



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Center
Meeting Date:	Tuesday, December 11, 2018
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, December 11, 2018 at 4:31 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields and Mark Geuther. Dennis Shanahan and Matt Severson were excused. Also present were Superintendent Bill Harbron, PC Construction Representatives Garret Bertolini and Ellen Brooks, HMFH representatives Tina Stanislaski and Alan Pemstein, Fire Chief Eric Hagman, C & W Representative Mike Brooks, Business Administrator Libby Simmons, DHS Principal Peter Driscoll, CTC Director Lisa Danley, City Attorney Anthony Blenkinsop, Asst City Manager Chris Parker, Community Services Director John Storer.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM NOVEMBER 27, 2018:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes of the November 27 meeting as presented. An oral **VOTE PASSED 4/0**.
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC201 in the amount of \$2,246.00 to Ockers Company for installation and engineering services for HPE Server. A roll call **VOTE PASSED 4/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC202 in the amount of \$200.00 to Optiv Security for custom consulting. A roll call **VOTE PASSED 4/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC203 in the amount of \$3,452.16 to Robert Half Technology for temporary technical assistance. A roll call **VOTE PASSED 4/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC204 in the amount of \$36,119.43 to HMFH Architects for professional services through November 30, 2018. A roll call **VOTE PASSED 4/0**.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC205 in the amount of \$38,330.00 to Eversource as a deposit for work associated with the interconnection to the Eversource EDS. A roll call **VOTE PASSED 4/0**. The total estimated cost is \$158,000 with \$25,000 paid by ReVision Energy for a total estimated cost of \$133,000.
- Ms. Greenshields reminded that \$100,000 was received from Eversource and used for technology. She added that this will help the high school in the long run. Energy will go back to the grid if it is not needed. This is not budgeted and will come out of contingency. Ms. Simmons reviewed the contingency fund, stating that there is \$332,328 remaining if the \$133,000 is taken for the solar



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work. There is also a placeholder of \$362,167 for PC items, including \$150,000 for joists and pending/rejected items. The total contingency with no changes is \$827,000.

Mr. Parker noted that the \$133,000 estimate is on the high end, so it could be left. Mr. Brooks reminded that committee that funds will be needed for the football turf field. Ms. Stanislaski added that there would be a change order coming at some point for a path that students can take from the building to the field.

Quotes for fencing was provided by PC Construction, which had been requested a few months ago. Mr. Carrier commented that the quotes would be reviewed and talk with Mr. Driscoll, Ms. Danley and Dr. Harbron about options. Mr. Driscoll stated that Mr. Storer had spoken with him about the possibility of using blocks from the dam. He added that he has mixed feelings. On one hand, he thinks the look would be good for the new school, but on the other hand it could provide easy access. This issue will be reviewed again later with work to be done in the spring. Mr. Carrier suggested the possibility of a sub-committee. Mr. Brooks is waiting for an estimate from AAA Fencing and he will provide to the JBC when it is available.

Amanda Russell moved, Sarah Greenshields seconded to approve the IT request of \$40,950.36 to CDW-Government, Staples, Inc, Jamf Software and Amazon. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve payment to Project Adventure in the amount of \$22,902.00 for additional elements of the course. A roll call **VOTE PASSED 4/0.** This will bring the climbing wall to the level of the structure at the old high school. Mr. Wotton will be supervising the process of installation.

V. COMMITTEE FINANCIAL REPORT: Ms. Simmons reviewed the contingency with the JBC.

VI. REVIEW AND APPROVE CHANGE ORDER PROPOSALS:

Amanda Russell moved, Sarah Greenshields seconded to approve owners change order 0020 in the amount of \$48,153.00. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve owners change order 190142 ASI-084 Fume Hood and Gas Changes for a credit in the amount of \$54,868.00. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190297 ASI-Relocate TVE and TVC Outlets in the amount of \$2,323.00. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 190330 RFI-804 Welding Exhaust Fan Switch in the amount of \$796.00. A roll call **VOTE PASSED 4/0.**



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Amanda Russell moved, Sarah Greenshields seconded to approve owners change order 190333 GFCI Breakers in Building Construction in the amount of \$1,489.00. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve change order 191018 ASI-ASB009 Remove Exit Signs in the amount of \$310.00. A roll call **VOTE PASSED 4/0.**

- VII. COMPLETION PLAN:** An updated summary was shared with the committee.
- VIII. CLERK OF THE WORKS REPORT/CONSTRUCTION UPDATE:** There was no update at this meeting.
- IX. MATTERS OF INTEREST:** Information on grass fields was shared with the committee.
- X. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** A brief meeting will be scheduled in the next week to approve a manifest for payment to PC Constructions. The next regular meeting is scheduled for Tuesday, January 8 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center. Construction Update, Manifests, change orders will be on the agenda.
- XI. ADJOURNMENT:** Sarah Greenshields moved, Amanda Russell seconded to adjourn the meeting at 5:16 pm. An oral **VOTE PASSED 4/0.**