



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, 1st Floor Conference Room
Meeting Date:	Thursday, February 7, 2019
Meeting Time:	4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier, Sam Haddadin, Matt Sylvia, Periklis Karoutas, Doug Dede

Members Not Present: Peg Purcell, Guy Eaton

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Guest: Chris Parker, Assistant City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:02 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the January 3, 2019 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the January 3, 2019 Board meeting Minutes with proposed changes. Seconded by S.Johnson. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: D.Dede made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, 1st Floor Conference Room
Meeting Date:	Thursday, February 7, 2019
Meeting Time:	4:00PM

Motion: D.Dede made a motion to seal the non-public meeting minutes. Seconded by M.Sylvia. Vote: U/A.

5. New Business:

- **Discussion re use of CIP monies for Innovation Way Utilities**

Motion: S.Johnson made a motion to table the discussion to use CIP monies for Innovation Way utilities. Seconded by M.Olivier. Vote: U/A.

C.Parker entered the meeting at 5:50 pm.

C.Parker gave an overview of Transfer of Development Rights (TDR).

C.Parker left the meeting at 6:04 pm.

- **2020 FY Budget Proposal Discussion**

Motion: S.Johnson made a motion to recommend the amended budget to the City Manager. Seconded by S.Haddadin. Vote: U/A.

- **Age-Friendly Project Report: M. Olivier**

M.Sylvia left the meeting at 6:15 pm.

M.Olivier gave an update of his progress on the Age-Friendly Project. A citizen questionnaire has been developed, and discussion ensued in regards to methods for distribution and feedback.

M.Joyal left the meeting at 6:22 pm.

- **Downtown Merchants Report: R. Weston**

R.Weston gave an update of the downtown merchants.

- **Rezoning Coalition: S. Johnson**

The rezoning committee is close to making recommendations to the Planning Board and City Council.

- **BizEdConnect: P. Karoutas**

There have been great strides made to connect with the Dover High CTC. They are receptive to working with DBIDA, as several students have been vetted for internships.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, February 7, 2019
Meeting Time: 4:00PM

- **Waterfront Update**

Board members discussed the term sheet and development agreement presented to CWDAC.

- **GBCC Workforce Training: S. Haddadin**

Several attempts have been made to connect with GBCC. There has been no response.

5. Financial Report: January 31, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Haddadin made a motion to accept the January 31, 2019 Financial Report. Seconded by M.Olivier. Vote: U/A.

6. Manager's Report: Economic Development Section: January 2019.

The manager's report is located in the packet for review.

7. Board Member Comments/Questions:

8. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 6:47 PM. Seconded by P.Karoutas. Vote: U/A.