

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820 Meeting Date: Tuesday, December 18, 2018 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chairman), Jack Buckley, Joseph DiGregorio, Anthony McManus, Thomas Massingham, Periklis Karoutas, and Dennis Ciotti (City Council designee)

Others Present: Christopher Parker (Assistant City Manager), Dan Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of October meeting minutes

Commissioner Buckley made a motion to approve the minutes from the Oct. 16, 2018 Parking Commission meeting. Motion seconded by Commissioner McManus. **Approved 7-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on several of the land development projects throughout the downtown area. Economic Development Director Dan Barufaldi also presented updates on the current business climate for downtown.

B) Parking Activity & Budget – William Simons

Parking Manager William Simons presented monthly and year-to-date financial numbers for revenue and expenses. He reported a 5.6 percent increase in parking meter transactions for November, and that revenue was 9 percent ahead of projections for FY19.

OLD BUSINESS

A) Discussion of Parking Regulations – Central Avenue – Bradley Commons

Assistant City Manager Christopher Parker reported that a meeting was held with the tenants of the Bradley Commons building on Central Avenue, and neighboring residents regarding the impact the new development was having on parking. The parties discussed the needs and came

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up with solutions that have resolved the situation. Parker recommended the city monitor the situation, but for now there was no need for new parking regulations in that area.

NEW BUSINESS

B) FY20 Budget and Fee Schedule

Parking Manager William Simons presented the proposed Fiscal Year 2020 parking budget and fee schedule. The Commission supported the addition of 16 weekly hours towards enforcement to implement additional coverage on Wed/Thurs/Fri afternoons.

In reviewing the current budget, Commissioner Buckley made a motion that the Commission ask the City Manager for an explanation regarding the \$25,000 budget item for a parking study. Commission McManus seconded the motion. **Approved 7-0**

Commissioner Buckley made a motion to recommend to the City Council the proposed fee schedule, which was seconded by Commissioner DiGregorio. **Approved 6-1 (Commissioner McManus dissenting)**

The Commission postponed a final recommendation on the budget pending financial figures needed from the Finance Department.

ADJOURN

Commissioner Maglaras moved to adjourn the meeting. Seconded by Commissioner Karoutas. **Approved 7-0**

Meeting Adjourned at 9:30 a.m.