelsey:

- Summer went well. The outdoor pool is being readied for winter.
- Staffing: we are still short-staffed, with only 5 guards covering the full 7 day week and Kelsey and Mick filling in. We need at least two more people to teach lessons. Hourly wage is in line with other local pools. Gary is looking into offering incentives, such as paid training, if life guard applicants agree to stay on for a minimum duration. (Certification for 32 hours is around \$350.) A suggestion was made to post help wanted signs at the pool.
- In a meeting with State Inspectors involved with LWCF grant project inspections, noted that Dover outlasted most other pools in the state for summer schedule. Most closed early due to lack of available staff. Dover survived by adjusting pool hours and maximizing available staff.



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- Fall Lesson sign-ups were last week. Only one session could be offered due to staffing issue. There was a noticeable drop in non-resident interest, which was attributed to the cost being double that of resident rates. A non-resident, while signing up, mentioned that our costs were now higher than the Works Fitness Center and the only reason they signed up with us was that the location worked better for their schedule.
- Desk attendant position could be altered to require CPR and First Aid certification; this could relieve the need to have two lifeguards on-duty at all times.

Long-Range Planning:

- Gary has one estimate of +/- \$14,000 to replace the outdoor pool shed. He needs to get at least one more estimate and then make a proposal to the Purchasing Agent on how to proceed.
- A request was made to add lighting for the outdoor pool to the next CIP. Gary will investigate.

Finance and Budget:

The new fiscal year began on July 1. The pools are on budget so far.

Old Business

Whale's Tail Update:

Cost estimates for installation are still pending. Current estimates are \$40,000 to complete, which is a bit more than originally thought. Work will entail cutting a hole in the roof, attaching steel framing to the building, attaching the tail and reroofing.

The question was raised if installation on the roof the only option and is it worth it? The tail itself has been paid for. Other site options are available, but the donor is trying to raise money for roof-top installation.

Pool Wall Mural Status:

Gary has seen the completed mural. The ocean looks like ocean and the continents are continent-like. The hands denoting countries of origin are very bright and really pop. It looks better than the first rendering depicted. The artist is trying to create brackets for each piece to facilitate installation on the wall. The arts commission is trying to raise more money to meet expenses.

New Business

Playground Sail Project:

Workers are installing Sonotubes to support the shade canopies. Gary has selected the colors. The sails will go up temporarily for sizing and then be taken down for the winter.



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Heating System Status:

The cost has gone up by 40% from the 2016/2017 estimate (\$240,000 originally, now \$390,000). The city has asked Siemens to do the project in phases and in conjunction with the library project to maximize cost savings. The topic will go before the city council soon. Replacement of the heating system is still a possibility for this fall. If this happens, the pool community should expect minor impact, with a maximum impact of pool closure for a day or two. If the pool remains open during the replacement, Gary was asked to ensure that workers are properly vetted as safe to be in contact with children.

Other Business:

The next meeting will be November 19.

Revenue from the parking meters has resulted in a net gain of \$7000 to the Henry Law Park fund at the end of FY18. The cost to purchase the meters was covered last year.

A suggestion was offered for a centrifuge for the locker rooms. These cost about \$1500 each plus installation. Maintenance issues are many.

Apple Harvest Day will be October 6. The recreation department will have a booth on Henry Law Avenue along with other city booths.

Adjournment:

Tim made a motion to adjourn. Jess seconded. Meeting was adjourned at 8:00.