

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, October 16, 2018</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820	Meeting Date:	Tuesday, October 16, 2018	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley, Joseph DiGregorio (arrived at 8:40 a.m.), Anthony McManus, Thomas Massingham, and Dennis Ciotti (City Council designee)

Members Absent: Periklis Karoutas and George Maglaras (Vice Chairman)

Others Present: Christopher Parker (Assistant City Manager), Dan Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of September meeting minutes

Commissioner Buckley made a motion to approve the minutes from the Sept. 18, 2018 Parking Commission meeting. Motion seconded by Commissioner Massingham. **Approved 4-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Parker updated the Commission on several of the land development projects throughout the downtown area. Economic Development Director Dan Barufaldi also presented updates on the current business climate for downtown, and the city exploring the federal government's Enterprise Zone funding program.

B) Parking Activity & Budget – William Simons

Parking Manager Simons presented monthly and year-to-date financial numbers for revenue and expenses. He updated the Commission on parking permits for Henry Law Avenue and Main Street being sold out. He also brought to the Commission's attention about potential impact on weekend on-street parking as residential units open in One Washington Street. The Commission also discussed the potential of expanding the parking meter zone north on Central Avenue.



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C) EV Station Funding

Parking Manager Simons updated the Commission regarding funds the state has received from the Volkswagen settlement. The state has indicated those funds will be used toward replacing aging vehicles. Potential use of those funds for electric vehicle charging stations is probably a year away.

NEW BUSINESS

A) 15-Minute Spaces – Transportation Center Lot: Christopher Parker

Assistant City Manager Parker requested the creation of six 15-minute parking spots in the Transportation Center Lot for the pick-up and drop-off of train passengers. These spots would be located west of the depot building.

Commissioner McManus moved that the Commission recommend the City Council create the six 15-minute parking spaces west of the depot in the Transportation Center Lot. Seconded by Commissioner Buckley. **Roll Call Vote—Approved 3-2: Buckley – yes; McManus – yes; DiGregorio – yes; Massingham – no; Reynolds – no;**

B) Parking Permit: Belknap Lot, School Street and St. John Street

The Commission, by consensus, supported the following recommendations brought forward by the parking manager: Eliminate the sale of business permits in the Belknap lot; add a business permit option to School Street; add business and resident permit options to St. John Street.

C) Overnight Meter Hours – Parking Garage

Parking Manager Simons presented the idea of changing the meters software to accommodate those who want to park for 24 hours or more. The Commission directed staff to come up with recommendations on how to accommodate for the dual meter use of daily and overnight metered parking in the garage.

ADJOURN

Commissioner McManus moved to adjourn the meeting. Seconded by Commissioner DiGregorio.
Approved 5-0

Meeting Adjourned at 9:25 a.m.