



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 5, 2018**
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The April meeting was called to order at 4:05 by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance and Cathleen Beaudoin.
2. **MINUTES---MARCH 1, 2018**--Minutes of the March meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (MARCH)** --The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE**-None
5. **OLD BUSINESS**
 - A. FY'19 budget—The Director presented the Library Budget at a City Council Budget Workshop meeting on April 4. The Director made a plea for a new 20 hour maintenance position. The City Manager cut the position to 10 hours in the presented budget, but the Director outlined why it is important that the Library have the full 20 hour position. The Director also had to state how she would absorb a 2% cut if that were to happen. The City portion of the budget met the tax cap. The City Council hopes to adopt a budget at the May 2 or May 9 meeting.
 - B. Makerspace/Computer Lab—Work is progressing on the Library's new Makerspace/Computer Lab which is located in the addition of the library. Magazines have been condensed into fewer shelving units, empty ones were removed, and electrical outlets were installed on the walls and floor. The space will be able to accommodate 12 patrons attending a class. The furniture is movable to be able to be reconfigured for different functions.
 - C. Parking lot changes—There is a proposal to add 11 parking slots on the front lawn of the Library along the driveway. The walking paths will be reconfigured to provide more green space. Additionally, 16 angled parking may be added to Saint Thomas St.
6. **NEW BUSINESS**
 - A. Friends' program support—The Friends of the Library provided financial support to the Library in Fiscal Year 2017/2018 in the amount of \$14,000. This includes the purchases of all the Library's Museum passes as well \$1,300 in funding for Summer Reading programs and materials.
 - B. Event calendar changes—The Library has contracted with Assabet Interactive to be the new host of our calendaring and museum pass functions.
 - C. Employee badges—The City of Dover is working on creating badges for all City employees which will be able to be used as a Library card and a Recreation pass.



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 5, 2018**
Meeting Time: **4:00pm**

UPCOMING PROGRAMS

April 2: Peeps Contest judging and awards
April 2: Nutrition class, Lauren Williams (WDH), 6:30pm (Public Health Awareness Week)
April 2: Meet Our 3D Printer, 6:30pm
April 3: Meditation class, Jacqueline Finnerty, 7pm
April 4: Women's Self-Defense class, Peter Hebert, 7pm
April 4, 11, 18, 25: Crime Scene & Spy Science Workshops 3:30pm
April 4: Extreme Excel, 6:30
April 5: Morning Book Group: "In the Garden of the Beasts" by Erik Larson, 10-11am
April 6 & 20: Toddler Yoga, 11am
April 7 & 14: Downtown Storywalk (co-sponsored with DED office), all day
April 7: Paws for Reading with Murphy, 10am
April 7, 14, 21, 28: Lego Saturdays in Children's Room
April 7, 21, 28: Saturday matinees, 2pm (Jumanji; Star Wars: Last Jedi; Paddington 2)
April 8, 15, 22, 29: Sunday matinees 2pm (Ordinary People; Storm Center; Soylent Green; The Band Wagon)
April 8—14: National Library Week
April 9: Friends (rescheduled) program---A Search for Justice with Stephen Collins, 7pm
April 9: Teen Advisory Board, 6pm
April 9: Knitting Group, 6pm
April 10: Adult Spelling Bee, 6:30pm
April 11: 2nd Weds. Movie: "The Greatest Showman", 6:30pm
April 14: STEM Saturday: Stop motion Animation 2pm
April 16: Evening Book Group: "The Leftovers", by Tom Perotta, 6:30pm
April 17: Poetry contest deadline
April 17: Friends program---The Birds of the White Mountains, Stephen Hale, 7pm
April 18: Game Night, 6pm
April 21 & twice on April 25: Memory Lab training
April 23: Messy Art, Children's Room, 2-4pm
April 23: Intro to Excel, 6:30pm
April 24: Free yoga class for adults, 6:30pm
April 24: Snap Circuits, Children's Room, 2-4pm
April 25: Princess Ballet Tea Party, 10-12
April 26: Fly Guy Celebration, Children's Room, 2-4pm
April 27: Harry Potter Escape Room, 2-3pm & 3-4pm
April 30: Intermediate Excel, 6:30pm

7. ITEMS OF CONCERN—The Library is experimenting with SMS text messaging for holds and overdues.



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 5, 2018**
Meeting Time: **4:00pm**

8. **ADJOURNMENT--** The meeting was adjourned at 4:50pm on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.

NEXT MEETING DATE: THURSDAY, MAY 3, 2018 @ 4:00PM