



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #3
Meeting Location: Media Center (Rm 306) McConnell Center
Meeting Date: **Monday, March 11, 2019**
Meeting Time: **7:00 pm**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, March 11, 2019 at 7:01 p.m. in the Media Center (Rm 306) of the McConnell Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Andrew Wallace, Zak Koehler and Matt Lahr. Carolyn Mebert was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, Assistant Superintendents, Christine Boston and Paula Glynn, IT Director Christy Prosser, District Administrators, Patty Driscoll, Peter Driscoll, Patrick Boodey, Lisa Danley, and Teaching Staff

C. PLEDGE OF ALLEGIANCE: Mr. Koehler led the Pledge of Allegiance.

D. CITIZENS' FORUM:

Denise Copley – 29 Samuel Hanson Avenue. Spoke to reduce class size.

Ashley Mowatt – 12 Williams Lane. For teacher budget increase.

Jeffrey DiBello – 6 Pearl Street. For teacher budget increase.

Sharon Boucher – 40 New Rochester Road. For teacher budget increase.

Joe Tenuto – 262 Long Hill Road. For teacher budget increase.

Lisa Dillingham – DTU President. For teacher budget increase.

E. AGENDA APPROVAL:

Mr. Holt motioned to move agenda item M (6) to follow the consent agenda, as well as approve the Consent Agenda. Mr. Koehler seconded to approve the agenda, with the adjustment. **An oral VOTE PASSED 6/0.**

F. APPROVAL OF MINUTES:

1. Budget Workshop #2, February 4, 2019

2. Regular Meeting #2, February 11, 2019

Mr. Koehler moved, Mr. Wallace seconded the approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA

1. **Correspondence:** None

2. **Resignations/Retirements:**

a. Rebecca Pike/Teacher, Dover Middle School

3. **Leaves of Absence:** None

4. **Job Shares:** None

5. **Nominations:** None

6. **Extended Travel (Student Trips):**

a. Final Approval - DHS Art Department Trip to Portugal & Spain - April 18 – 29, 2019

b. Final Approval - DHS World Language Trip to Montreal – April 26, 2019

c. Final Approval - DHS Music Program Trip to NYC – May 11 – 12, 2019



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- d. Final Approval - DMS World Explorers Trip to NYC – April 12, 2019
- e. Preliminary Approval – CTC Extended Travel to Oregon – June 23 – 25, 2019
- 7. **Donations:**
 - a. March Donations

Mr. Holt moved, Mr. Lahr seconded to approve the Consent Agenda, with the addition of the Preliminary Approval of the Cooperstown Extended Travel Request. **An oral VOTE PASSED 6/0.**

M(6). New Business - M (6) Boy Scouts of America - Request to Charter a Robotics Explorer Post

Mr. Jeffrey Slattery, Lead Mentor for the Dover Middle and High School First Tech Challenge team, as well as a Scout Leader, requested the School Board become the Charter organization for their program. They are currently working to integrate into a pilot program to create an Explorer Club and Post. They will be first in NH to create a STEM based Explorer post. Due to lack of space at Dover Middle School, and restrictions on what tools can be used, they are currently meeting in mentors' homes. By integrating, this would provide them with the Boy Scouts of America insurance if there was ever an issue in their home. There would be no cost to Dover, the only fee attached to the program is the \$34 registration fee that is the student's responsibility.

Mr. Lahr asked if students joining Robotics must participate in Boy Scouts or Explorers as well, to which Mr. Slattery replied yes, for their team.

Dr. Harbron asked Mr. Slattery to explain a charter, to which Mr. Dylan Croston, Senior District Executive of the Daniel Webster Council explained that becoming a charter means you become a sponsor to their group. The annual agreement between the charter and group runs from January 1 – December 31.

Ms. Morrison asked if the program was available for students outside of Dover to join, to which Mr. Slattery responded in the negative. He is hoping this will inspire surrounding programs to follow suit.

Dr. Harbron asked for clarification on who's liability insurance would be responsible if the SAU were to agree, to which Mr. Croston responded the primary insurance is the family's insurance policy, what is not covered, is then covered by Daniel Webster Council.

Mr. Wallace inquired as to how many teams they would be competing against, to which Mr. Slattery responded that First Robotics is in over 99 countries. At the NH State Competition this year, there were 36 teams present. Mr. Wallace also questioned what the average team size is in a mentor group, to which Mr. Slattery responded 6-8 students.



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Mr. Koehler moved, Mr. Lahr, seconded to approve that the SAU become the Chartered Organization Representative for the Explorer Post. **An oral VOTE PASSED 6/0.**

H. STUDENT REPRESENTATIVE REPORT:

Ms. Dalbec began with congratulating Mr. Seecamp for winning Mr. DHS.

The Diversity group DREAM is currently working on organizing a small community gathering about the movie The Hate You Give.

Flags have been hung in the language wing representing multiple countries.

The D.R.E.A.M. group is considering joining a branch of the NAACP. The NAACP would not have control over their group, they would be a louder voice to promote what the group is doing.

There was a recent Student Summit to discuss the use of learning commons and flex blocks.

Ms. Dalbec also recognized some events at Dover High School; the Unified basketball team win on March 8. There was a successful Jazz Desserts held on February 21. This weekend, there will be performances of a play "All Shook Up".

