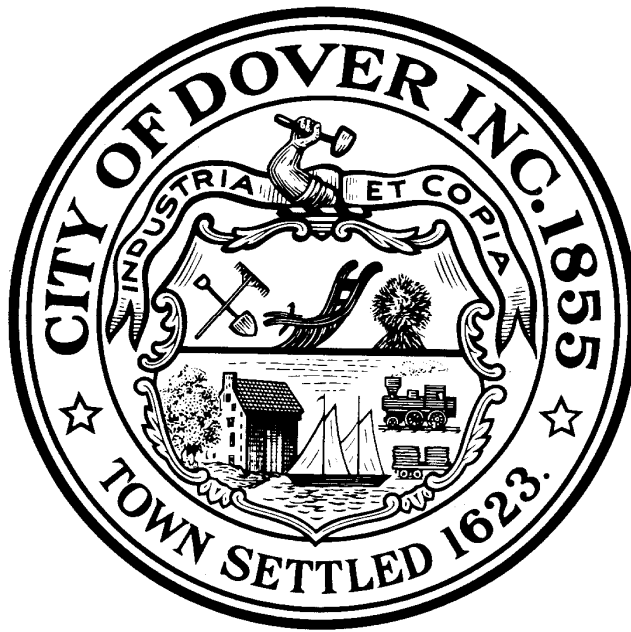


City of Dover, NH

FY2020 Proposed Schedule of Fees and Fines



City of Dover, NH

Proposed Schedule of Fees and Fines – FY2020

To be Effective: July 1, 2019 to June 30, 2020

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FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All FINANCE DIVISIONS			
Annual Subscription to access online Tax Assessment GIS/maps data * Per Budget Resolution ** Adopted by City Council *** To cover cost of providing online access to Tax Assessment & GIS map data	\$25.00 Annual Fee		\$25.00 Annual Fee
Photocopy Charges * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$.50 per page		\$.50 per page
PDF Copy Charges * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$.20 per page		\$.20 per page
Reports 1 - 10 pages * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$20.00		\$20.00
Additional pages after 10 pages * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$1.00 per page		\$1.00 per page
Statistical Information * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$25.00 per staff hour		\$25.00 per staff hour
Standard Electronic Media * Per Budget Resolution ** Adopted by City Council *** Charge per page - see "special copy charges for reports etc.	\$25.00		\$25.00
Electronic Media - Special Request * Per Budget Resolution ** Adopted by City Council *** Cost dependent upon development time to user specifications and to cover staff time and associated expenses	Minimum \$25.00 plus Shipping		Minimum \$25.00 plus Shipping
Bill Copies * Per Budget Resolution ** Adopted by City Council *** No charge to property owner for copy of current bills	\$.50 per page		\$.50 per page
ACCOUNTING DIVISION:			
Returned Check * Per RSA 80:56 ** Per State Legislature *** Initial contact and letter, bank fees, postage, labor, etc.	\$30.00		\$30.00
PURCHASING			
Bid Specification Documents * Purchasing Ordinance ** Adopted by City Council *** Selling of bid specifications, when required, depending on size.	Minimum \$25.00 plus Shipping	Minimum \$25.00 plus Shipping Specific to each Bid	Minimum \$25.00 plus Shipping Specific to each Bid
TAX ASSESSMENT			
Current Use Recording * Per RSA 79-A ** Per State Legislature *** To record properties in current use at Registry. Payable to Strafford County Registry of Deeds.	\$16.00 + postage		\$16.00 + postage
Excavation Permit * Per RSA 155:E:2 ** Per State Legislature *** Sent to NH Department of Revenue Administration	\$100.00		\$100.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All FINANCE DIVISIONS			
Property cards * Per Budget Resolution ** Adopted by City Council *** Copies of Assessment cards No charge to property owner for their first card	\$.50 per parcel		\$.50 per parcel
Annual Subscription to access online Tax Assessment GIS/maps data * Per Budget Resolution ** Adopted by City Council *** To cover cost of providing online access to Tax Assessment and GIS map data	\$25.00 Annual Fee		\$25.00 Annual Fee
GIS/MAPS			
Simple plot on 8.5x11 paper Black and White * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00		\$5.00
Simple plot on 8.5x11 paper Color * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		\$10.00
Large scale plot of tax map sheet * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
PDF file of tax map sheet * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		\$10.00
Published map (ward, street, zoning, etc. from City Clerk) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
Large scale map - "canned theme" * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Large scale map - creation of a theme * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00/hr		\$50.00/hr
Digital Map * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk		\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk
Entire data layer digital * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3,000 basemap		\$3,000 basemap
Electronic copy of property list * Per Budget Resolution ** Adopted by City Council *** Cost dependent upon development time to user specifications and to cover staff time and associated expenses	\$25.00 minimum - adjusted +/- according to complexity		\$25.00 minimum - adjusted +/- according to complexity
CITY CLERK/TAX COLLECTION			
Motor Vehicle Fees:			
Permit * Per RSA 261:153 ** Per State Legislature *** Provide funding for municipal operations to include maintenance and upkeep of municipal roadways	Varies		Varies

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All FINANCE DIVISIONS			
Clerk * Per RSA 261:152 ** Per State Legislature *** Provide funding for municipal operations to include maintenance and upkeep of municipal roadways	\$2.00		\$2.00
Agent * Per RSA 261:74-D ** Per State Legislature *** Provide funding for municipal operations to include maintenance and upkeep of municipal roadways	\$3.00		\$3.00
Title * Per RSA 261:4 ** Per State Legislature *** Provide funding for municipal operations to include maintenance and upkeep of municipal roadways	\$2.00		\$2.00
Transfer * Per RSA 261:50 ** Per State Legislature *** Provide funding for municipal operations to include maintenance and upkeep of municipal roadways	\$5.00		\$5.00
Reclamation * Per RSA 261:153 ** Per State Legislature *** \$1.50 - Special Use vehicles, agriculture, farm vehicles, motorcycles; \$2.50 - automobiles, Light Trucks, Tractor Trailers: \$4.50 - Heavy vehicles/trucks, mobile homes and trailers Fee is collected for purpose of funding collection, disposal and recycling costs of automotive waste	\$1.50 \$2.50 \$4.50		\$1.50 \$2.50 \$4.50
Reclamation Admin Fee * Per RSA 261:153 ** Per State Legislature *** Administrative Processing Fee	\$0.50		\$0.50
Sticker Registration (State) * Per RSA 261:141 ** Per State Legislature *** Administrative Processing Fee	Varies		Varies
Transportation * Per RSA 261:153 ** Subject to the adoption of authorizing legislation by the State of NH *** Fee provides moneys for Transportation Improvements Capital Reserve to fund transportation improvement projects.	\$5.00		\$5.00
Plate Fee-(State) * Per RSA 261:89 ** Per State Legislature *** Administrative Processing Fee	\$8.00		\$8.00
Plate - initial or special (State) * Per RSA 261:89 ** Per State Legislature *** Administrative Processing Fee	\$25.00		\$25.00
Plate - Conservation "Moose Plate" (State) * Per RSA 261:97 A-F ** Per State Legislature *** Administrative Processing Fee	\$30.00/yr		\$30.00/yr
Plate - (State Parks Plate) * Per RSA 261:97 A-F ** Per State Legislature *** Administrative Processing Fee	\$85.00/yr		\$85.00/yr
Plate - (Conservation Parks Plate) * Per RSA 261:97 A-F ** Per State Legislature *** Administrative Processing Fee	\$85.00/yr for parks \$30.00/yr for conservation, total cost \$115.00/yr		\$85.00/yr for parks \$30.00/yr for conservation, total cost \$115.00/yr

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All FINANCE DIVISIONS			
Veteran's Plate (not disabled) * Per RSA 261:97 A-F ** Per State Legislature *** One time fee only	\$30.00		\$30.00
E Transaction Fees			
Fee for online vehicle registration and/or Dog Licenses for e-check * Per RSA 261 and Per RSA 80:52 ** Per State Legislature *** Pass through from provider of online service	\$1.50		\$1.50
Mailing charge collected by the City * Per RSA 455:11 ** Per State Legislature *** To cover envelope and postage costs	\$0.50		\$0.50
Notary * Per RSA 455:11 ** Per State Legislature *** To administer oath's, certify affidavits and testimony, warrants for arrests	\$5.00		\$5.00
Witness Fee (each Witness Signature) * Per RSA 455:11 ** Per State Legislature *** To administer oath's, certify affidavits and testimony, warrants for arrests	\$1.50		\$1.50
Standard Electronic Media * Per Budget Resolution ** Adopted by City Council *** Downloads to disk of databases, i.e. tax list	Minimum \$25.00		Minimum \$25.00
Real Estate Fees:			
Impending Tax Lien Notice * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$19.00		\$19.00
Impending Tax Lien Notice each additional parcel * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$2.00		\$2.00
Tax Lien Execution * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$18.50		\$18.50
Tax Lien Execution each additional parcel * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$8.00		\$8.00
Lien Holder Identification * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	Minimum \$10.00		Minimum \$10.00
Owner of Restricted Property Filing * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$15.00		\$15.00
Mortgagee Tax Lien Notice * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	Minimum \$10.00		Minimum \$10.00
Impending Tax Deed Notice * Per RSA 80 ** Per State Legislature *** To cover costs of preparing and executing tax lien	\$17.00		\$17.00
WATER/SEWER BILLING FEES: See Community Services - Water and Sewer Charges			
DOG LICENSES:			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All Finance Divisions			
Altered * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$7.50		\$7.50
Unaltered * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$10.00		\$10.00
Senior Citizens * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$3.00		\$3.00
Late Fee per month after 1 June * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$1.00		\$1.00
Puppies - 4 to 7 months * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$7.50		\$7.50
Group License (5 or more dogs) * Per RSA 466 ** Per State Legislature *** A State wide fee for the care and protection of Animals. Statewide neutering program.	\$20.00		\$20.00
TAXI:			
Driver Transfer Company to Company * Per City Ordinance #161 ** Adopted by City Council *** For the purpose of regulating the operations of public taxi companies to ensure safety and fairness to our citizens.	\$5.00		\$5.00
Driver * Per City Ordinance #161 ** Adopted by City Council *** For the purpose of regulating the operations of public taxi companies to ensure safety and fairness to our citizens.	\$15.00		\$15.00
Owner/Operator * Per City Ordinance #161 ** Adopted by City Council *** For the purpose of regulating the operations of public taxi companies to ensure safety and fairness to our citizens.	\$100.00		\$100.00
Vehicle * Per City Ordinance #161 ** Adopted by City Council *** For the purpose of regulating the operations of public taxi companies to ensure safety and fairness to our citizens.	\$30.00		\$30.00
VALET:			
Valet -Initial Location * Per Budget Resolution ** Adopted by City Council *** For the purpose of regulating the operations of public valet companies to ensure safety and fairness to our citizens	\$100.00		\$100.00
Valet - Each Additional Location * Per Budget Resolution ** Adopted by City Council *** For the purpose of regulating the operations of public valet companies to ensure safety and fairness to our citizens	\$50.00 ea		\$50.00 ea

