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To Dover School District School Board:

I am submitting this letter to inform you that I need to make a change in the plans for the April 12 – 14th trip to New York City for the World Explorers group at Dover Middle School which has received preliminary approval. This morning when calling to make the reservations for the train, I was informed that the 30 seats that I was requesting were not available nor were there any other trains available for the day.

Having already secured the hotel rooms and the Museum passes for the trip based on the original itinerary I had to come up with an alternative plan for transportation. In my original package parents who are chaperoning for the trip were carpooling the students to the Amtrak train station in Westwood MA. The first time I did this trip in 2012 parents and students carpooled from Dover to Newark, NJ where the hotel is located. I decided to see if I could switch to this plan. I called the district office and spoke to Robin Lafleur to see if there was anything in a policy that might prohibit us from using this plan. After consulting with Robin I contacted the chaperones to determine if they were willing to carpool instead to New Jersey. The chaperones have agreed to carpool to and from New Jersey. They will each submit to the district a copy of their license and their car insurance.

I apologize for the need to expedite this request for this evening's meeting. I will be seeking final approval for the trip at the March School Board meeting.

Thank you for taking time to consider this change,

Fran Meffen
World Explorers Advisor
7th grade school Counselor
STEAM Academy Director

Dover School District's Mission:
Strengthening our Community by Educating Every Child, Every Day!