



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, November 27, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, November 27, 2018 at 4:33 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Dennis Shanahan, and Mark Geuther. Sarah Greenshields arrived at 4:35 p.m. and Matt Severson was excused. Also present were Superintendent Bill Harbron, PC Construction Representatives Garret Bertolini and Ellen Brooks, HMFH representatives Tina Stanislaski and Alan Pemstein, Fire Chief Eric Hagman, C & W Representative Mike Brooks, Business Administrator Libby Simmons, DHS Principal Peter Driscoll, CTC Director Lisa Danley.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM NOVEMBER 13, 2018:** Amanda Russell moved, Dennis Shanahan seconded to approve the minutes of the November 13 meeting as presented. An oral **VOTE PASSED 4/0.**
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Dennis Shanahan seconded to pay manifest CIPM#DHSCTC197 in the amount of \$2,849.00 to Collins Sports Medicine for Seat Tilt Taping Station and other miscellaneous items. Shipping included in this manifest will cover all deliveries. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Dennis Shanahan seconded to pay manifest CIPM#DHSCTC199 in the amount of \$38,039.10 to HMFH Architects for professional services through October 31, 2018. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC200 in the amount of \$6,486.86 to RMS Electric, LLC to connect crash bar circuits to auto lift motors in the auto shop and for removal of existing explosion proof outlet and disconnection of mixing station in the old high school. Also, to run conduit/wires to new mixing room and wash bay and installation of explosion proof covers and GFI outlets. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve the Airgas, USA, LLC quote for a Downflex 200-M Weld fume Downdraft Table in the welding area of CTC. Ms. Danley summarized the purpose of the table stating that it was for ventilation and would help with visibility. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve FF&E items remaining requested by Mr. Driscoll not to exceed \$70,000 for classroom and other furniture needs. There is currently \$238,000 remaining in the FF & E budget. A roll call **VOTE PASSED 5/0.**
- V. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report noting the remaining contingency amount. There was discussion on expansion joints with a cost of approximately



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\$160,000-\$170,000, that were first discussed in 2017. This will most likely be a change order and is currently in review.

Mark Geuther moved, Sarah Greenshields seconded to place \$150,000 as a placeholder from owner's contingency to placeholder for PC pending items. An oral **VOTE PASSED 4/1 (Russell opposed).**

The committee discussed moving \$15,000 for specialized acoustical engineering to the contingency fund.

Ms. Danley will keep the JBC updated on the Round Pen.

VI. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:

Change Order 190142 for a credit of \$54,868 will be discussed at a later meeting after more information is received. This is relating to fume hoods in science classes.

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190178 RFI 567-Exposed Columns and Wind Bracing in the amount of \$596.00. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190212.1-PR-031R2 Teacher Planning Revisions in the amount of \$1,850.00. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190249 RFI 735-Fume Hood Openings in the amount of \$6,252.00. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190255 Alumni Drive Utility Ledge Removal in the amount of \$1,085.00. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190258 LRC Fixture Modifications in the amount of \$700.00. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190270R2 PR-042 Intercom Call Switch in the amount of \$31,863.00. A roll call **VOTE PASSED 5/0.** This will take care of the communication issue and will eliminate the phone rental costs.

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190293 PR-046 C0-2.3 Operation in the amount of \$2,266.00. A roll call **VOTE PASSED 5/0.**

Change Order 190299 will be held for a meeting at a later date.

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190326 ASBRFI-012 Drainage Revisions in the amount of \$3,541.00. A roll call **VOTE PASSED 5/0.**



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Mr. Carrier discussed a conversation with a citizen who is a neighbor to Dover High School regarding drainage. Mr. Brooks has discussed this with the city. Mr. Carrier requested a copy of the Novis report.

- VII. COMPLETION PLAN:** Mr. Bertolini stated that are making strives and the plan was updated today and reviewed at the meeting held earlier in the day. He added that the weather has not been cooperating and has made additional progress difficult. Inspection on dust collection is occurring soon. Other inspections are in the process of being scheduled and will most likely take a few weeks according to Chief Hagman. Mr. Bertolini will provide the updated completion plan. He is hoping that servicing will be completed within the next few weeks.
- VIII. IRN CONCLUSION REPORT:** Mr. Carrier requested that the information be shared with Foster's so that a story may be written on the program. Dr. Harbron added that he would share with the person who will add to Facebook.
- IX. CLERK OF THE WORKS REPORT/CONSTRUCTION UPDATE:** Mr. Bertolini stated that they are working down the list, beginning with CTC. There is approximately 4-5 weeks of abatement remaining at the old high school with demolition occurring after that, concluding in April. There have been no surprises regarding the abatement. Lighting in the new high school will be set by Thursday.
- Ms. Stanislaski stated they are working on the ice machine area.
- Ms. Russell asked about the entrance area. Mr. Bertolini stated that it would be paved next week. Mr. Driscoll noted that it will look different after all of the work has been completed.
- Mr. Driscoll confirmed that the gym floor is ready for basketball season.
- Ms. Russell asked if the office door handle is still hot, to which it was determined that it still is with a cause unknown.
- Commissioning is ongoing.
- X. MATTERS OF INTEREST:** There will not be a meeting on December 24th. The schedule will most likely continue as planned with the meeting after the holidays to be held on January 8, 2019. If an additional December meeting is needed, it will be discussed and scheduled at the December 11 meeting.
- XI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next meeting is scheduled for Tuesday, December 11 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center. Construction Update, Manifests, change orders will be on the agenda.
- XII. ADJOURNMENT:** Sarah Greenshields moved, Amanda Russell seconded to adjourn the meeting at 5:48 pm. An oral **VOTE PASSED 5/0.**