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All FINANCE DIVISIONS			
Valet Signage * Per Budget Resolution ** Adopted by City Council *** For the purpose of regulating the operations of public valet companies to ensure safety and fairness to our citizens	Cost for Materials and Labor + 20%		Cost for Materials and Labor + 20%
PEDDLER/VENDOR:			
Weekly (maximum 12 weeks) * Per City Ordinance #133 ** Adopted by City Council *** To govern peddling door-to-door and vending on City property	\$10.00		\$10.00
Yearly * Per City Ordinance #133 ** Adopted by City Council *** To govern peddling door-to-door and vending on City property	\$200.00		\$200.00
Pole License * Per RSA 252 ** Per State Legislature *** Recording fee set by the State for the licensing of Utility Installation	\$10.00		\$10.00
Aqua Therm Permit * Per RSA 270:34 ** Per State Legislature *** To maintain a permanent file of such permit registrations	\$0.50		\$0.50
DOG FINES:			
Unlicensed * Per RSA 466 and City Ordinance #89:3 ** Per State Legislature and Adopted by City Council *** Controlling of nuisance and unlicensed animals	\$25.00		\$25.00
At Large * Per RSA 466 and City Ordinance #89:3 ** Per State Legislature and Adopted by City Council *** Controlling of nuisance and unlicensed animals	\$25.00		\$25.00
Forfeiture Notification Fee * Per RSA 466 ** Per State Legislature *** Cost of Administering the Civil Forfeiture	\$7.00		\$7.00
VITAL RECORDS:			
Marriage License * Per RSA 457:29 ** Per State Legislature *** To obtain legal marriage license	\$50.00		\$50.00
Birth Certificate * Per RSA 126:14 ** Per State Legislature	\$15.00		\$15.00
Birth Certificate - Extra copy (purchased at same time) * Per RSA 126:14 ** Per State Legislature	\$10.00		\$10.00
Death Certificate * Per RSA 126:14 ** Per State Legislature	\$15.00		\$15.00
Death Certificate - Extra copy (purchased at same time) * Per RSA 126:14 ** Per State Legislature	\$10.00		\$10.00
Marriage Certificate * Per RSA 126:14 ** Per State Legislature	\$15.00		\$15.00
Marriage Certificate - Extra copy (purchased at same time) * Per RSA 126:14 ** Per State Legislature	\$10.00		\$10.00
Divorce Decree * Per RSA 126:14 ** Per State Legislature	\$15.00		\$15.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
ALL FINANCE DIVISIONS			
City Seal * Per RSA 31:93 ** Per State Legislature *** Used to officially certify documents	\$5.00		\$5.00
VSCR: (Vital Statistic Change Record) * Per RSA 126:14 ** Per State Legislature *** Official form necessary to make changes on any vital record after 6 months	\$10.00		\$10.00
Delayed Birth Certificate * Per RSA 126:14 ** Per State Legislature *** Filing and Administrative fee for the filing of a delayed birth certificate	\$25.00		\$25.00
Legitimization/Affidavit of Paternity * Per RSA 168-A2 ** Per State Legislature *** Administrative fee for the processing and issuance of birth certificates that have been altered after the birth of a child (i.e. adding/changing a father's name or couple gets married)	\$10.00		\$10.00
PER CITY ORDINANCES:			
Complete Set * Per Budget Resolution ** Adopted by City Council *** To cover the cost of printing and paper	\$250.00		\$250.00
Separate Chapters - fee based on # of pages * Per Budget Resolution ** Adopted by City Council *** To cover the cost of printing and paper	Varies		Varies
UCC: Uniform Commercial Code Filings * Per RSA 382-A:9-525 ** Per State Legislature *** Fee Imposed for the purpose of recording or releasing a lien	\$15.00		\$15.00
STATE TAX LIENS:			
Filing * Per State of NH Per RSA 21-J:28-C I,II,III, Per RSA 454-B:2 ** Adopted by State Legislature *** Fee imposed for the purpose of recording or releasing a lien	\$15.00		\$15.00
Release * Per State of NH Per RSA 21-J:28-C I,II,III, Per RSA 454-B:2 ** Adopted by State Legislature *** Fee imposed for the purpose of recording or releasing a lien	\$15.00		\$15.00
HOSPITAL LIENS:			
Filing * State of NH per RSA 448-A:1 ** Per State Legislature *** Fee Imposed for the purpose of recording or releasing a lien	\$15.00		\$15.00
Release * State of NH per RSA 448-A:1 ** Per State Legislature *** Fee Imposed for the purpose of recording or releasing a lien	\$15.00		\$15.00
Articles of Agreement * State of NH per RSA 292:5 ** Per State Legislature *** Fee Imposed for the purpose of establishing a non profit organization	\$5.00		\$5.00
Candidacy Filing * State of NH Per RSA 655:19 ** Per State Legislature *** State representative filing fee	\$2.00		\$2.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
ALL FINANCE DIVISIONS			
Photocopies: (per page) * Per Budget Resolution ** Adopted by City Council *** Standard fee for City copy machines to cover machine wear and tear, paper and time	\$0.50		\$0.50
NOTARY PUBLIC:			
Notarize Document * Per RSA Chapter 455:11 ** Adopted by State Legislature/Secretary of State *** To administer oaths, certify affidavits and testimony, warrants for arrest.	\$5.00		\$5.00
Witness Fee (Each Witness Signature) * Per RSA Chapter 455:11 ** Adopted by State Legislature/Secretary of State *** To complete notary signatures, as well as multiple witnesses on documents	\$1.50		\$1.50
Justice of the Peace-Perform Ceremony * Per RSA Chapter 455:11 ** Adopted by State Legislature/Secretary of State *** To perform marriage ceremonies	\$50.00		\$50.00
Justice of the Peace-Document Signing * Per RSA Chapter 455:11 ** Adopted by State Legislature/Secretary of State *** To Process residents documents	\$25.00		\$25.00
WETLANDS PERMIT APPLICATION:			
Filing Fee * Per State of NH RSA 482-A:3 ** Adopted by State Legislature *** Administrative fee for the processing of application	FREE		FREE
WARD CHECKLIST:			
Per Ward (paper copy) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$25.00		\$25.00
Per City (paper copy) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$100.00		\$100.00
Per City (paper copy with history) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$150.00		\$150.00
Per Ward (paper copy with history) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$45.00		\$45.00
Per Ward (computer disk) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$20.00		\$20.00
Per Ward (computer disk with history) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$40.00		\$40.00
Per City (computer disk) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$50.00		\$50.00
Per City (computer disk with history) * State of NH per RSA 654:1 ** Adopted by State Legislature *** To cover cost of preparing/printing checklist	\$100.00		\$100.00
SOUVENIRS: Dover First			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All Finance Divisions			
Cap/Hat * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$9.00		\$9.00
T-Shirt * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$10.00		\$10.00
Sweatshirt * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$15.00		\$15.00
Mug * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$5.00		\$5.00
Sticker * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$1.50		\$1.50
Denim Shirt * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$25.00		\$25.00
Back Pack * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$8.00		\$8.00
Cards - Large and Small * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$1.00		\$1.00
Pins * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$1.00		\$1.00
City Street Map * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$1.00		\$1.00
Travel Mug * Per Budget Resolution ** Adopted by City Council *** Revenue neutral fund authorized by City Manager to advertise and offer the public Mementos from the City of Dover	\$8.00		\$8.00
CODE BOOKS:			
International Residential Code * Per Budget Resolution ** Adopted by City Council *** Cost Per Book	Actual Cost		Actual Cost
IBC Commercial * Per Budget Resolution ** Adopted by City Council *** Cost Per Book	Actual Cost		Actual Cost

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
All Finance Divisions			
City of Dover Zoning Code Book * Per Budget Resolution ** Adopted by City Council *** Cost Per Book	Actual Cost		Actual Cost
RENTAL OF CITY PROPERTY:			
AUDITORIUM:			
Basic Charge (Resident) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	\$50.00		\$50.00
Basic Charge (Non Resident) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	\$70.00		\$70.00
Weekends/Holidays (Minimum Charge) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	\$250.00	increase \$140.00	\$390.00
Damage Deposit * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	\$100.00		\$100.00
Janitor * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	4 hour min. @ \$35.00/hr		4 hour minimum @ \$35.00/hr
SECOND FLOOR CONFERENCE ROOM, CITY HALL:			
Basic Charge (Resident) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	n/a	add new fee \$50.00	\$50.00
Basic Charge (Non Resident) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	n/a	add new fee \$70.00	\$70.00
Weekends/Holidays (Minimum Charge) * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees **** In Addition to renting Auditorium at the same time	n/a	add new fee \$100.00	\$100.00****
Damage Deposit * Per Budget Resolution ** Adopted by City Council *** Maintenance and Janitorial Fees	n/a	add new fee \$100.00	\$100.00
DVD COPIES			
Council Meetings, School Board Meetings and other taped meetings * Per Budget Resolution ** Adopted by City Council *** Fees associated with processing DVD's	\$10.00 per meeting		\$10.00 per meeting

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
PLANNING			
SUBDIVISION/SITE PLAN REVIEW			
Subdivision * Per City Code 155-53A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$150.00 per new lot, plus \$1.00 per sheet Clarify new lots		\$150.00 per new lot, plus \$1.00 per sheet Clarify new lots
Lot Line Adjustment * Per City Code 155-53A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$200.00 plus \$1.00 per sheet Clarify the total cost		\$200.00 plus \$1.00 per sheet Clarify the total cost
Residential * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$100.00 per dwelling unit, plus \$1.00 per sheet Change lot to dwelling unit		\$100.00 per dwelling unit, plus \$1.00 per sheet Change lot to dwelling unit
Motel/Hotel * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$35.00 per lodging unit, plus \$1.00 per sheet		\$35.00 per lodging unit, plus \$1.00 per sheet
Non-residential - New Construction * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$.15 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.15 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet
Non-residential - Additions (new floor space) * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$.10 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.10 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet
Change of Use * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	Existing floor space \$.10 per sq. ft not to exceed \$5,000, plus \$1.00 per sheet		Existing floor space \$.10 per sq. ft not to exceed \$5,000, plus \$1.00 per sheet
Conditional Use * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$150.00 per cond use permit plus \$1.00 per sheet Clarify CUP, not lot		\$150.00 per cond use permit plus \$1.00 per sheet Clarify CUP, not lot

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
PLANNING			
Parking Lot Additions * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet
Paved area * Per City Code 149-16A ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet
Driveway Waiver * Per City Code 92-11(D) ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$100.00		\$100.00
Wetland Buffer Signs * Per City Code 170-27.1 D.(1) ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$2.00		\$2.00
No Cut - No Disturbance Placards * Per City Code 155-20.D ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.		\$2.00	\$2.00
Extensions of/Amendments to approved plans * Per City Code 155-53 (c) ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$150.00 Add amendments to plan		\$150.00 Add amendments to plan
Waiver Requests to approved plans * Per City Code 155-53 (c) ** Adopted by the Planning Board *** Fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and Adopted by the City Council where applicable.	\$150.00		\$150.00
Legal Notice * Per City Code 155-53 (c) ** Adopted by the Planning Board *** Fosters Daily Democrat Ad Fee	Actual Cost		Actual Cost
Certified Mail * Per Budget Resolution ** Adopted by City Council *** Current US Postal Rate	Actual Cost		Actual Cost

