



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, November 19, 2018**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Otis Perry, Mark Moeller, Bob Berry, Norman Allie

Members Absent: Vice Chairman Jay Stephens, Dennis Munson

Alternate Member Absent: Ron Lanton

Staff Present: William Boulanger, Deputy Director, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:01 p.m.

2. User's Forum - None

3. Approval of Minutes of October 15, 2018

Motion: Perry made the motion to approve the minutes, Moeller seconded.

Vote: U/a

4. Abatement Requests - None

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

Norman Allie arrived at 6:05 p.m.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Perry made the motion to approve the reports, Moeller seconded.

Vote: U/a

6. New Business

A. Consequence of Failure

Boulanger passed out a copy of the "Consequence of Failure" worksheet.

Boulanger stated that the worksheet was completed for every pipe throughout the City of Dover. The sheet is filled out to determine the consequence of the pipe failing.

7. Old Business

8. Areas of Concern

Based on the discussion with the Finance Director, the board would like to have Billing Process Map added to Old Business.

9. Next Meeting Date

December 17, 2018



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, November 19, 2018**
Meeting Time: **6:00 pm**

10. Adjourn

Motion: Perry made the motion to adjourn at 6:43 pm, Berry seconded.

Vote: U/a