



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, March 7, 2019
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Maurice Olivier (Secretary), Sam Haddadin, Guy Eaton, Peg Purcell, Periklis Karoutas, Sean O'Connell

Members Not Present: Scott Johnson (Vice-Chair), Doug Dede, Matt Sylvia

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:02 PM.

The Chair called for a roll call attendance. A quorum was present.

The Board welcomed the newest member of the Board, Sean O'Connell.

2. Review and Approval of the February 7, 2019 Public Meeting Minutes.

Motion: M.Olivier made a motion to approve the February 7, 2019 Board meeting minutes. Seconded by S.Haddadin. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (a): The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.Haddadin made a motion to enter non-public session. Seconded by P.Karoutas. Roll call vote: U/A.



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4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.

Motion: M.Olivier made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

5. New Business:

- **Age-Friendly Project Report: M. Olivier**

M.Oliver and D.Barufaldi gave an overview of the Age-Friendly Project, and discussed the questionnaire that was distributed. It was decided that it would be sent out via Dover Download.

- **Downtown Merchants Report: R. Weston**

R.Weston gave an update of the downtown merchants and the new Discovery Map that was created for Dover.

- **Rezoning Coalition**

Rezoning Committee has identified major gateways and a final report will be issued in April. Planning will then recommend the suggestions to the City Council.

- **BizEdConnect: P. Karoutas**

P.Karoutas gave an update about the progress of BizEd Connect. Discussion ensued about matching businesses with interns.

- **Waterfront Update: P. Purcell**

Board members discussed the term sheet that the City Council will vote on next week. Board members were encouraged to attend the meeting in support of the project.

- **Healthcare: M. Olivier, G. Eaton**

A contact from Wentworth-Douglass Hospital suggested a candidate to join the DBIDA Board.



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- **UNH Liaison: G. Eaton**

A tentative date has been set to meet with the contact at UNH in late March. An update will be given at the next Board meeting.

- **EPII: S Haddadin, M. Sylvia**

Board members discussed the disposition of the City Council to develop an EPII. It was suggested that this project will likely transpire through private development.

5. Financial Report: February 28, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: P.Purcell made a motion to accept the February 28, 2019 Financial Report. Seconded by M.Olivier. Vote: U/A.

6. Manager's Report: Economic Development Section: February, 2019.

The manager's report is located in the packet for review.

7. Board Member Comments/Questions:

8. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:31 PM. Seconded by P.Karoutas. Vote: U/A.