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
PLANNING			
First Class mail * Per Budget Resolution ** Adopted by City Council *** Current US Postal Rate	\$1.00		\$1.00
Creating/Printing Abutter Labels * Per Budget Resolution ** Adopted by City Council *** Current US Postal Rate	\$10.00 per sheet		\$10.00 per sheet
Peer Analysis Review * Per City Ordinance #155-53 (c) ** Adopted by Planning Board *** The fee covers staff time for analysis review	Actual Cost		Actual Cost
Request for Rezoning * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time for analysis review	\$150.00		\$150.00
GIS/MAPS			
Simple plot on 8.5x11 paper up to 11 x 17 paper * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00		\$5.00
Custom Map creation * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50/hr = 1hr min CD		\$50/hr = 1hr min CD
Copy or Scan large format map or plan larger than 11 x 17 up to 36" x 44" Black and White or Color * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$15.00 per sheet		\$15.00 per sheet
ZONING			
Transfer of Development Rights Fee * Per Budget Resolution ** Adopted by City Council ***To purchase and monitor conserved property and easements while satisfying Funding opportunities	\$13,402 per Credit		\$13,402 per Credit
Transfer of Development Rights Application Fee * Per Budget Resolution ** Adopted by City Council ***To purchase and monitor conserved property and easements while satisfying Funding opportunities	\$150.00		\$150.00
Sign Permit Fee * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time for analysis review	\$75.00		\$75.00
Community Signs Permit Fee for Display Period * Per Budget Resolution R-2016.11.09 ** Adopted by City Council *** The fee covers staff time for analysis review	\$5.00 per display period		\$5.00 per display period
Temporary Sign Permit Fee * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time for analysis review	\$50.00		\$50.00
Violation of Sign Ordinance * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time for analysis review	\$75.00 per sign		\$75.00 per sign MOVE TO FINE SCHEDULE
Variance Application * Per RSA 673:16 ** Adopted by Zoning Board of Adjustment *** The fee covers staff time and the copying and distribution of the agenda items to the Board members	\$100.00		\$100.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
PLANNING			
Special Exception Application * Per RSA 673:16 ** Adopted by Zoning Board of Adjustment *** The fee covers staff time and the copying and distribution of the agenda items to the Board members	\$100.00		\$100.00
Appeal from Administrative Decision * Per RSA 673:16 ** Adopted by Zoning Board of Adjustment *** The fee covers staff time and the copying and distribution of the agenda items to the Board members	\$100.00		\$100.00
Equitable Waiver * Per RSA 673:16 ** Adopted by Charter *** The fee covers staff time and the copying and distribution of the agenda items to the Board members	\$100.00		\$100.00
Accessory Dwelling Unit (New/Renewal) * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time and associated expenses	\$50.00		\$50.00
Customary Home Occupation Fee (New/Renewal) * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time and associated expenses	\$50.00		\$50.00
Excavation Permit Filing Fee * Per City Ordinance 170-30(A)(9) ** Adopted by Planning Board *** The fee covers staff time and associated expenses	\$50.00		\$50.00
Excavation Permit Fee * Per City Ordinance 170-30(A)(9) ** Adopted by Planning Board *** The fee covers staff time and associated expenses	\$75.00		\$75.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
ALARM USER:			
Original * Per City Ordinance #58 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
Renewal * Per City Ordinance #58 ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		\$10.00
FALSE ALARM FEE * Per City Ordinance #58 ** Adopted by City Council *** To cover staff time and associated expenses	1st 3 free, after 3=\$75 ea		1st 3 free, after 3=\$75 each
Failure to respond to alarm callback * Per City Ordinance #58 ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
REGISTRATION			
Bicycle * Per City Ordinance #66-1 ** Adopted by City Council *** N/A	\$0.00		\$0.00
DANCE LICENSE:			
Single time * Per City Ordinance #86-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		\$10.00
Restaurant (annual) * Per City Ordinance #86-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Other (annual) * Per City Ordinance #86-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
PISTOL LICENSE:			
To carry (5 years) * Per RSA 159:6 ** Adopted by State Legislature *** Per RSA to cover cost of processing application	\$10.00	set per RSA	\$10.00
To sell (3 years) * Per RSA 159:6 ** Adopted by State Legislature *** Per RSA to cover cost of processing application	\$10.00	Set per RSA	\$10.00
MISCELLANEOUS:			
NRA Course Confirmation (Remove -No longer applicable) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3.00		Remove
Criminal History Summary (Remove - Court provides not PD) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00		Remove
Dog Transport Fee (this has always been \$25 not \$50) * Per City Ordinance #89-9 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00	should be \$25.00	\$25.00
Fingerprints Non Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
Fingerprints for Residents * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		\$10.00
Vehicle Identification Number (VIN) Checks * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$15.00		\$15.00
PHOTOGRAPHS:			
Contact Sheets (B&W) (Remove - No longer offered) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		Remove
8 1/2 x 10 (Remove - No longer offered) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$15.00		Remove
5 x 7 (Remove - No longer offered) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00		Remove
Under 5 x 7 (Remove - No longer offered) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00		Remove
Tapes and Videos (Change to Disc of Photographs or recording) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
REPORTS: (Hard Copy and Microfilm)			
1 - 10 pages * Per Budget Resolution ** Adopted by City Council *** To recoup actual costs of paper, toner and copier costs and maintenance	\$20.00		\$20.00
Additional pages after 10 pages * Per Budget Resolution ** Adopted by City Council *** To recoup actual costs of paper, toner and copier costs and maintenance	\$1.00 each page		\$1 each page
Discovery Materials * Per Court Rule 210 ** Adopted by State Administrative Rule *** To cover staff time and associated expenses	NO FEE		No fee first copy.
Statistical Information * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00 per staff hour		\$25 per staff hour
PARKING METER RATES:			
Parking Tokens - \$.25 value * Per Budget Resolution R-2013.12.11-140 ** Adopted by City Council *** To fund parking activity fund	\$5.00 per roll of 26	Reduce 2 per roll	\$5.00 per roll of 24
Parking Tokens - \$.50 value * Per Budget Resolution R-2013.12.11-141- ** Adopted by City Council *** To fund parking activity fund	\$5.00 per roll of 13	Eliminate Option	remove
20 15 Minutes Parking Lots and Garage * Per Budget Resolution ** Adopted by City Council *** To fund parking activity fund	\$0.25	\$0.25 buys 15 Min	\$0.25

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
15 Minutes On-Street Meters and Indoor Pool lot * Per Budget Resolution ** Adopted by City Council *** To fund parking activity fund	\$0.25		\$0.25
Transportation Lot only ** Adopted by City Council *** To fund parking activity fund	\$0.25/hour		\$0.25/hour
Mobile parking meter * Per Budget Resolution R-2011.04.13-048 ** Adopted by City Council *** To fund parking activity fund	\$19.95		\$19.95
Pay by Phone Transaction Fee * Per Budget Resolution ** Adopted by City Council *** To fund Parking Activity Fund	\$0.25		\$0.25
PARKING PERMIT MONTHLY FEES:			
Belknap Lot * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$45/Business	ELIMINATED BY PRIOR ORDINACE	NA
Care Provider * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$10/Month		\$10/month
Chapel Street * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$30 Business		\$30/Business
Chestnut Street Bridge * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$25 Business	ELIMINATED BY PRIOR ORDINACE	NA
Chestnut Street Lot * Per City Ordinance #166-21 and #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$80/six months \$20 Business \$20 Resident	Eliminate 6-month option & Resident Rate	\$20/business
Contractor (metered) Contractor (time limited) * Per City Ordinance #166-40 and 166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$10/Per day/per vehicle \$5/Per day/per vehicle		\$10/per day/per vehicle \$5/per day/per vehicle
Designated Spaces for Electric Vehicle Charging Stations * Per City Ordinance ** Adopted by City Council *** To fund Parking Activity Fund	\$1.50/per hour	Increase \$0.50/hr	\$2.00/per hour
Development Required Permits * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$20/month/space	Increase \$5/month	\$25/month/permit
First Street * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$45.00 Business \$20 Resident	Increase resident rate \$5/month	\$45.00 Business \$25 Resident
Second Street * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$45 Business \$20 Resident	Increase resident rate \$5/month	\$45 Business \$25 Resident
Fourth Street (Central to Chestnut) * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$30/mo. Business	Reduce \$5/month	\$25 Business

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
Green Street * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$25 Business		\$25 Business
Henry Law Ave * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$25 Business		\$25 Business
Henry Law Ave (south of pool parking lot) * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$100/six months	Eliminate 6-month option	NA
Kirkland Street * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$20/Month		\$20/month
Library Lot * Per City Ordinance #166-21 ** Adopted by City Council *** To fund Parking Activity Fund	\$20 Resident	Eliminated by prior ordinance.	NA
Main Street * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$25 Business \$100/six months	Eliminate 6-month option	\$25 Business
Metered Parking (Contractor) * Per City Ordinance #166-40 and 166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$10/per day/space		\$10/space/day
Orchard Garage - Overnight Pass * Per Resolution R-2017.03.27 ** Adopted by City Council *** To fund Parking Activity Fund	\$30/mo. (NEW R-2017.09.27)		\$30 per month
Orchard Garage * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$50 Business \$20 Resident	Increase resident rate \$5/month	\$50 Business \$25 Resident
Orchard Surface Spaces * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$50.00		\$50 Business
Designated Spaces for Electric Vehicle Charging Stations * Per City Ordinance ** Adopted by City Council *** To fund Parking Activity Fund	\$1.50/per hour	DUPLICATE ENTRY	NA
Portland (Grimes) Lot * Per City Ordinance #166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$20.00 Business Permit No Resident Permits		\$20.00 Business Permit No Resident Permits
Processing Fee for Permits paid at Meters * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$1.00 per \$50.00		\$1.00 per \$50.00
Replacement Parking Permit * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$5.00		\$5.00
Resident Visitor Pass * Per City Ordinance #166-18 ** Adopted by City Council *** To fund Parking Activity Fund	\$10/Week		\$10/Week
River Street Lot * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$15 Business \$20 Resident		\$15 Business

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
School Street * Per City Ordinance #166-21 ** Adopted by City Council *** To fund Parking Activity Fund	\$20 Resident	Increase \$5/month	\$25 Resident
Second Street * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$45 Business \$20 Resident	Increase resident rate \$5/month	\$45 Business \$25 Resident
St. John Street * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund		Add \$25 Business	\$25 Business
Third Street Lot * Per City Ordinance #166-21 and 166-23 ** Adopted by City Council *** To fund Parking Activity Fund	\$30 Business \$20 Resident	Increase Business \$15/mo Increase resident \$5/mo	\$45 Business \$25 Resident
Transportation Lot * Per Resolution R-2013.12.11-140 ** Adopted by City Council *** To fund Parking Activity Fund	\$15.00	Adjusted to improve visibility of receipts	\$7.50/15 days
PARKING TICKET FINES/PENALTIES			
Table A Violations:			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$15.00	Increase \$5	\$20.00 MOVE TO FINE SCHEDULE
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$30.00		\$30.00 MOVE TO FINE SCHEDULE
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00		\$50.00 MOVE TO FINE SCHEDULE
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$60.00		\$60.00 MOVE TO FINE SCHEDULE
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00		\$100.00 MOVE TO FINE SCHEDULE
Table B Violations:			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00		\$50.00 MOVE TO FINE SCHEDULE
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$70.00		\$70.00 MOVE TO FINE SCHEDULE
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00		\$100.00 MOVE TO FINE SCHEDULE
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$120.00		\$120.00 MOVE TO FINE SCHEDULE
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$150.00		\$150.00 MOVE TO FINE SCHEDULE
Table C Violations:			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
POLICE DEPARTMENT			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00		\$250.00 MOVE TO FINE SCHEDULE
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00		\$250.00 MOVE TO FINE SCHEDULE
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00		\$250.00 MOVE TO FINE SCHEDULE
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00		\$300.00 MOVE TO FINE SCHEDULE
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00		\$300.00 MOVE TO FINE SCHEDULE
OTHER:			
Code 03 - Winter Parking Multiple Violator 5+ * Per City Ordinance #166-19D ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00		\$100.00 MOVE TO FINE SCHEDULE
Immobilization / Towing Administrative Fee * Per City Ordinance #166-33C ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$25.00		\$25.00
Credit Card Transaction fee for fine payment at Meter * Per Budget Resolution ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$1.00 per \$50.00		\$1.00 per \$50.00
Online Violation payment * Per Budget Resolution ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$2.00/Violation		\$2.00/Violation MOVE TO FINE SCHEDULE
Chronic Meter Offense - 5+ on street meter violations * Per Budget Resolution ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00		\$100.00 MOVE TO FINE SCHEDULE
DETAIL POLICE OFFICER:			
Per hour with minimum 4 hours * Per Budget Resolution ** Adopted by City Council *** Recover all costs associated with officer	\$71.00 per hour		\$71.00
Police Vehicle * Per Budget Resolution ** Adopted by City Council *** Recover all costs associated with officer	\$30.00/ per hour		\$30 per hour