I. POLICY-CHANGES-PROPOSALS:

1. BA - Bylaws of the Dover School Board – First Reading

Mr. Koehler moved, Mr. Wallace seconded to table the first reading of the proposed policy change to next month. **A roll call VOTE PASSED 6/0.**

J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS

1. 2019-2020 School District Calendar Update

Dr. Harbron updated the Board on the processes that went into deciding revisions to the 2019-2020 calendar.



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Ms. Russell stated her concern that parking will still be an issue if teacher workshops are held on the polling days, to which Dr. Harbron responded those days the workshops will be held at the Middle and High School.

Mr. Holt moved, Mr. Koehler seconded to approve the changes to the 2019-2020 District Calendar as stated in the February 13, 2019 letter from Dr. Harbron. **An oral VOTE PASSED 6/0.**

M. NEW BUSINESS

1. Condition of Accounts

Ms. Simmons presented the Condition of Accounts as of February 28, 2019 with an estimated unexpended fund balance of \$696,713.32. In addition, Ms. Simmons discussed with the board where the current budget stands, and as of the current date, there is approximately \$400,000 in remaining funds due to an additional \$300,000 in new requisitions and purchase order revisions from March 1st to current date. She also stated that the new Student Information System is not part of that number.

2. Approval for Recommended DHS 2018 - 2019 Graduation Date

Mr. Driscoll requested the Board approve June 12, 2019 as the DHS Graduation date.

Mr. Koehler moved, Mr. Wallace seconded, to approve the June 12, 2019 Graduation date. **An oral VOTE PASSED 6/0.**

3. Approval to Use Dover Career Technical Center Expendable Trust Funds

Ms. Simmons requested funds be used from the Dover Career Technical Center Expendable Trust Fund to be used to purchase a Tiny House Trailer.

Ms. Danley explained to the Board that the goal of the project is to build a tiny house on the trailer, which would be a combined effort from multiple areas of the CTC. The intent is to sell the house, with the profits of the sale going back into the trust fund.

Mr. Koehler moved, Mr. Wallace seconded, to approve the purchase of the trailer for the tiny house to Nichols Trailers totaling \$5,600. **A roll call VOTE PASSED 6/0.**

4. Approval of Award – Woodman Park Elementary School Vestibule Renovation

Ms. Simmons recommended the board approve the bid for the Woodman Park Elementary School Vestibule Renovation, which is funded in part from the public-school infrastructure grants. The work will be performed over the summer months. In addition, she requested



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the Board approve the district portion totaling \$30,092 to request an extension to complete the project after April 1st to the DOE.

Mr. Holt moved, Mr. Wallace seconded, to approve the bid for the Woodman Park Elementary School Vestibule Renovation to Bonnette, Page & Stone Corporation, totaling \$137,810, as well as approve the local appropriation of \$30,092 which is 20% of the full project cost to the District. **A roll call VOTE PASSED 6/0.**

5. Recommendation for new Student Information System (SIS)

Ms. Prosser requested the Board approve the recommendation for the new SIS system. Mr. Holt asked what the training schedule would be to which Ms. Prosser stated that 17 days have been built into the amount for various types of training. She also stated that the system has the capability to host a large majority of district forms, including registration forms.

Mr. Koehler moved, Mr. Lahr seconded, to approve the bid for the new SIS system to Infinite Campus totaling \$115,051.51. **A roll call VOTE PASSED 6/0.**

6. Boy Scouts of America - Request to Charter a Robotics Explorer Post (moved up in agenda)

7. SAU # 56 Obtainment of SAU Services

Ms. Russell explained a letter received from SAU #56 Superintendent Bob Gadomski, requesting Dover pick up the SAU responsibilities of Somersworth or Rollingsford if SAU #56 splits. She stated she feels there would be a need of three additional Dover SAU positions to handle the additional workload brought on, if agreed. Mr. Lahr asked if the Dover district would be compensated, to which Ms. Russell stated yes, but most likely, not enough to cover the costs of new positions needed. Dr. Harbron suggested that Mr. Holt and he meet with Mr. Gadomski to discuss the details of the request.

N. SUBMISSION AND PAYMENT OF BILLS:

Keith Holt moved, Zak Koehler seconded to direct the Superintendent to pay manifest #19-I, in the amount of \$4,027,186.67 for FY19 and the amount of \$12,211.90 for FY18 for a total amount of \$4,039,398.57 for the period of February 15, 2019 through March 8, 2019. **A roll call VOTE PASSED 6/0.**

O. SUPERINTENDENT'S REPORT:



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Dr. Harbron submitted his report to the Board. Mr. Driscoll congratulated the DHS Hockey team on making it to the State Final Championship, as well as commending the student body that came to support the team for their outstanding behavior. The Verizon Center staff commented on the impressive behavior as well. Mr. Driscoll also wanted to recognize other recent achievements, such as the unified basketball team who will be travelling to Berlin on Friday for the semifinals, the winter spirit team will be travelling to Pinkerton for the championships, as well as a new record was met for boy's track.

P. COMMITTEE REPORTS:

Ms. Russell inquired as to whether anyone has seen the old high school since more of it has been torn down. She stated the new building is now more visible from Route 108.

She also stated that March is Music in the Schools Month. Concerts are happening next week, along with the DHS Drama Show this weekend. There is a spaghetti dinner prior to the show on Saturday. Next week, there will be two DMS shows, chorus on Tuesday, and band on Wednesday.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:

R. ADJOURNMENT:

Mr. Holt moved, Mr. Lahr seconded adjourning the meeting at 8:32PM. **An oral VOTE PASSED 6/0.**