



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, August 20, 2018**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chairman Jay Stephens, Bret Carmichael, Dennis Munson, Norman Allie, Mark Moeller

Members Absent: Mark Moeller

Alternate Member Present:

Alternate Member Absent: Ron Lanton

Staff Present: William Boulanger, Deputy Director Community Services, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:00 p.m.

2. User's Forum - None

3. Approval of Minutes of July 16, 2018

Motion: Stephens made the motion to approve the minutes, Munson seconded.

Discussion: Stephens stated that on Item 4 "Stephens stated that there is an extra word (in) that needs to be removed".

Perry stated that between Items 3 and 4 the minutes should say Mr. Carmichael assumed the Chair.

Vote: U/a as amended.

4. Abatement Requests

5. Reports

Abatement Review Team Report - Minutes were provided at the meeting.

Motion: Perry made the motion to approve the minutes as submitted, Munson seconded.

Vote: U/a

A. Utilities Report

The report was reviewed and discussed by Staff

Norman Allie arrived at 6:09 pm.

B. Finance Report

The report was reviewed and discussed by Staff.

Motion: Munson made the motion to approve the Utilities and Finance reports, Perry seconded.

Vote: U/a

6. New Business

A. Old Stage Road Sewer Waiver Requests

i. 13 Old Stage Road - Meridythe Alie

Boulanger explained that the applicant is seeking a waiver from the sewer tie in requirement as a result of the Richardson Drive Reconstruction project. As the Board knows, residents have 90 days to tie into the sewer once available. Commission members were provided with a copy of the Septic Inspection for 13 Old Stage Road. The age of the septic system is 7 years old. Boulanger stated that a sewer stub was left on her property.



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Motion: Perry made the motion to grant a waiver for 15 years or failure of the septic system or if the property changes hands, Munson seconded.

Discussion: Stephens stated that he's uncomfortable with a 15 year waiver.

Motion: Stephens made the motion to amend the waiver to 10 years. No second.

Vote: Amendment fails for lack of a second vote.

Vote (original motion): 4-2; Stephens, Allie opposed. Motion granted.

ii. 8 Richardson Drive - Christian Seeber

Applicant was not present.

Boulanger stated that the applicant is requesting a waiver from tying into the recently installed city sewer as a result of the Richardson Drive Reconstruction project.

Motion: Perry made the motion to grant a waiver for 7 years or failure of the septic system or if the property changes hands, Munson seconded.

Discussion: Stephens stated that there is nothing on the evaluation indicating the original day of installation. How are they to know how old the system is?

Boulanger stated that the City of Dover's information shows that the septic system was installed in 2001.

Carmichael suggested that some sort of form is generated to be filled out for residents applying for a sewer waiver.

Vote: 4-2; Stephens and Allie oppose.

7. Old Business

8. Areas of Concern

The board requests that the Finance Director and the City Manager attend the next meeting to discuss the water/sewer billing process.

9. Next Meeting Date

September 17, 2018

10. Adjourn

Motion: Munson made the motion to adjourn at 6:51 pm, Perry seconded.

Vote: U/a