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
AMBULANCE SERVICE:	Operating Costs related to various levels of emergency services		
Intubation * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	In Base Rate		In Base Rate
Basic Life Support (BLS): Emergency * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$885.90		\$885.90
Basic Life Support (BLS): Non-Emergency * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$885.90		\$885.90
BLS Mileage * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$14.98		\$14.98
Oxygen * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	In Base Rate		In Base Rate
Advanced Life Support (ALS): Non-Emergency * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$1,644.92		\$1,644.92
Advanced Life Support (ALS1) * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$1,644.92		\$1,644.92
ALS Mileage * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$14.98		\$14.98
I.V. Drug * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	In Base Rate		In Base Rate
Cardiac Monitor * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	In Base Rate		In Base Rate
Defibrillation * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	In Base Rate		In Base Rate
Advanced Life Support (ALS2) * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$2,598.98		\$2,598.98
Specialty Care Transport * Per Budget Resolution ** Adopted by City Council *** Cover operating costs	\$2,838.43		\$2,838.43
OTHER CHARGES:			
Emergency Response Reimbursement * Per RSA 153:A-24 ** Adopted by State Legislature *** Charges billed to various entities based upon man hours, equipment and materials involved	Actual Cost + 10% Admin		Actual Cost + 10% Admin

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Hazardous Material Response * Per SARA Title III ** Adopted by State of NH *** Charges billed to various entities based upon man hours, equipment and materials involved	Actual Cost + 10% Admin		Actual Cost + 10% Admin
REPORTS:			
(Hard Copy and Microfilm)			
1 - 10 pages * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$20.00		\$20.00
Additional pages after 10 pages * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$1.00 each page		\$1.00 each page
Discovery Materials * Per Court Rule 210 ** Adopted by State Administrative Rule *** To cover staff time and associated expenses	NO FEE		NO FEE
Medical Reports * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$15.00		\$15.00
Statistical Information * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00 per staff hour		\$25.00 per staff hour
OTHER CHARGES:			
Fire Alarm Affidavit Neglect * Per City Ordinance #58 ** Adopted by City Council *** To cover staff time and associated expenses	\$75.00		\$75.00
Fire Code Violation Fines * Per City Ordinance #109 ** Adopted by City Council *** Determined through Court Ruling	minimum \$100 maximum \$500		minimum \$100 maximum \$500
EMS/CPR/Fire Training classes * Per Budget Resolution ** Adopted by City Council *** Fee based on level of certification	Actual Cost		Actual Cost
Personnel Services (Details) * Per Budget Resolution ** Adopted by City Council *** Hourly wage	Actual Cost		Actual Cost
Fire Safety Trailer Education (Outside of City - 5 hours minimum) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$500.00 - 5 hour min \$60.00/hr ea addl hr		\$500.00 - 5 hour min \$60.00/hr ea addl hr
SYSTEM PLAN REVIEW FEES:			
Application Fee in addition to below * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
Fire Suppression Systems:			
NFPA 13D system * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$15 per \$1000 of system installation value		\$15 per \$1000 of system installation value

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
NFPA 13R system * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$15 per \$1000 of system installation value		\$15 per \$1000 of system installation value
NFPA 13 system	\$15 per \$1000 of system installation value		\$15 per \$1000 of system installation value
*Permit Fees Doubled if work is started before permit is issued.		for clarity	
MODIFICATION TO EXISTING SUPPRESSION SYSTEMS (each system):	\$15 per \$1000 of system installation value plus \$25 application fee		\$15 per \$1000 of system installation value plus \$25 application fee
Water and/or foam systems (all types):			
Automatic fire detection systems: * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$15 per \$1000 of system installation value plus \$25 application fee		\$15 per \$1000 of system installation value plus \$25 application fee
Commercial cooking ventilation systems:			
Including suppression system * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$250.00		\$250.00
Not including suppression system * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$200.00		\$200.00
Modification to Commercial Cooking Suppression or Ventilation Systems * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00	Increase \$25.00	\$75.00
Fire water tanks/cisterns:			
Aboveground * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$200.00		\$200.00
Underground * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$225.00		\$225.00
PERMIT FEES:			
Explosive/blasting (per site):			
Up to 5 days * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$200.00		\$200.00
Add for each additional day beyond 5 * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
Underground storage tanks (other than water/propane):			
Removal only * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00		\$60.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Installation only * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$175.00		\$175.00
Removal and reinstallation * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$175.00		\$175.00
Residential install underground / aboveground fuel tank * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00 with an \$25.00 application fee		\$25.00 with an \$25.00 application fee
Class C Fireworks Display Permit * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$250.00		\$250.00
LIFE SAFETY INSPECTION FEES:			
Family day care homes (up to 6 children) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
Group day care homes (7 to 12 children) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$40.00		\$40.00
Day care centers and/or nurseries (more than 12 children or more than 4 children under the age of 2 years old) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$55.00		\$55.00
Foster care (up to 3 children) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
Residential board and care:			
4 to 16 persons * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$150.00		\$150.00
More than 16 persons * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$300.00		\$300.00
Residential placement (up to 3 adults) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
Rooming/lodging home inspections:			
Up to 16 beds * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
More than 16 beds * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$150.00		\$150.00
Permit of Assembly Inspections			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Capacity of 100 or more (Valid for 1 Year) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$200.00		\$200.00
Business Inspections			
Capacity of less than 100 (valid for 1 Year) Required by other regulatory agencies (i.e. liquor commission)		Add fee of \$100.00	\$100.00
Re-inspection Fee * Per City Ordinance #109-23 ** Adopted by City Council *** Inspection of work/construction disapproved for the second time		Add Fee of \$75.00	\$75.00
HEALTH INSPECTION SERVICES			
CLASS I - Food service establishments with seating capacity of 100 or more, supermarkets and grocery stores with 3 or more food preparation areas. *Add \$50 if also providing offsite catering services (\$450.00). * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$400.00		\$400.00
CLASS II - Food service establishments having a seating capacity of more than 25 but less than 100, grocery stores with fewer than 3 food preparation areas, bakeries, warehouses, distributors, caterers, mobile food operators, canteen commissaries, institutions, clubs.*Add \$50 if also providing offsite catering services (\$325.00). * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$275.00		\$275.00
CLASS III - Food service providers with a seating capacity of 25 or less, or a take-out food service; or a food service establishment selling only prepackaged products, vending machine operators with 5 machine or more. *Add \$50 if also providing offsite catering services (\$175.00). * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$125.00		\$125.00
Class III(v) - vending machines 1 through 4, \$25 per unit. More than 4 vending machines is Class III license for the operator * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
CLASS IV - Temporary food service establishments (2 days up to 6 months) * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$80.00		\$80.00
CLASS V - Temporary Food service establishments (1 day only) * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$40.00		\$40.00
CLASS H - Level I Homestead: A homestead that sells its products only at farmers' markets, farm stands or residences. * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
CLASS D - Level II Homestead: A homestead that sells its products to retail food stores. * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
Non-profit Health License fee * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	application fee \$25.00		application fee \$25.00
Re-inspection Fee * Per City Ordinance #99-3 ** Adopted by City Council *** Inspection of work/construction disapproved for the second time		Add Fee of \$75.00	\$75.00
Health License Name change fee * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00		\$25.00
LATE FEE: All applications for food service establishment licenses shall be filed by May 31st of each year. In addition to the fees provided in this section, there shall be a \$50.00 late fee for any renewal application received after June 20th of any year. * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Business Life Safety Inspection			
Business Life Safety Inspection Fee * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Capacity of 0-49 (Valid for 1 Year) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
Capacity of 50-99 (Valid for 1 Year) * Per City Ordinance #109-23 ** Adopted by City Council *** To cover staff time and associated expenses	\$150.00		\$150.00
Tattoo/Body Piercing Establishment Permit * Per City Ordinance #99-3 ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Re-inspection Fee * Per City Ordinance #99-3 ** Adopted by City Council *** Inspection of work/construction disapproved for the second time		Add Fee of \$75.00	\$75.00
BUILDING PERMITS:			
Building Permit* (to include Demolition permits) * Per City Ordinance #68-16 ** Adopted by City Council *** To cover staff time and associated expenses	\$10.00 per \$1,000 of construction value with a \$25.00 application fee		\$10.00 per \$1,000 of construction value with a \$25.00 application fee
Permit for Residential Accessory Structures Fee (barn garage etc..) * Per City Ordinance #68-16 ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00 with a \$25.00 application fee		\$25.00 with a \$25.00 application fee
*Permit Fees Doubled if work is started before permit is issued.		for clarity	
Building Permit extension * Per City Ordinance #68-16 ** Adopted by City Council *** Re-review of previously submitted permit for extension of uncompleted work.	\$50.00 with a \$25.00 application fee		\$50.00 with a \$25.00 application fee

