



CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: Tuesday September 18, 2018
Meeting Time: 7:00 pm

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	9/18/18	7/17/18	4/17/18	12/12/17	10/18/17	8/15/17
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X		X		
Dennis Munson	Commission Member	X	X		X	X	X
Larry Raiche	Chairman	X	X	X	X	X	
Tyler Parkhurst	Commission Member		X	X		X	X
Chris Hitchcock	Program/Marketing Manager	X	X	X			
Marc Saunders	Vice Chairman	X		X		X	
Mike Young	Commission Member	X	X	X	X	X	X
Jeff Lapak	Alt. Commission Member	X	X	X	X	X	X
Matthew Keane	Council Liaison	X					

- I. **Approval of the Minutes:** Dennis Munson made a motion to approve the minutes. Seconded by Mike Young. All in agreement.
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Gary gave an overview of the financials; revenue for the month of August last year \$68,153.00 and this year was \$94,794.00 the difference of \$26,641.00 more in revenues. August's expenses last year were \$73,086.00 and this year was \$78,126.00 which is the difference of \$5,040.00 more in expenses.
- IV. **Recreation Director's Report:** Gary Bannon talked about the capital improvement budget, he mentioned putting in for the second Zamboni machine in the outer years. Talked about renovating Guppy Park. Larry Raiche joined the meeting 7:10pm. He also mentioned that they hired a new Office Manager for the Recreation Department. The new person is the current City Clerk/ Tax Collector, Karen Lavertu to replace Laura Rowe.
- V. **Arena Manager's Report:** Pat talked about youth hockey getting started; Dover Youth Hockey has 234 travel participants which does not include the house league. He also



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mentioned having a hard time hiring staff to be Zamboni Drivers. The Dehumidifier needs to be worked on in the Foster Rink, will wait until the spring to replace the seals. Older Zamboni is going to get worked on for an emissions problem.

- vi. **Program: Marketing Manager's Report:** Chris Hitchcock talked about all of our fall programs have started, we have 112 participants in the Coed league with 8 teams. Over 45 league has 52 participants with 4 teams. Rock night averages for participants is 80-90 a week. Using an app service called Roomroster for the Bay State Tournament the dates of the tournament are February 22, 23 & 24. Still working on getting a score clock. All of our existing advertisers have renewed for another year.
- vii. **Other Business:** The meeting was adjourned at approximately 7:33pm. The motion to adjourn the meeting was made by Dennis Munson.

Next meeting is set for November 20, 2018 at 7 p.m.