



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, February 7, 2019**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The February meeting was called to order at 4:03 by Carol Boc. Attending were Dorothy Wagner, Deborah Thibodeaux, Michael Egan, Denise LaFrance, and Cathleen Beaudoin. Susan Story Galt and Ann Schultz were unable to attend.
2. **MINUTES---JANUARY 3, 2019** -- Minutes of the January meeting were approved on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (JANUARY)**-- The Report of the Library Director was approved on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.
4. **CORRESPONDENCE**-- None to report.
5. **OLD BUSINESS**
 - A. Library air conditioning: The preliminary work for the installation of the air conditioning has begun. Measurements are being made and tape is being placed on the walls where the 17 units will be installed.
 - B. Space Planning contract---Stibler Associates: Stibler Associates have completed the work that we contracted with them to do. The next step would be feasibility studies and preliminary budgets on the plan that the Library staff chose as the best fit for the future of the Library.
 - C. Rotary donation: New furniture has been ordered for the Children's Room using the funds donated by the Rotary Club of Dover.
 - D. FY'20 Budget: The Library Director met with the City Manager to review the Library budget she submitted for FY'20.
 - E. Creativebug database: Our new database Creativebug is now available on our web site from the Learning & Research tab. The Creativebug database provides lessons, instructions, and videos on a multitude of crafting topics.
6. **NEW BUSINESS**
 - A. Stibler Test Fit #5: The Library Director presented the plans for Test Fit 5 to the Library Board of Trustees, which is the plan that the Library staff deemed the best fit for the future of the Dover Public Library. Dorothy Wagner made a motion to move forward with Stibler Associates, and to contract with them for the next step of providing us with a feasibility study, how the plan could be conducted in stages, and preliminary budget numbers. The motion was seconded by Michael Egan.
 - B. Custodial help: The Library is very grateful for the help that Facilities and Grounds has provided while our full time custodian is out after foot surgery.
 - C. National Employee Survey: Results of the Nation Employee Survey, which was taken by City of Dover employees, is now available. The results, for the Library, are similar to the survey from two years ago.



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D. February School Vacation week: We have a packed schedule planned to keep kids entertained during school vacation.

UPCOMING PROGRAMS

Feb. 2: Take Your Child to the Library Day, 9-5
Feb. 2: Family Place Workshop, 11am
Feb. 2, 9, 16, 23: Lego Saturdays all day in Children's Room
Feb. 2, 9, 23: Saturday matinees (Sgt. Stubby; Gnomeo & Juliet; Robin Hood), 2pm
Feb. 3, 10, 17, 24: Sunday matinees (Grand Hotel; Dark Victory; Pillow Talk; Phantom of the Opera), 2pm
Feb. 3: Discussion group "Frankenstein" 2pm
Feb. 4: Introduction to Excel, 6:30pm
Feb. 6: Create a Stop Motion Video, 6:30pm
Feb. 7: Morning Book Group: "Being Mortal" by Atul Gawande, 10am
Feb. 8 & 22: Toddler Yoga, 11am
Feb. 9: Animal Tracking & Signs---Coyote Club (meet @ Watson Rd. Comm. Trail) 11am
Feb. 9, 16, & 23: Learn to Knit for Kids, 1pm
Feb. 10-15: "Creation Station" Valentine Puppy stick puppet
Feb. 11: Teen Advisory Group, 6pm
Feb. 11 and Feb. 21: Adult Knitting group, 6pm and 10am
Feb. 11: Intermediate Excel, 6:30pm
Feb. 12: Author Erica Sousa "Thoughts, Feelings and Goofiness", 6:30pm
Feb. 13: Teen Book Group: Pizza and Pages, 6pm
Feb. 13: "Creativity Corner", 6:30pm
Feb. 13: 2nd Weds. Movie: "At Eternity's Gate", 6:30pm
Feb. 16: STEM Saturday---Squishy Circuits, 2pm
Feb. 16: "Time to Put Kids First" book reading, 10am
Feb. 16: Free Ameriprise seminar: Retirement & Estate Planning, 11am
Feb. 18: Closed for Presidents' Day
Feb. 19: Friends program: Sandra Maisy "Laugh Free & Live", 7pm
Feb. 20: Game Night, 6pm
Feb. 21: Chess for Kids, 3:30pm
Feb. 24---March 2: "Creation Station" Plastic Spoon People
Feb. 25: Evening Book Group: "Room by Emma Donoghue", 6:30pm
Feb. 25: Mini Golf, 2pm
Feb. 25: Teen & Adult movie "The Hate U Give", 6pm
Feb. 25: Extreme Excel, 6:30pm
Feb. 26: Game Afternoon, 2pm
Feb. 26: Author Michelle Cacho-Negrete "Stealing Life in America", 6:30pm
Feb. 27: Raptors, Reptiles & Mammals from Center for Wildlife, 2pm
Feb. 27: Dr. Timothy Hunt, veterinarian, "Dental & Gum Care for Your Pet", 7pm
Feb. 28: Melting Snowman Slime, 2pm
Feb. 28: Teen Escape Rooms 2pm and 3pm "We Can't Stop Reading"



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7. ITEMS OF CONCERN: None

8. ADJOURNMENT: The meeting was adjourned at 4:53pm on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.

NEXT MEETING DATE: THURSDAY, MARCH 7, 2019 @ 4:00PM