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Plan Review Fee * Per City Ordinance #68-16 ** Adopted by City Council *** Third review of plans previously submitted.	\$75 per hour minimum 2 hours		\$75 per hour minimum 2 hours
Inspection Fee * Per City Ordinance #68-16 ** Adopted by City Council *** Inspection of certificate of occupancy existing buildings.	\$50.00		\$50.00
Re-inspection Fee * Per City Ordinance #68-16 ** Adopted by City Council *** Inspection of work/construction disapproved for the second time	\$75.00		\$75.00
After hours Inspection Fee * Per City Ordinance #68-16 ** Adopted by City Council *** All after business hour inspections	\$65 per hour		\$65 per hour
Refunds of permits (requests made in writing & no later than 1 year after the issuance date) * Per City Ordinance #68-16 ** Adopted by City Council *** Will process refund as requested, minus a \$50 fee. After refund paid, no work shall resume until a new application has been applied for and permit issued.	\$50.00 plan review & administrative fee		\$50.00 plan review & administrative fee
Replacement of application occupancy sign-off sheet (green sheet) * Per City Ordinance #68-16 ** Adopted by City Council *** Copy is provided with Building Permit when picked up. For loss or misplaced sign-off sheets a fee will be charged.	\$25.00		\$25.00
Plumbing Permit (Residential) * Per City Ordinance #135-19(B) ** Adopted by City Council *** To cover staff time for review of plans, on-site inspections of construction in progress and file maintenance.	\$6.00 per fixture with a \$25.00 application fee		\$6.00 per fixture with a \$25.00 application fee
Plumbing Permit/HVAC (Commercial) * Per City Ordinance #135-19(B) ** Adopted by City Council *** Inspection of Plumbing & HVAC	\$15.00 per \$1,000 of installation value with a \$25.00 application fee		\$15.00 per \$1,000 of installation value with a \$25.00 application fee
HVAC (Residential) * Per City Ordinance #135-19(B) ** Adopted by City Council *** Inspection of HVAC	\$10.00 per \$1,000 of installation value with a \$25.00 application fee		\$10.00 per \$1,000 of installation value with a \$25.00 application fee
Manufactured and Mobile Homes * Per City Ordinance #135-19(B) ** Adopted by City Council *** To cover staff time for Inspections	\$50.00 with a \$25.00 application fee		\$50.00 with a \$25.00 application fee
Modular Homes * Per City Ordinance #135-19(B) ** Adopted by City Council *** To cover staff time for Inspections	\$100.00 with a \$25.00 application fee		\$100.00 with a \$25.00 application fee
Re-inspection Fee * Per City Ordinance #135-19B ** Adopted by City Council *** Inspection of work/construction disapproved for the second time		Add Fee of \$75.00	\$75.00
*Permit Fees Doubled if work is started before permit is issued.			
Gas Meter Installation * Per City Ordinance #170-50 ** Adopted by City Council *** Inspections of Gas meter installation	\$6.00 per fixture with a \$25.00 application fee		\$6.00 per fixture with a \$25.00 application fee

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Trailer Park Licenses:			
Initial Fee * Per City Ordinance #126 ** Adopted by City Council *** For review of park's compliance with ordinance	\$100.00		\$100.00
Renewal Fee * Per City Ordinance #126 ** Adopted by City Council *** For review of park's compliance with ordinance	\$25.00		\$25.00
Electrical Permits*: (Commercial) * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$15.00 per \$1,000.00 of installation value with a \$25.00 application fee		\$15.00 per \$1,000.00 of installation value with a \$25.00 application fee
Electrical Permits*: (Residential) * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$25.00 Application fee with a \$10.00 minimum on fixtures and devices		\$25.00 Application fee with a \$10.00 minimum on fixtures and devices
Services * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$5.00 per 100 amp		\$5.00 per 100 amp
	AMP 1phase		AMP 1phase
	60 \$5.00		60 \$5.00
	100 \$5.00		100 \$5.00
	200 \$10.00		200 \$10.00
	400 \$20.00		400 \$20.00
	600 \$30.00		600 \$30.00
	800 \$40.00		800 \$40.00
	1,000 \$50.00		1,000 \$50.00
	1,200 \$60.00		1,200 \$60.00
	1,600 \$80.00		1,600 \$80.00
	1,800 \$90.00		1,800 \$90.00
	2,000 \$100.00		2,000 \$100.00
	2,500 \$125.00		2,500 \$125.00
*Permit Fees Doubled if work is started before permit is issued.			
Meters * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$5.00 ea.		\$5.00 ea.
Devices * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$1.00 per outlets		\$1.00 per outlets
	\$1.00 per switch		\$1.00 per switch
Fixtures * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$2.00 ea. (includes smoke detectors)		\$2.00 ea. (includes smoke detectors)
Equipment * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$5.00 ea.		\$5.00 ea.

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Motors * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$5.00 ea.		\$5.00 ea.
Transformers * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	Up to 25 KVA.- \$25.00		Up to 25 KVA.- \$25.00
	25 KVA to 75 KVA - \$50.00		25 KVA to 75 KVA - \$50.00
Generators & Transfer switches * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	Up to 10 KVA.- \$25.00		Up to 10 KVA.- \$25.00
	10 KVA to 75 KVA - \$50.00		10 KVA to 75 KVA - \$50.00
	Over 75 KVA - \$100.00 ea		Over 75 KVA - \$100.00 ea
Air Compressors * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$15.00		\$15.00
Manufactured and Mobile Homes * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$50.00 with a \$25.00 application fee		\$50.00 with a \$25.00 application fee
Modular Homes * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$100.00 with a \$25.00 application fee		\$100.00 with a \$25.00 application fee
Heat Pump * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$10.00		\$10.00
Electric Heat * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$5.00 ea. section (regardless of size or watts)		\$5.00 ea. section (regardless of size or watts)
Fire Pumps * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$100.00		\$100.00
Illuminated Signs * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$25.00		\$25.00
In ground pool, and non-portable/fixed above ground pools water height greater than 42" * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$75.00		\$75.00
Hot tub/spa, and portable above ground pools (water height greater than 24" up to a water height of 42 inches) * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$25.00		\$25.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
FIRE DEPARTMENT			
Hot tub/spa * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$25.00		\$25.00
Residential photovoltaic systems * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$50.00		\$50.00
Temp Service * Per City Ordinance #102-30 ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$25.00		\$25.00
Photocopies * Per Budget Resolution ** Adopted by City Council *** Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance	\$.50 per page		\$.50 per page
Re-inspection Fee * Per City Ordinance #135-19B ** Adopted by City Council *** Inspection of work/construction disapproved for the second time		Add Fee of \$75.00	\$75.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
CEMETERY			
SUMMER PRICING - INTERMENTS			
Monday Through Friday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$700.00		\$700.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$175.00		\$175.00
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$350.00		\$350.00
Cremains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$350.00		\$350.00
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$250.00		\$250.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$175.00		\$175.00
Saturday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,000.00		\$1,000.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$300.00		\$300.00
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$600.00		\$600.00
Cremains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$600.00		\$600.00
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$600.00		\$600.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	Not permitted		Not permitted
Sunday / Holiday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,300.00		\$1,300.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$450.00		\$450.00
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$900.00		\$900.00
Cremains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$900.00		\$900.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$900.00		\$900.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	Not permitted		Not permitted
WINTER PRICING - INTERMENTS			
Monday Through Friday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,000.00		\$1,000.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$250.00		\$250.00
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$500.00		\$500.00
Cremaains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$500.00		\$500.00
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$400.00		\$400.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	Not permitted		Not permitted
Saturday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,350.00		\$1,350.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$400.00		\$400.00
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$800.00		\$800.00
Cremaains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$800.00		\$800.00
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$800.00		\$800.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	Not permitted		Not permitted
Sunday / Holiday			
Adult * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,650.00		\$1,650.00
Infant * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$550.00		\$550.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Children * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,100.00		\$1,100.00
Cremains (in ground burial) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,100.00		\$1,100.00
Niche opening & closing * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,100.00		\$1,100.00
Welfare * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	Not permitted		Not permitted
DISINTERMENTS			
Monday Through Friday Only			
Summer Pricing			
Reburial in Pine Hill Cemetery * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,600.00		\$1,600.00
Going out of Pine Hill Cemetery * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$900.00		\$900.00
Reburial in Pine Hill Cemetery Cremation * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$800.00		\$800.00
Going out of Pine Hill Cemetery Cremation * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$450.00		\$450.00
Winter Pricing			
Reburial in Pine Hill Cemetery * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$2,300.00		\$2,300.00
Going out of Pine Hill Cemetery * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,300.00		\$1,300.00
Reburial in Pine Hill Cemetery Cremation * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,000.00		\$1,000.00
Going out of Pine Hill Cemetery Cremation * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$550.00		\$550.00
SALE OF GRAVES			
(Prices Include Perpetual Care)			
Sale of grave refund * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs		%15 of purchase price	%15 of purchase price
Transfer of grave lot * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs		\$50	\$50
Standard Resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$700.00		\$700.00
Standard Non-Resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$800.00		\$800.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Cremation space resident (in ground) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$350.00		\$350.00
Cremation space non-resident (in ground) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$400.00		\$400.00
COLUMBARIUM NICHE SALES (Accommodates 2 urns)			
(Prices Include Perpetual Care)			
Top Row Resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,200.00		\$1,200.00
Top Row non-resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,300.00		\$1,300.00
2nd Row from top resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,100.00		\$1,100.00
2nd Row from top non-resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,200.00		\$1,200.00
3rd Row from top resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,000.00		\$1,000.00
3rd row from top non-resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,100.00		\$1,100.00
4th Row from top resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$900.00		\$900.00
4th Row from top non-resident * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$1,000.00		\$1,000.00
FOUNDATIONS			
Monument (Per cubic foot) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$15.00/cf	\$24.00/cf	\$24.00/cf
Marker (2 ft. long or less) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$100.00		\$100.00
Veteran Marker * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$100.00		\$100.00
Double Marker (over 2 ft long) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$15.00/cf		\$15.00/cf
Pre-need Collar * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$30.00		\$30.00
Set of 2 cement pads * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$100.00		\$100.00
Corner Post (each) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$25.00		\$25.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
MISCELLANEOUS CHARGES			
Scattering ashes * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$70.00		\$70.00
Late Charge (For Cremation Burials Funerals After 3 PM) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$60/hour		\$60/hour
Late Charge (For Full Burials After 3 PM) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$120/hour		\$120/hour
Annual Care Charge (Per Grave) * Per Budget Resolution ** Adopted by City Council *** Administrative and Operation Costs	\$11.00		\$11.00
Accommodation Fee (Second Interment Right) * Per Budget Resolution ** Adopted by City Council *** Surcharge to allow (1) addl interment to be made in a grave that was originally intended for the use of (1) interment	\$150.00		\$150.00
ENGINEERING			
Septic System Review * Chapter 147-3 A.1 ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$50.00 each		\$50.00 each
Permit to Work In Public Roads and Sidewalks * Chapter 152-8 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$200.00		\$200.00
Street Pavement Damage * Chapter 152-8 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$7.00 per sq. ft		\$7.00 per sq. ft
Sidewalk Pavement Damage * Chapter 152-8 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$3.50 per sq. ft		\$3.50 per sq. ft
Pavement Life Reduction Fee * Chapter 152 C-2 ** Adopted by City Council *** Fees are to protect the City's investment in its infrastructure in it's newly constructed, reconstructed, rehabilitated or overlay payments within public roads, sidewalks or City property.	< 2 years \$21 per sq. ft 2-5 years \$14 per sq. ft >5 years \$0		< 2 years \$21 per sq. ft 2-5 years \$14 per sq. ft >5 years \$0
Two year Surety Digging Bond (refundable) * Chapter 155-14 & 25 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$7.00 per sq. ft.; Minimum: \$300.00		\$7.00 per sq. ft.; Minimum: \$300.00
Private Construction Inspection * Chapter 149-12 (P158-27) ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$75.00 Hr		\$75.00 Hr
Driveway Permits * Chapter 155-51, 152-11 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$75.00		\$75.00
Utility License ** Adopted by City Council *** Ensures projects are constructed in accordance with City of Dover, Community Services Construction Guidelines	\$20.00		\$20.00
Paving License ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$20.00 each		\$20.00 each

