



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Ground Floor Training Room
Meeting Date: Thursday, November 1, 2018
Meeting Time: 4:00 PM

Members Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Phil Rinaldi, Peg Purcell

Members Not Present: Tim Dargan (Chair), Periklis Karoutas, Guy Eaton

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Acting Chair called the meeting to order at 4:05 PM.

The Acting Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the October 4, 2018 Public Meeting Minutes.

Motion: P.Rinaldi made a motion to approve the October 4, 2018 Board meeting Minutes. Seconded by M.Sylvia.
Vote: U/A.

The Acting Chair decided to hold off on the non-public session.

3. New Business:

- **Peer Review Update: M. Olivier**

Board Members discussed the Peer Review Process.

Motion: P.Rinaldi made a motion to table the Peer Review process. Seconded by M.Sylvia. **Vote:** U/A.

- **Age-Friendly Project Report: M. Olivier**

M.Olivier went over the experience he has had with department heads. He stated it would be a year-long project due to the time it takes to conduct all the interviews.

Mike Joyal entered the meeting at 4:10 pm.

4. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Ground Floor Training Room
Meeting Date: Thursday, November 1, 2018
Meeting Time: 4:00 PM

extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: P.Rinaldi made a motion to enter non-public session. Seconded by M.Sylvia. Roll call vote: U/A.

5. Return to Public Session:

The Acting Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.

Motion: M.Sylvia made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

M.Sylvia left the meeting at 5:35 PM.

6. New Business-Continued:

• Downtown Merchants Report: R. Weston

D.Barufaldi and R.Weston gave an update of the downtown merchants.

• Rezoning Coalition: S. Johnson

Recommendations will be made to the Planning Board in the near future.

• BizEdConnect: P. Karoutas

Board members discussed ways to reinvigorate the BIZED Connect Program, and have been working in conjunction with the Somersworth CTC Program.

• Waterfront Update: P. Purcell

CWDAC did not have a meeting this month. Severino will continue blasting on November 5th. A meeting is scheduled with Cathartes for November 6th.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Ground Floor Training Room
Meeting Date: Thursday, November 1, 2018
Meeting Time: 4:00 PM

• **GBCC Workforce Training: S. Haddadin**

An update will be available next month.

• **EPH: S Haddadin, M. Sylvia, S. Johnson**

There will be more to report at the next meeting.

• **Director's Project Comments: D. Barufaldi**

The Director discussed the upcoming Planning Board meeting and the need for the request for additional CIP money.

An update was given on the state of the economic environment in the region. Board members continued to discuss economic challenges.

7. Financial Report: October 31, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: P.Rinaldi made a motion to accept the October 31, 2018 Financial Report. Seconded by M.Olivier. Vote: U/A.

8. Manager's Report: Economic Development Section: October 2018.

The manager's report is located in the packet for review.

9. Board Member Comments/Questions:

10. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:50 PM. Seconded by M.Olivier. Vote: U/A.