

 CITY OF DOVER	COMMUNITY TRAIL COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: 1st Floor Conference Room, City Hall, 288 Central Ave, Dover Meeting Date: Tuesday, February 5, 2019 Meeting Time: 5:30 PM
---	--

The first several minutes were not audio recorded due to an issue with the power to the recorder. As soon as it was noticed, the recorder was turned back on

Members Present: Bryant Hardwick (Chair), Steve Oman, Shayna Sylvia, and Deb Clough

Staff Present: City Planner Donna Benton and Officer Joe Caproni

B. Hardwick opened the meeting at 5:31 pm.

1. Introductions
2. Approval of November 6, 2018 Minutes
 - Motion to approve made by S.Sylvia and seconded by J.Caproni. Vote U/A.
3. Election of Officers
 - S.Sylvia nominated Bryant Hardwick to remain as Chair seconded by S.Oman. Vote U/A.
4. Goal Setting
 - B.Hardwick stated the overall goal of the CTAC of being a place for the public to come with comments/questions/ideas for the Community Trail, to oversee the expansion projects, and to support the trail in general until it is overseen by the Recreation Advisory Committee (RAC).
 - Other goals for this year that were brought up included: (1) better signage at the trailheads and regarding carry-in/carry-out policy, (2) more lighting/security cameras/formalizing trail maintenance in general, (3) better online presence including creating a story-map (which S.Sylvia offered to look into), (4) partnering with other organizations/groups such as the RAC, Library, and Community Senior Center, and finding more community events that could use the trail like “Ride Your Bike to School Day”.
5. Update on TAP Extension Phase III Preliminary Design
 - D.Benton explained that the City has hired an appraiser to review the trail easements to complete the right-of-way phase. Results are expected in March so the goal is to go out to bid for construction in April and have the trail completed by mid-Fall.
6. Update on TAP Extension Phase IV
 - D.Benton explained that Phase IV will have to be shortened to focus on completing the section between Bellamy Park and Route 155. This expansion would still be over the budget allotted so staff will request additional funding through impact fees from the City Council in February or March.



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall, 288 Central Ave, Dover**
Meeting Date: **Tuesday, February 5, 2019**
Meeting Time: **5:30 PM**

7. Update on Promotion/Advertising/Adopt-A-Trail Section/Public Relations/Any Homework
 - B.Hardwick found the maps electronically and will reach out to Ken Costello to revise the latest map to take off the dates of the extension
 - D.Benton mentioned that the trail is live on TrailFinder.info.
 - D.Benton updated the CTAC on the adopt-a-trail section program including the sections still available for adoption and that Facilities and Grounds has been asked to make the signs.
 - S.Sylvia offered to create a flyer for the adopt-a-trail section once D.Benton sends her the information.
8. Other Business
 - Officer Caproni provided an update including the need for better clearing near the staggered fence.
 - D.Benton plugged the Moonlight Snow Shoe Hike put on by the Dover Open Lands Committee on February 16th at 6:30pm starting at Beckwith Ballfields as long as there is snow on the ground.
 - D.Benton went over the final design for the Silver Street wayfinding project which includes information kiosks near the trail head on Silver Street.
 - D.Benton mentioned that the Dover Arts Commission is looking at an art project with bus shelters and that the new trailhead on Route 108 could be a good location.
 - Drainage concerns along the Cassily property were brought up once again. D.Benton will reach back out to Community Services who tried to address the drainage issues last year.
9. Next meeting: Tuesday April 2, 2019 at 5:30pm in the new First Floor Conference Room of City Hall.
10. The meeting adjourned at 6:30 pm on a motion made by D.Clough and seconded by J.Caproni.
Vote: U/A.