



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 3, 2019**
Meeting Time: **4:00pm**

1. **CALL TO ORDER--** The January meeting was called to order at 4:03 by Michael Egan. Attending were Susan Story Galt, Dorothy Wagner, Deborah Thibodeaux, Denise LaFrance, and Cathleen Beaudoin. Carol Boc was unable to attend. Ann Schultz came in late.
2. **MINUTES---DECEMBER 6, 2018 --** Minutes of the December meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)--** The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE--** None to report.
5. **OLD BUSINESS**
 - A. Library air conditioning: The work on the installation of air conditioning has not begun.
 - B. Space Planning contract---Stibler Associates: At the next meeting with Stibler Associates they will present test fits—proposals of what can be done within our space confines.
 - C. Staff Development Day---Dec. 7: During the Staff Development day staff were interviewed by Stibler Associates about our needs and wants for the building. The staff also took part in fire extinguisher training, team building exercises, and database training.
 - D. Rotary donation: The Library was presented with a check for \$25,000 by the Dover Rotary for renovations to the Children's Room. New shelving has been ordered and will take 10 -12 weeks to arrive.
 - E. FY'20 Budget: The Library portion of the FY'20 Budget has been submitted to the City Manager. New items requested include Thursday evening hours, upgrading a Library Assistant to a Librarian I, a media book drop, and mobile panic buttons.
6. **NEW BUSINESS**
 - A. Family Place workshops: A series of 5 Family Places events will be starting in January.
 - B. Creative Bug database: The Library will soon have access to the Creative Bug database which provides lessons, instructions, and videos on a multitude of crafting topics.
 - C. Strategic Plan updates: Updates of our Strategic Plan will be completed by March.
 - D. Friends of the Library updates: The Friends of the Library will be looking for a new Treasurer and possibly a new Chair.



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UPCOMING PROGRAMS

Jan. 1: Closed for New Year's
Jan. 3: Morning Book Group: "Without a Map" by Meredith Hall, 10am
Jan. 5, 12, 19, 26: Lego Saturdays all day in Children's Room
Jan. 5, 19, 26: Saturday matinees (Smallfoot; A-X-L; Teen Titans Go! To the Movies), 2pm
Jan. 5, 12, 19, 26: Family Place Workshops, 11am
Jan. 6, 13: Sunday matinees (Shall We Dance?; Guns of Navarone;), 2pm
Jan. 6: Discussion group (reading & listening skills), 2pm
Jan. 7: Powerpoint Basics, 6:30pm
Jan. 8: Friends of the Library meeting, 6:30pm
Jan. 9: "Creativity Corner", 6:30pm
Jan. 9: 2nd Weds. Movie: "White Boy Rick", 6:30pm
Jan. 11 & 25: Adult with Toddler Yoga, 11am
Jan. 12: Create with Courtney (greeting cards), 2pm
Jan. 12: STEM Saturday---Balloon-powered Cars, 2pm
Jan. 13--19: Creation Station Foam Cup Snowman
Jan. 14: Handling Stress in Your Life, Dr. Chris Girdis, 7pm
Jan. 14: Knitting group, 6pm
Jan. 14: Teen Advisory Board, 6pm
Jan. 14: Advanced Powerpoint, 6:30pm
Jan. 15: Friends program: Dan Szczesny "the White Mountain", 7pm
Jan. 16: Game Night, 6pm
Jan. 19: Paws for Reading 10am
Jan. 20: "Cruising NH History" Michael Bruno, 2pm
Jan. 21: Closed for Martin Luther King Jr. Holiday
Jan. 23: Introduction to Word, 6:30pm
Jan. 23: Mamma Mia Sing-a-long, 6:30pm
Jan. 24: Chess for Kids, 3:30pm
Jan. 28: Evening Book Group: "The Sound of a Wild Snail Eating" by Elisabeth Tova Bailey
6:30pm
Jan. 27---Feb. 2: Creation Station Paper Plate Polar Bear
Jan. 29: Using Apple products, Ryan Quigley, 3pm
Jan. 30: "Get Lit" @ Sonny's Tavern, "Flat Broke with Two Goats", Jennifer McGaha, 6:30pm
Jan. 30: Building Cat Castles, 6:30pm

7. ITEMS OF CONCERN: None

8. ADJOURNMENT: The meeting was adjourned at 4:40pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, FEBRUARY 7, 2019 @ 4:00PM