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Permit to Obstruct or Encumber Public Road or Sidwalk * Chapter 149-10-1; 149-12 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$100.00		\$100.00
Permit to Move Building Through Public Roads * Chapter 152-15 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$250.00		\$250.00
Permit to Operate Outdoor Seating area on Sidewalks * Chapter 152-20 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$50.00	\$100.00	\$100.00
Permit for Installation of Groundwater Monitoring Well * Chapter 152-21 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$100.00	\$200.00	\$200.00
Penalties * Chapter 152-32 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$250.00 1st Violation \$500.00 2nd Violation \$1,000.00 each successive violation (each day to be a separate offense)		\$250.00 1st Violation \$500.00 2nd Violation \$1,000.00 each successive violation (each day to be a separate offense) MOVE TO FINE SCHEDULE
Letter of Credit (refundable) * Chapter 155-26 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	Varies with projects		Varies with projects
Maintenance Guarantee (refundable - 2 yrs.) * Chapter 155-26 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	2% of project estimate		2% of project estimate
GIS /MAPS /BLUE PRINTS /PLANS			
Simple plot on 8.5x11 up to 11x17 paper Black and White or Color * Per Budget Resolution ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$5.00 black & white \$10.00 color		\$5.00 black & white \$10.00 color
Custom map creation * Per Budget Resolution ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$50.00/hr., 1 hour min. CD		\$50.00/hr., 1 hour min. CD
Digital Map of small project area * Per Budget Resolution ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$50.00/hr., 1 hour min. CD		\$50.00/hr., 1 hour min. CD
Copy of large format map or plan larger than 11x17 up to 36" x 44" Black & White & Color * Per Budget Resolution ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$15.00 per sheet		\$15.00 per sheet
Large scale printed map * Per Budget Resolution ** Adopted by City Council *** Fees are to offset cost of materials and labor expense associated with this function	\$50/hr, 1 hour min.		\$50/hr, 1 hour min.
Electronic copy of property list * Per Budget Resolution ** Adopted by City Council *** Cost dependent upon development time to user specifications and to cover staff time and associated expenses	\$25 minimum-adjusted +/- according to complexity		\$25 minimum-adjusted +/- according to complexity
ENVIRONMENTAL			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Bag and Tag: * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste. Local Vendors can add \$.04 fee for handling of bag & tag sales. Local stores sell large bags for \$2.45 and small bags for \$1.65	\$2.11 per large bag \$1.41 per small bag	\$2.41 30 gallon \$1.61 15 gallon	\$2.41 30 gallon \$1.61 15 gallon
Bulky Tags: * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste. Local Vendors can add \$.03 fee for handling of bag & tag sales. Local stores sell large bags for \$2.15 and small bags for \$1.45	\$5.00 Bulky Tags		\$5.00 Bulky Tags
Computer Monitor Disposal * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste. Local Vendors can add \$.04 fee for handling of bag & tag sales. Local stores sell large bags for \$2.15 and small bags for \$1.45	\$10.00 each	Please delete red	Please delete red
Printers, Scanners and Laptops * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste. Local Vendors can add \$.04 fee for handling of bag & tag sales. Local stores sell large bags for \$2.15 and small bags for \$1.45	\$5.00 each	Please delete red	Please delete red
Items containing Freon (refrigerator, freezer, air conditioner, humidifier, de-humidifier, etc.) * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$20.00		\$20.00
Recycle bins * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$8.00		\$8.00
Television Consoles over 36" Diagonal * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$20.00		\$20.00
Television Consoles under 36" Diagonal * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$10.00		\$10.00
Propane Tanks Over 30 pounds * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$20.00		\$20.00
Propane Tanks 30 pounds * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$10.00		\$10.00
Propane Tanks 20 pounds * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$5.00		\$5.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Construction & Debris Bin * Administrative Code Chapter 97 ** Adopted by City Council Solid Waste Advisory Committee *** Administrative, collection and disposal costs of the City's residential solid waste.	\$.15 /pound-Non Residential /Commercial or \$25.00 Minimum Fee \$.10 /pound- Residential or \$5.00 Minimum Fee		\$.15 /pound-Non Residential /Commercial or \$25.00 Minimum Fee \$.10 /pound-Residential or \$5.00 Minimum Fee
WATER and SEWER			
Water/Sewer Billing Fees:			
Water Parts used in work performed ** Adopted by City Council *** To Cover Administrative and Actual Costs	Cost Plus 50%	NOTE DUC Appendix removed from all	
Water Parts sold no work performed ** Adopted by City Council *** To Cover Administrative and Actual Costs	Cost plus 100%		Cost plus 100%
Water Rate (per hundred cubic feet) * Per Budget Resolution ** Adopted by City Council *** Per hundred cubic feet of water consumption	\$5.18	Increase \$0.22	\$5.40
Sewer Rate (per hundred cubic feet) * Per Budget Resolution ** Adopted by City Council *** Per hundred cubic feet of water consumption	\$8.65	Increase \$0.40	\$9.05
Labor Rate - Supervisor ** Adopted by City Council *** To Cover staff time costs associated with City Water and Sewer divisions	\$60.00		\$60.00
Labor Rate - Foreman ** Adopted by City Council *** To Cover staff time costs associated with City Water and Sewer divisions	\$45.00	2 hr minimum	2 hr minimum
Labor Rate - Laborer/Main. Mechanic ** Adopted by City Council *** To Cover staff time costs associated with City Water and Sewer divisions	\$35.00	2 hr minimum	2 hr minimum
Hydrant Usage Fee ** Adopted by City Council *** To Cover staff time costs associated with City Water and Sewer divisions	\$25.00	REMOVE	REMOVE
Hydrant Painting ** Adopted by City Council *** To Cover staff time costs associated with City Water and Sewer divisions	\$25.00 per hydrant		\$25.00 per hydrant
Winterizing Hydrants ** Adopted by City Council *** Fee to drain hydrant for winter	\$40.00		\$40.00
Meter Test ** Adopted by City Council *** To determine meter's working condition - charge is for good working meter only	\$50.00		\$50.00
Back flow Test ** Adopted by City Council *** Annual and bi-annual testing of back flow operation devices	\$30.00		\$30.00
Initial Back flow Permit ** Adopted by City Council *** Initial permits for back flow prevention device	\$10.00		\$10.00
Renewal Back flow Permit ** Adopted by City Council *** 5 year renewal of permits for backflow prevention device (\$5.00 per year)	\$30.00		\$30.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Final Reading Fee ** Adopted by City Council *** Reading of inside meter for change of property ownership	\$30.00		\$30.00
Water Turn Off/Turn On Fee ** Adopted by City Council *** Fee to turn off and on water due to nonpayment of utility bill	\$25.00		\$25.00
Water Investment ** Adopted by City Council *** Application for service	\$5.05	Increase \$0.03	\$5.08
Sewer Investment ** Adopted by City Council *** Application for service	\$6.44	Decrease \$0.38	\$6.06
Tapping Deposit ** Adopted by City Council *** Application for service-minimum deposit of tapping into City water main, new service	\$100.00		\$100.00
Meter Rentals: (Per Month)			
Meter Type Galaxy E-Series ADE TR-3 HR Fees are based on size of meter, spread out over a 10 year period	CURRENT METERS NO LONGER AVAILABLE AS REPLACEMENT		CURRENT METERS NO LONGER AVAILABLE AS REPLACEMENT
5/8" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$228.57	\$22.56	\$24.00	\$24.00
3/4" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$225.25	\$22.53	\$25.70	\$25.70
1" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$265.60	\$26.56	\$26.94	\$26.94
1 1/2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$447.28	\$44.73	\$46.96	\$46.96
2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$561.65	\$56.17	\$58.90	\$58.90
2" Compound Meter * Per Budget Resolution ** Adopted by City Council	Remove		Remove
3" Compound Meter * Per Budget Resolution ** Adopted by City Council	Remove		Remove
4" Compound Meter * Per Budget Resolution ** Adopted by City Council	Remove		Remove
3" meter * Per Budget Resolution ** Adopted by City Council *** Based on \$900.10	Remove		Remove
4" meter * Per Budget Resolution ** Adopted by City Council *** Based on \$1,318.30	Remove		Remove
6" Compound Meter * Per Budget Resolution ** Adopted by City Council	Remove		Remove
Meter Type TR-3 RTR Non-E Series			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
5/8" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$195.90	\$19.59	\$20.79	\$20.79
3/4" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$224.07	\$22.41	\$23.52	\$23.52
1" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$285.80	\$28.58	\$30.00	\$30.00
1 1/2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$501.80	\$50.18	\$52.68	\$52.68
2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$678.80	\$67.88	\$71.23	\$71.23
2" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$2,344.00	\$234.40	\$246.04	\$246.04
3" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$3,104.60	\$310.46	\$325.84	\$325.84
4" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$3,476.00	\$347.60	\$364.97	\$364.97
3" Turbo Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$961.40	\$96.14	\$102.33	\$102.33
4" Turbo Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$1,408.00	\$140.80	\$153.31	\$153.31
6" Turbo Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$3,345.00	\$334.50	\$356.39	\$356.39
6" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$4,913.00	\$491.30	\$514.64	\$514.64
Orion Trace *Meters are still charged out but they are being replaced with Galaxy meters			
5/8" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$158.00	\$15.80		\$15.80
3/4" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$192.00	\$19.20		\$19.20
1" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$216.00	\$21.60		\$21.60
1 1/2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$431.00	\$43.10		\$43.10
2" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$569.00	\$56.90		\$56.90

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
2" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$1,796.00	\$179.60	\$246.04	\$246.04
3" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$1,921.00	\$192.10		\$192.10
3" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$2,487.10	\$248.71		\$248.71
4" Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$4,158.00	\$415.80		\$415.80
4" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$3,815.50	\$381.55		\$381.55
6" Compound Meter * Per Budget Resolution ** Adopted by City Council *** Based on \$5,187.00	\$518.70		\$518.70
Fire Protection Charges:			
2" Line * Per Budget Resolution ** Adopted by City Council *** Standby charge for system usage	\$8.00 per quarter		\$8.00 per quarter
4" Line * Per Budget Resolution ** Adopted by City Council *** Standby charge for system usage	\$16.00 per quarter		\$16.00 per quarter
6" Line * Per Budget Resolution ** Adopted by City Council *** Standby charge for system usage	\$35.00 per quarter		\$35.00 per quarter
8" Line * Per Budget Resolution ** Adopted by City Council *** Standby charge for system usage	\$60.00 per quarter		\$60.00 per quarter
10" Line * Per Budget Resolution ** Adopted by City Council *** Standby charge for system usage	\$85.00 per quarter		\$85.00 per quarter
Equipment Rental:			
Mini excavator ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$45.00/hr		\$45.00/hr
Loaders (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$90.00/hr		\$90.00/hr
Backhoe - CAT 420 (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$80.00/hr		\$80.00/hr
Backhoe - JD 410J (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$80.00/hr		\$80.00/hr
Backhoe - JD 410G (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$80.00/hr		\$80.00/hr
Rubber Tire Excavator 0 ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$80.00/hr		\$80.00/hr

