

 CITY OF DOVER	HERITAGE COMMISSION MINUTES	
	Meeting Type: Meeting Location: Meeting Date: Meeting Time:	Regular Meeting Second Floor- Conference Room, City Hall August 7, 2018 5:30 p.m.

Present: Jeff Spires (Vice Chair), Councilor Matthew Keene, David Emery, Anthony McManus

Absent: Otis Perry

Staff: Community Development Planner, Dave Carpenter

Other: Keven McEneaney

1. CALL TO ORDER

Spires called the meeting to order at 5:36 p.m..

2. APPROVAL OF THE PRIOR MINUTES

A. June 18, 2018 Regular Meeting Minutes

McManus made a motion to approve the minutes. Seconded by Emery. Approved 4-0

3. OLD BUSINESS

None.

4. CITIZEN FORUM

No one spoke.

5. NEW BUSINESS

a. Discussion regarding 400th Anniversary planning

Keven McEneaney, Chairperson of the 400th Anniversary Committee, provided an overview of the Committee, the work to date and current thoughts about the types of activities that will occur during the City's 400th year.

The Heritage Commission discussed that an inventory is one of the Commission's current projects and can make the inventory available to the 400th Anniversary Committee. Spires asked if there is other assistance that the Commission can provide. McEneaney indicated that he would present that question to the 400th Anniversary Committee.



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- b. Discussion regarding format for Heritage Commission decisions and recommendations.

The Commission discussed the development of criteria to use when asked to provide feedback or render a decision. Carpenter will develop draft language and provide it to the Commission for review and comment.

6. REPORT FROM THE PLANNING DEPARTMENT

None

7. MATTERS OF CONCERN TO MEMBERS

McManus indicated that he would like the Commission to discuss the current zoning for the area along Central Avenue from Silver Street southward. Carpenter will forward a letter to the Commission that was previously prepared by McManus.

8. OTHER BUSINESS

None

9. ADJOURN

Emery made a motion to adjourn. Seconded by Councilor Keene. Approved 4-0. Meeting adjourned at 6:23 p.m.