



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Session #2
Meeting Location:	Media Center (Room 306), McConnell Center
Meeting Date:	Monday, January 28, 2019
Meeting Time:	6:00 P.M.

A. CALL TO ORDER:

A special session of the Dover School Board was called to order by Chair Amanda Russell on Monday, January 28, 2019 at 6:04 P.M. in Room 306 (Media Center) of the McConnell Center.

B. ROLL CALL:

Present were Amanda Russell, Keith Holt, Kathy Morrison, Zak Koehler, Matt Lahr, Carolyn Mebert and Andrew Wallace. Also, present were Superintendent Bill Harbron, Business Administrator Libby Simmons, Asst. Supt Paula Glynn, Administrators, Teachers and Fosters.

C. PLEDGE OF ALLEGIANCE: Zak Koehler led the Board in the Pledge of Allegiance.

D. CITIZEN'S FORUM: No one addressed the Board.

E. AWARD FOR BOBCAT TRACT LOADER

Ms. Simmons requested the Board approve the purchase of a Bobcat Track Loader to replace two pieces of equipment that are no longer repairable.

Zak Koehler moved, Matt Lahr seconded, to approve the award for The Bobcat Track Loader in the amount of \$48,555.00 to Bobcat of NH. An oral **VOTE PASSED 7/0.**

F. BUDGET PRESENTATION:

Dr. Harbron recapped the Forward Budget requests that were chosen as priorities at the previous budget meeting. Ms. Glynn explained the Fountas and Pinnell program in detail, as well as displayed sample items of a grade one Word Study kit. Ms. Russell inquired if the district would be purchasing enough kits for each teacher, at each of the elementary schools, to which Ms. Glynn responded in the positive. Ms. Russell also stated that in order to drive forward the Strategic Plan, the budget must be funded appropriately in regard to curriculum, staffing, professional development and supplies.

Dr. Mebert asked if the district was aware of the estimated tax cap percentage, to which Ms. Simmons responded the estimated amount is 1,042,815.00.

Ms. Russell questioned if there is available impact fee money, and if there were any associated with the debt services at GES, to which Ms. Simmons responded this expenditure would fall under facilities.

The Board voiced the items they would lobby for, those being the literacy program Fountas and Pinnell, scheduling software at DHS, the DHS weight room position, special education staffing



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positions, instructional coaching positions, contracted medical consultant, and the increase for non-union positions.

Dr. Mebert requested to see past assessment data for additional reasoning for the Fountas and Pinnell. She also stated a concern that increasing the number of books may not be as valuable as increasing the technology in the library, as we are moving toward technologic research. She asked for data that shows how the books are being used and the rate to which they are being checked out. Mr. Driscoll responded that he will provide the data to the Board, as well as the number of books that should be available per student enrollment.

The Board discussed the reductions to past professional development budgets and the importance of providing staff with the proper training. Mr. Wallace questioned that with teachers having limited free time in their day, would coaches be beneficial to them with the lack of time available; feeling as though they would be more effective if teachers had embedded professional development time. Ms. Glynn responded that the current coaches are in classrooms modeling lessons and co-teaching, working with teachers during planning periods, as well as spending the day in buildings to be available to teachers at their convenience. She also expressed that staff has been pulled for half days to work on competencies, currently assessment and instruction, with a great deal of work being accomplished thus far. Dr. Harbron suggested there be a workshop to discuss the progress made throughout the school year. When asked, he also stated that the need for the requested additional position for technology could be put on hold.

Mr. Holt questioned Ms. Glynn as to who supervises the coaches at this time, to which she responded three of the coaches are overseen by the building principal, and she oversees the K-4 Math/Science Facilitator. She voiced that she could supervise all coaches if she were given the additional assistant director position, as well as seeing a benefit to housing the coaches outside of the schools.

The importance of moving the coaches out of federal funding was reiterated as it is important to provide proper instruction to all students and teachers. Ms. Glynn stated that the funds in the grants could be used for programming, professional development, and/or additional interventionists/tutors. When asked if she could discuss what the teachers would need for professional resources, Ms. Glynn directed them to the list in the Fountas handout. When asked if any teacher can deliver this program, Ms. Glynn responded in the negative. She stated that in order to make it successful, professional development is needed. Dr. Mebert reiterated that new literacy curriculum has not been put in place since 2009, it was a great success, due to the professional development behind it.

Ms. Russell informed the public that there are two Board meetings remaining prior to presenting the budget to the city. She also stated that the preliminary budget will be presented to the Joint Fiscal Committee (JFC) tomorrow evening, January 29th, and the importance of making sure there is an understanding of the Strategic Plan.



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Dr. Harbron requested the possibility of holding another meeting after the JFC meeting, to which the Board agreed would be beneficial.

G. SCHOOL BOARD MATTERS OF INTEREST:

Ms. Russell would like to remind the public to attend the Board meetings to voice their concerns regarding the budget. The remaining budget meetings will be held February 4th and 11th if they would like to address the Board.

She also made note that the Coffee with the Superintendent, held on Saturday, January 26th received no attendants. It was decided that after waiting 45 minutes for attendants, they would close the day's event.

All budget questions from the board must be emailed to Ms. Simmons by Wednesday's of each week throughout budget season.

H. ADJOURNMENT: Keith Holt moved, Andrew Wallace seconded to adjourn the Special Session at 7:33 p.m. An oral **VOTE PASSED 7/0.**