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Bobcat ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$40.00/hr		\$40.00/hr
Utility Truck or Bucket Truck ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$35.00/hr		\$35.00/hr
6 Dump Truck (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$50.00		\$50.00
10 Wheel Dump Truck (w/operator) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$70.00/hr		\$70.00/hr
Wheel Cutter ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$7.50/hr		\$7.50/hr
Compressor ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$25.00/hr		\$25.00/hr
Road Hog ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$200.00/hr		\$200.00/hr
Trench Plates ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00 per plate 10x10 per day		\$100.00 per plate 10x10 per day
Trench Plates ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$50.00 per plate 4x6 per day		\$50.00 per plate 4x6 per day
Small Trench Box ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$75.00/day		\$75.00/day
Large Trench Box ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00/day		\$100.00/day
Fusion Fee * DUC Appendix A ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$60.00/day		\$60.00/day
Poly Cam Butt Fusion ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$70.00		\$70.00
Hot Top ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
Street Construction Signs ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$150.00 per day		\$150.00 per day
Fire Flow Test ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$420.00		\$420.00
Pump hose ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$30.00		\$30.00
GRANULAR MATERIALS			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Sand ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
Loam ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
3/4 Stone ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
Gravel ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
Crushed Gravel ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Per vendor cost		Per vendor cost
SERVICE TAPPING FEES			
3/4" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	per vendor cost		per vendor cost
1" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	per vendor cost		per vendor cost
1 1/2" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	per vendor cost		per vendor cost
2" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	per vendor cost		per vendor cost
Labor charges are additional (2 hr. min) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$35.00/hr		\$35.00/hr
Out of Town ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$200.00 + mileage/labor		\$200.00 + mileage/labor
MAIN TAPPING FEES (In town/Out Town)			
6" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$350.00/\$400.00	REMOVE	REMOVE
8" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$400.00/\$450.00	REMOVE	REMOVE
12" ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$500.00/\$550.00	REMOVE	REMOVE
SEWER RELATED SERVICES			
Sewer Parts Used In Work Performed ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Cost plus 50%		Cost plus 50%
Sewer Parts Sold No Work Performed ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	Cost plus 100%		Cost plus 100%
Sewer Jet ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$150.00/hr (2 hr min)		\$150.00/hr (2 hr min)

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Mandrel Sewer Tool Rental ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	25.00 per day		25.00 per day
TV Inspection ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00/hr (1 hr min)	2 hr minimum	\$100.00/hr (2 hr min)
Dye Testing ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$50.00/hr (1 hr min)		\$50.00/hr (1 hr min)
Septic Haulers Permit * Per resolution R-2001.07.18-11B-9 ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions		\$25 every two years	\$25 every two years
Septage Disposal * Per resolution R-1996.03.27 ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions		.05 per gal resident .12 non resident	.05 per gal resident .12 non resident
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated			
Line Location ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$50.00/hr (1 hr min)		\$50.00/hr (1 hr min)
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated			
Smoke Testing ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$70.00/hr (1 hr min)		\$70.00/hr (1 hr min)
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated			
Pipe Plug * DUC Appendix A ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$20.00/day		\$20.00/day
Coring manholes ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$300.00/hole	REMOVE	REMOVE
SOIL TESTING** Soil Tests are sent out with a service fee added to the prices of the different tests requested.			
Sieve Analysis ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00/each	Vendor cost	Vendor cost
Proctor ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00/each	Vendor cost	Vendor cost
Compaction Tests (per hole) ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$100.00	Vendor cost	Vendor cost
1/2 day * DUC Appendix A ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$125.00	REMOVE	REMOVE
Full day * DUC Appendix A ** Adopted by City Council *** To cover actual costs associated with City Water and Sewer divisions	\$200.00	REMOVE	REMOVE
** Need one day's notice			
PRETREATMENT PERMIT - SEWER			
Significant Industrial Users * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$1,500.00		\$1,500.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Minor Industrial Users * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$100.00		\$100.00
Restaurants * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$50.00		\$50.00
Dentist Class II * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$100.00		\$100.00
SEPTIC TANK DISCHARGE			
Dover Resident * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$50.00/1000 gal		\$50.00/1000 gal
Non-Resident * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$120.00/1000 gal		\$120.00/1000 gal
Non-Resident Campers * Administrative Code Chapter 147-7 ** Adopted by City Council *** To cover the costs involved in processing their portions of treated waste water	\$10.00/load		\$10.00/load
LAB TESTING			
Prices based on type of test performed * Administrative Code Chapter 147-7 ** Adopted by City Council *** Water sample testing for residents and businesses upon request	Actual Cost		Actual Cost
FLEET SERVICES			
Fleet Services Labor Rate for External Governmental Entities ** Adopted by City Council *** To cover the costs involved in Fleet Services	\$65.00/hr		\$65.00/hr

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
PROMOTIONAL EVENTS			
Indoor Pool (Swim Teams Off Season) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$110.00 per hour		\$110.00 per hour
Indoor Pool (Swim Teams In Season) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$125.00 per hour		\$125.00 per hour
Indoor Pool (General Public) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$140.00 per hour		\$140.00 per hour
Thompson Pool (Seacoast Swim Assoc.) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$115.00/hr		\$115.00/hr
Thompson Pool (General Public) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$180.00/hr		\$180.00/hr
Swim Meet * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$1,330.00 per day		\$1,330.00 per day
Lane Rental (Indoor) * Per Budget Resolution ** Adopted by City Councils *** To cover staff time and associated expenses	\$40.00 per hour		\$40.00 per hour
Pavilion * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$40.00 per hour		\$40.00 per hour
Lane Rental (Outdoor) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$46.00 per hour		\$46.00 per hour
McConnell Center:			
Rooms			
Non-Tenant; Non-Profit * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$15.00 per hour		\$15.00 per hour
For Profit * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25.00 per hour		\$25.00 per hour
Cafeteria:			
Non-Tenant; Non-Profit * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$35.00 per hour		\$35.00 per hour
For Profit * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$65.00 per hour		\$65.00 per hour
Gym * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00 per hour		\$60.00 per hour
EQUIPMENT RENTAL			
Indoor Pool			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Annual Locker Rental (small locker) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$80.00 per year		\$80.00 per year
Annual Locker Rental (large locker) * Per Budget Resolution ** Adopted by City Council/Recreation Board *** To cover staff time and associated expenses	\$130.00 per year		\$130.00 per year
Neighborhood Playgrounds Program * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$320.00 (7 weeks)	increase \$30.00	\$350.00
Fun on Stage * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$125.00		\$125.00
Youth Music Theater * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$235.00		\$235.00
Golf Camp * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$30/S.N.A.G. (Start New At Golf) \$75/PAR		\$30/S.N.A.G. (Start New At Golf) \$75/PAR
Tennis * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$16-\$90/Week depending on age; Individual lessons available	\$75.00/week	\$75.00/Week
Coyote Club * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$65/6 week session		\$65/6 week session
Various basketball clinics * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Sessions at \$10/class or \$15/drop-ins		Sessions at \$10/class or \$15/drop-ins
Kinder Shots Basketball * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$70 After 11/1: \$80 \$100/NR	before 10/31 after 11/1 all else same	Before 10/31: \$70 After 11/1: \$80 \$100/NR
Midget Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$110/NR	before 10/31 after 11/1 all else same	Before 10/31: \$90 After 11/1: \$100 \$110/NR
Lil Shots Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$70 After 11/2: \$80 \$100/NR	before 10/31 after 11/1 all else same	Before 10/31: \$70 After 11/1: \$80 \$100/NR
Misc. High School Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Varies		Varies
Boys High School Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$120/NR	before 10/31 inc \$10 after 11/1 inc \$10	Before 10/31: \$100 After 11/1: \$110 \$120/NR
Girls High School Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$120/NR	before 10/31 inc \$10 after 11/1 inc \$10	Before 10/31: \$100 After 11/1: \$110 \$120/NR
Boys Junior High Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$120/NR	before 10/31 inc \$10 after 11/1 inc \$10 Nonres inc \$10	Before 10/31: \$100 After 11/1: \$110 \$120/NR

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Girls Junior High Basketball * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$120/NR	before 10/31 inc \$10 after 11/1 inc \$10 Nonres inc \$10	Before 10/31: \$100 After 11/1: \$110 \$120/NR
5th and 6th Grade House League * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Before 11/1: \$90 After 11/2: \$100 \$120/NR	before 10/31 inc \$10 after 11/1 inc \$10 Nonres inc \$10	Before 10/31: \$100 After 11/1: \$110 \$120/NR
Fishing Derby * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$2.00 per child		\$2.00 per child
Indoor Soccer * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$45.00		\$45.00
Lil' Kickers * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
On-Track * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00		\$50.00
Copies (Duplication) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$0.50 per page		\$0.50 per page
McConnell Center:			
Easter * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	N/A		N/A
Halloween * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	N/A		N/A
Vacation Camp (Winter/Spring) * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$135.00/week \$130.00/week (2nd child in family)		\$135.00/week \$130.00/week (2nd child in family)
Vacation Camp Child Care * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$20/AM or PM \$40/both		\$20/AM or PM \$40/both
* Non Resident Fees * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	N/A		N/A
Indoor Pool * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	N/A		N/A
Jenny Thompson Pool * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	N/A		N/A
McConnell Center Gym:			
Corporate * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$100.00 per year		\$100.00 per year

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 5.00/day; \$ 20.00/1-month; \$ 40.00/3-month; \$ 70.00/6-month; \$120.00/year		\$ 5.00/day; \$ 20.00/1-month; \$ 40.00/3-month; \$ 70.00/6-month; \$120.00/year
Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 3.00/day; \$25/3-month; \$40.00/6-month; \$65.00/year	inc \$5/3-month; inc\$10/6-month; inc \$15/year	\$3.00/day; \$30/3-month; \$50/6-month; \$80/year
Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 3.00/day; \$25/3-month \$40.00/6-month; \$65.00/year	inc \$5/3-month; inc\$10/6-month; inc \$15/year	\$3.00/day; \$30/3-month; \$50/6-month; \$80/year
Non-Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 7.00/day; \$ 25.00/1-month; \$ 50.00/3-month; \$ 80.00/6-month; \$150.00/year;		\$ 7.00/day; \$ 25.00/1-month; \$ 50.00/3-month; \$ 80.00/6-month; \$150.00/year;
Non-Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 4.00/day; \$35/3-month; \$50.00/6-month; \$80.00/year	inc \$5/3-month; inc\$15/6-month; inc \$20/year	\$4.00/day; \$40/3-month; \$65/6-month; \$100/year
Non-Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses for McConnell Center Fitness Gym	\$ 4.00/day; \$35/3-month; \$50.00/6-month; \$80.00/year	inc \$5/3-month; inc\$15/6-month; inc \$20/year	\$4.00/day; \$40/3-month; \$65/6-month; \$100/year
McConnell Gym Lessons/Programs:			
Muscle Power/Interval Toning * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5/resident per class \$6/non-resident per class (12 class sessions available)		\$5/resident per class \$6/non-resident per class (12 class sessions available)
Tai Chi * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5/resident per class \$6/non-resident per class (10 class sessions available)		\$5/resident per class \$6/non-resident per class (10 class sessions available)
Yoga * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5/resident/class \$6/non-resident/class (6 or 12 class session available) \$8/drop-in		\$5/resident/class \$6/non-resident/class (6 or 12 class session available) \$8/drop-in
Zumba ® * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5/resident/class \$6/non-resident/class (6 class session available) \$8/drop-in		\$5/resident/class \$6/non-resident/class (6 class session available) \$8/drop-in
Dance * * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$25/Single \$45/Couple		\$25/Single \$45/Couple
Punch Pass * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	daily rate times 10 for 12 days		daily rate times 10 for 12 days

