



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, December 6, 2018
Meeting Time: 4:00 PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier, Sam Haddadin, Matt Sylvia, Phil Rinaldi, Peg Purcell, Periklis Karoutas

Members Not Present: Guy Eaton

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Guest: Doug Dede

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:00 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the November 1, 2018 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the November 1, 2018 Board meeting Minutes. Seconded by S.Johnson. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: P.Karoutas made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



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Motion: P.Karoutas made a motion to seal the non-public meeting minutes. Seconded by P.Rinaldi. Vote: U/A.

D.Dede entered the meeting at 4:53 PM.

5. New Business:

- Age-Friendly Project Report: M. Olivier

M.Olivier gave an update of his progress of the Age-Friendly Project. The project is in the early stages, and will be a twelve to eighteen month endeavor. Board members discussed other communities and how they are managing the process.

- Downtown Merchants Report: R. Weston

R.Weston gave an update of the downtown merchants.

- Rezoning Coalition: S. Johnson

A rezoning meeting is scheduled for next Tuesday; an update will be given at the January DBIDA meeting.

- BizEdConnect: P. Karoutas

Connections have been made to the Dover CTC, Peter Paul School of Business at UNH, and SNHU. Discussion ensued about partnering businesses with apprentices and skilled employees.

- Waterfront Update: P. Purcell

P.Purcell gave an update on the Waterfront Development Project and modifications made to the project. Discussion ensued regarding term sheets.

- Healthcare: M. Olivier, G. Eaton

M.Olivier is working on trying to schedule a meeting with healthcare specialists to discuss the local healthcare industry. A plan for moving forward will be presented at the next meeting.

- EPII: S Haddadin, M. Sylvia, S. Johnson

Board members discussed EPII in non-public session.



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- ROI Report: M. Sylvia:

Board members discussed the proposed budget.

- Director's Project Comments: D. Barufaldi

Projects were reviewed in non-public session.

6. **Financial Report:** November 30, 2018 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Haddadin made a motion to accept the November 30, 2018 Financial Report. Seconded by P.Rinaldi.
Vote: U/A.

7. **Manager's Report:** Economic Development Section: November 2018.

The manager's report is located in the packet for review.

8. **Board Member Comments/Questions:**

Board members discussed the recent closure of Friendly's.

P.Rinaldi was recognized for ten years of service, and thanked for his participation on the DBIDA Board.

9. **ADJOURN:**

Motion: S.Haddadin made a motion to adjourn at 5:29 PM. Seconded by P.Karoutas. Vote: U/A.