

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820 Meeting Date: Tuesday, January 15, 2019 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley (via conference call), Joseph DiGregorio, Anthony McManus, Thomas Massingham, and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chairman) (excused), Periklis Karoutas (excused)

Others Present: Christopher Parker (Assistant City Manager), Dan Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

Commissioner DiGregorio made a motion to allow Commissioner Buckley to participate in the meeting via conference call. Seconded by Commissioner McManus. **Roll Call Vote – Approved 4-0**

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of December meeting minutes

Commissioner Buckley made a motion to approve the minutes from the Dec. 18, 2018 Parking Commission meeting. Motion seconded by Commissioner DiGregorio. **Roll Call Vote Approved 5-0**

STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on several of the land development projects throughout the downtown area. Economic Development Director Dan Barufaldi informed the Commission about the N.H. Department of Transportation looking at having a rest stop at Exit 6 of the Spaulding Turnpike. He also spoke about efforts to relieve parking congestion at the C&J Trailways facility.

B) Parking Activity & Budget – William Simons

Parking Manager William Simons presented monthly and year-to-date financial numbers for revenue and expenses. He reported a 10-percent increase in parking meter transactions for December, and that revenue was 9 percent ahead of projections for FY19.

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Assistant City Manager Christopher Parker discussed plans for a parking study to be done in planning for an additional parking facility in the downtown area.

NEW BUSINESS

A) Long-term Parking Permit Lease Request – Transportation Center Lot by One First Dover, LLC

Assistant City Manager Christopher Parker informed the Commission of a possible request for a long-term lease of parking permits for the Transportation Center parking lot. He pointed out the city would first need to finalize the extension of its own lease of that property before discussing a parking permit lease with One First Dover, LLC.

B) Review of Parking Garage Pro-Forma

Parking Manager William Simons presented an updated pro-forma regarding the payments of the bonds used to pay for the Orchard Street Parking Garage.

C) Other New Business

No new business discussed

ADJOURN

Commissioner DiGregorio moved to adjourn the meeting. Seconded by Commissioner Massingham.
Approved 5-0

Meeting Adjourned at 9:12 a.m.