



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 18, 2019
Meeting Time: 7:00pm

DRAFT

Call to Order: Meeting began at 7:00pm

Roll Call:

Representatives Present: Jess Bonello, Pat Campbell, Christophe Cloitre, Tim Paiva, Suzanne Petersen (citizen volunteer), Zach Schmidt

City Personnel Present: Mick Arsenault, Gary Bannon, Matt Keane (council liaison)

Members Absent: Susan Ball, Cassandra Lanton, Suzanne Medbery

Approval of Agenda:

Pat Campbell made a motion to approve the agenda as presented. Jess Bonello seconded. Agenda was approved unanimously.

Approval of Minutes from November 19, 2018:

Christophe Cloitre made a motion to approve the minutes as presented. Jess Bonello seconded. Minutes were approved unanimously.

Citizens' Forum: N/A

Election of Officers:

Tim Paiva nominated Christophe Cloitre as chair and Jess Bonello as vice chair. Pat Campbell seconded. The vote was unanimous.

Reports:

Gary:

- The indoor pool parking lot and playground are being tidied up for spring.
- Winter season was generally smooth, with a few delayed openings and one full-day closure.
- The shade sails for the playground will be installed in mid or late April.
- Revenue from parking lot fees is being put toward maintenance and utilities of Henry Law Park.
- Items for the capital improvements budget for future years will need to include new decking and winter covers for the outdoor pool.
- Signage for the Henry Law Ave. mural will be installed this spring.

Mick:

- Staffing issues have pretty much settled for now; guards are covered, a few more instructors are still needed.
- Spring lessons will begin soon.



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- A few afternoon schedule changes will be coming up soon.
- Seasonal preparations are beginning at the outdoor pool, with an expected opening for swim teams in May.

Long-Range Planning:

No updates for outside pool lighting were offered, but Mick is still in contact with the provider.

Finance and Budget:

- The budget is tracking close to last year's net, but with slightly lower revenue.
- The new heating system should help bring fuel expenses down.

Old Business

Whale's Tail Update:

The roof attachment frame work is 99% built offsite. Everything is being lined up for installation by this May.

Heating System Replacement Status:

The process is getting close to the point of switching from the old system to the new system. It was recently learned that rebates up to \$15,000 for high efficiency boilers are available. Once the old system is removed, the Children's Museum will be establishing a new storage area in that vacated space.

New Business

Jenny Thompson Pool Storage Building:

The city and Seacoast Swim Association have both looked at proposals. SSA is willing to contribute to the overall project, but the city will select the proposal package. Gary will push for completion before the summer.

Pool Wall Mural Rising Waters Project:

Sea Level Rise Mural for the Parking Lot to Rotary Park Tunnel final size is 5' x 10' and it will be installed in April.

Solar Panel Installation Project:

The ribbon cutting ceremony took place in February and was well attended. The project is expected to result in about 40% savings from the electricity bill for the pool and Children's Museum.

Budget Status:

The city council will get the new budget on March 27. For Recreation, there are two funds: general and special revenue (generated from lessons). The special revenue fund is being hit hard by increased



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administrative salary costs, so some administrative costs will be shifted to the general fund. Pay for instructors will continue to be charged to the special revenue fund.

Other Business:

Signage:

It was noted that the only sign for the Indoor Pool is over the entry to the pool. The small flag that once was displayed at the corner of the Rotary Pavilion Park was removed. Other, more visible signage is needed. Gary will address this with the city-wide signage committee. The Children's Museum garage doors are still available for pool art.

Olympian Recognition Signage:

The committee has received no updates about adding more Olympians to the two already listed on Welcome to Dover signs. Apparently, the Recreation Advisory Board started to discuss a process and then it was put on hold to be part of the City Wide wayfinding system design. Gary will revive the issue.

Garage Door Conversion:

Pat Campbell asked about the status of the planned conversion of the garage doors at the Indoor Pool to glass. That project is in the CIP for a few years out. One door will have a service door in it along with glass and translucent panels and the other door will be entirely glass and panels.

Credit Card Sales:

A status check was requested on progress for enabling patrons to pay by credit card. All equipment has been installed and integrated or compartmentalized by the IT department. Patrons at the Senior Center are now able to pay using credit cards. The main recreation center will go on-line next, followed by the ice arena and then the pools. Training for staff is apparently quite complex.

Credit card servicing is not free. Each payment results in a 2.5% fee. The recreation department will pay these fees at first to determine the added expense to the program. Once the added expense is determined, the expense will be spread to all users through increased rates.

Matters of Interest: N/A

Adjournment:

Tim Paiva made a motion to adjourn. Jess Bonello seconded. Meeting was adjourned at 7:55 P.M.