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
* Non Resident Fees * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Resident fee times 2		Resident fee times 2
Indoor Pool Admissions:			
Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00/day \$50.00/Punch Pass \$55/3-month \$100/6-month \$170.00/year		\$5.00/day \$50.00/Punch Pass \$55/3-month \$100/6-month \$170.00/year
Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3.00/day \$30.00/Punch Pass \$30/3-month \$45/6-month \$85.00/year		\$3.00/day \$30.00/Punch Pass \$30/3-month \$45/6-month \$85.00/year
Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3.00/day \$30.00/Punch Pass \$30/3-month \$45/6-month \$85.00/year		\$3.00/day \$30.00/Punch Pass \$30/3-month \$45/6-month \$85.00/year
Resident Masters Membership			
Non-Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$7.00/day \$70.00/Punch Pass \$105/3-month \$190/6-month \$330.00/year		\$7.00/day \$70.00/Punch Pass \$105/3-month \$190/6-month \$330.00/year
Non-Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$4.00/day \$40.00/Punch Pass \$55/3-month \$90/6-month \$160.00/year		\$4.00/day \$40.00/Punch Pass \$55/3-month \$90/6-month \$160.00/year
Non-Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$4.00/day \$40.00/Punch Pass \$55/3-month \$90/6-month \$160.00/year		\$4.00/day \$40.00/Punch Pass \$55/3-month \$90/6-month \$160.00/year
Non-Resident Masters Membership * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$170/year		\$170/year
Indoor Pool Lessons/Programs:			
Private Lessons * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Infant/Toddler Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Infant/Toddler Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Beginner Preschool Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Beginner Preschool Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Advanced Preschool Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Advanced Preschool Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 1 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 1 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 2 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 2 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 3 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 3 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 4 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 4 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 5 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 5 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Level 6/7 Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Level 6/7 Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Adult Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Adult Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Diving Lessons - Resident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$60.00/session		\$60.00/session
Diving Lessons - Nonresident * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$120.00/session	decrease by \$40	\$80/session
Punch Pass * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	daily rate times 10 for 12 days		daily rate times 10 for 12 days
THOMPSON POOL:			
Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00/day \$70.00/year		\$5.00/day \$70.00/year
Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3.00/day \$40.00/year		\$3.00/day \$40.00/year
Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$3.00 day \$40.00/year		\$3.00 day \$40.00/year
Non-Resident Adult * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$7.00/day \$140/year		\$7.00/day \$140/year
Non-Resident Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$4.00/day \$80.00/year		\$4.00/day \$80.00/year
Non-Resident Senior * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$4.00/day \$80.00/year		\$4.00/day \$80.00/year
Thompson Pool Lessons/Programs * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$50.00/Residents \$70.00/Non-Residents		\$50.00/Residents \$70.00/Non-Residents
SENIOR CENTER:			
Resident Memberships * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$20.00		\$20.00
Non-resident Memberships * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$30.00		\$30.00
Travel - Trips * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Actual Cost		Actual Cost
Fitness Surcharge * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00/year		\$5.00/year
ICE ARENA RENTAL			
Regular Ice Rental * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$305.00 per hour		\$305.00 per hour

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Off-ice rental (daily rate) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$1,500.00 per day		\$1,500.00 per day
Off-ice rental (hourly rate) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$75.00 per hour		\$75.00 per hour
SKATING LESSONS			
Learn to Skate Lessons * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$90.00 per session		\$90.00 per session
Introduction to Youth Hockey (Summer) * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$150.00 per session		\$150.00 per session
League Registration * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$180-\$340/Per Player		\$180-\$340/Per Player
Regular Ice-non prime I * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$195.00		\$195.00
Regular Ice-non prime II * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$239.00		\$239.00
Regular Ice Summer * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$230.00		\$230.00
Contract Group Ice Rental Prime * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$274.00		\$274.00
Contract Group Ice Rental Non-prime I * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$175.00		\$175.00
PUBLIC SKATING			
Daily Fees			
Adults * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$7.00 per day		\$7.00 per day
Youth * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00 per day		\$5.00 per day
Youth 3 and under * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Free		Free
Seniors * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00 per day		\$5.00 per day
Punch Pass * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	daily rate times 10 for 12 days		daily rate times 10 for 12 days
Season Tickets			

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Resident Adult - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$180.00 per year		\$180.00 per year
Resident Adult - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$130.00		\$130.00
Resident Adult - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
Resident Youth - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$140.00 per year		\$140.00 per year
Resident Youth - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$110.00		\$110.00
Resident Youth - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$75.00		\$75.00
Resident Senior - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$140.00 per year		\$140.00 per year
Resident Senior - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$110.00		\$110.00
Resident Senior - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$75.00		\$75.00
Non-Resident Adult - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$225.00 per year		\$225.00 per year
Non-Resident Adult - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$165.00		\$165.00
Non-Resident Adult - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$125.00		\$125.00
Non-Resident Youth - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$180.00 per year		\$180.00 per year
Non-Resident Youth - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$125.00		\$125.00
Non-Resident Youth - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
Non-Resident Senior - Full Year * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$180.00 per year		\$180.00 per year

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Non-Resident Senior - 8 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$125.00		\$125.00
Non-Resident Senior - 6 months * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$100.00		\$100.00
Arena Advertising * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Actual Cost		Actual Cost
Skate Rental * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$4.00 per pair per day		\$4.00 per pair per day
Skate Sharpening * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$5.00 per pair		\$5.00 per pair
Zamboni Advertising * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	Package Price		Package Price
Arena Sidewall Advertising * Per Budget Resolution ** Adopted by City Council *** To cover staff time and associated expenses	\$110/Linear Foot		\$110/Linear Foot
STICK PRACTICE: Public Hockey			
Adult Stick Practice (days) * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$10.00		\$10.00
Youth Stick Practice * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$6.00		\$6.00
Parent/Child * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$6.00		\$6.00
High School Stick Practice * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$8.00		\$8.00
Rock Night * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$10.00/person		\$10.00/person
Flex Figure * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$16.00		\$16.00
Spring 3 on 3 youth * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$150.00		\$150.00
Intro to Hockey- Youth * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$150.00		\$150.00
Intro to Hockey - Adult * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$165.00		\$165.00

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
RECREATION DEPARTMENT			
Coed Hockey league * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$250.00		\$250.00
Advanced Coed League * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$315.00		\$315.00
Over 30 * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$250.00		\$250.00
Senior League * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$350.00		\$350.00
Adult Women's * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$200.00		\$200.00
Camp Kool * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	\$175.00/week 1st child; \$165.00/week each add'l child		\$175.00/week 1st child; \$165.00/week each add'l child
Concession Items * Per Budget Resolution ** Adopted by City Council *** To cover costs of operation and items purchased for resale	Varies Per Cost of Items Sold		Varies Per Cost of Items Sold

FY2020 Proposed Schedule of Fees and Fines

SERVICES	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
PUBLIC LIBRARY DEPARTMENT			
Borrowers who neither reside, work, or attend school in Dover * Per Budget Resolution ** Adopted by City Council *** Authorizes unlimited library use	\$200.00 full year \$120.00 half year		\$200.00 full year \$120.00 half year
Seniors (62+) who neither reside, work, or attend school in Dover * Per Budget Resolution ** Adopted by City Council *** Authorizes unlimited library use for 1 or 2 seniors in same household	\$150.00 full year \$90.00 half year		\$150.00 full year \$90.00 half year
Veterans who neither reside, work, nor attend school in Dover * Per Budget Resolution ** Adopted by City Council *** Authorizes unlimited library use	\$150 adult or \$112.50 senior		\$150 adult or \$112.50 senior
Overdue fees * Per Budget Resolution ** Adopted by City Council *** To cover Administrative costs	\$.25 per day (to \$10.00 max) all items incl. DVDs		\$.25 per day (to \$10.00 max) all items incl. DVDs
Processing Fee * Per Budget Resolution ** Adopted by City Council *** To cover Administrative costs	\$1.00 per item		\$1.00 per item
Lost Library Card * Per Budget Resolution ** Adopted by City Council *** To cover replacement costs	\$2.00		\$2.00
Public copying * Per Budget Resolution ** Adopted by City Council *** To cover Paper/Ink Costs	\$.10 b&w; \$.35 color		\$.10 b&w; \$.35 color
Public printing from computers * Per Budget Resolution ** Adopted by City Council *** To cover paper/ink costs	\$.15 b&w; \$.50 color		\$.15 b&w; \$.50 color
Public faxing * Per Budget Resolution ** Adopted by City Council *** Revenue generation	\$2 for 1st page; \$1 each add'l page	\$1.00 each page	\$1.00 each page
Genealogy Research (out-of-state) * Per Budget Resolution ** Adopted by City Council *** To cover staff time & associated expenses	\$50.00 (1 hr only)		\$50.00 (1 hr only)
Exam Proctoring * Per Budget Resolution ** Adopted by City Council *** To cover staff time & associated expenses	\$25.00 per exam		\$25.00 per exam
Passport Execution fees * Per Budget Resolution ** Passport Services, U.S. Dept. of State *** To cover staff time & associated expenses	\$35.00 per application		\$35.00 per application
Meeting Rooms:			
Trustees Room * Per Budget Resolution ** Adopted by City Council *** Revenue generation	Free non-profits \$30 for-profit orgs		Free non-profits \$30 for-profit orgs
Lecture Hall * Per Budget Resolution ** Adopted by City Council *** Revenue generation	Free non-profits \$60 for-profit orgs		Free non-profits \$60 for-profit orgs

FY2020 Proposed Schedule of Fees and Fines

FINE SCHEDULE	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
COMMUNITY SERVICES DEPARTMENT			
Penalties * Chapter 152-32 ** Adopted by City Council *** Ensures projects are constructed in accordance with approved plans	\$250.00 1st Violation \$500.00 2nd Violation \$1,000.00 each successive violation (each day to be a separate offense)		\$250.00 1st Violation \$500.00 2nd Violation \$1,000.00 each successive violation (each day to be a separate offense)
PLANNING			
Violation of Sign Ordinance * Per Budget Resolution ** Adopted by City Council *** The fee covers staff time for analysis review	\$75.00 per sign		\$75.00 per sign
POLICE DEPARTMENT			
PARKING TICKET FINES/PENALTIES			
Table A Violations:			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$15.00	Increase \$5	\$20.00
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$30.00	\$0.00	\$30.00
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00	\$0.00	\$50.00
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$60.00	\$0.00	\$60.00
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00	\$0.00	\$100.00
Table B Violations:			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$50.00	\$0.00	\$50.00
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$70.00	\$0.00	\$70.00
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00	\$0.00	\$100.00
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$120.00	\$0.00	\$120.00

FY2020 Proposed Schedule of Fees and Fines

FINE SCHEDULE	FY19 ADOPTED FEE	PROPOSED CHANGE	FY20 PROPOSED FEE
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$150.00	\$0.00	\$150.00
POLICE DEPARTMENT			
Table C Violations:			
First Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00	\$0.00	\$250.00
Late Notice (10 days after violation) * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00	\$0.00	\$250.00
14 days after Late Notice * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$250.00	\$0.00	\$250.00
After notification to a collections agency * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00	\$0.00	\$300.00
Minimum Court Fine * Per City Ordinance #166-30 ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$300.00	\$0.00	\$300.00
OTHER:			
Code 03 - Winter Parking Multiple Violator 5+ * Per City Ordinance #166-19D ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00	\$0.00	\$100.00
Online Violation payment * Per Budget Resolution ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$2.00/Violation	\$0.00	\$2.00/Violation
Chronic Meter Offense - 5+ on street meter violations * Per Budget Resolution ** Adopted by City Council *** Administrative penalty for violation of Dover City Code	\$100.00	\$0.00	\$100.00