



**DOVER SCHOOL  
DISTRICT**

## **JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES**

|                   |                                        |
|-------------------|----------------------------------------|
| Meeting Type:     | Regular Meeting                        |
| Meeting Location: | Supt Conference Room, McConnell Center |
| Meeting Date:     | <b>Tuesday, April 2, 2019</b>          |
| Meeting Time:     | <b>4:30 p.m.</b>                       |

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, April 2, 2019 at 4:31 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Dennis Shanahan, Matt Severson and Mark Geuther. Sarah Greenshields was excused. Also present were PC Construction Representatives Garret Bertolini and Ellen Brooks, HMFH representatives Tina Stanislaski and Alan Pemstein, Fire Chief Eric Hagman, DHS Principal Peter Driscoll, Clerk of the Works Stephanie Parsons, C & W Services Manager Mike Brooks, Business Administrator Libby Simmons, CTC Director Lisa Danley, Superintendent Bill Harbron.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM MARCH 19, 2019:** Amanda Russell moved, Dennis Shanahan seconded to approve the minutes of March 19 as amended in the agenda materials. An oral **VOTE PASSED 5/0**.
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC241 in the amount of \$19,200.00 to Horizon Engineering Associates for professional services through February 1, 2019. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC242 in the amount of \$2,448.00 to Eversource Energy for work to remove 3 phase rental transformers. A roll call **VOTE PASSED 5/0**. All utilities have been disconnected as of March 30, 2019.
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC243 in the amount of \$8,024.50 to Project Adventure for indoor course re-installation. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC244 in the amount of \$1,703,131.00 to PC Construction for construction services through March 31, 2019. A roll call **VOTE PASSED 5/0**. This includes release of \$567,379.00 in retainage.
- V. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS AND DISCUSSION OF PENDING CHANGE ORDERS:**
- Amanda Russell moved, Matt Severson seconded to approve Owner's Change Order 0024 in the amount of \$122,616.00. A roll call **VOTE PASSED 5/0**.
- Amanda Russell moved, Matt Severson seconded to approve change order 190175R2 ASI-099R4 Dishwashers in Prep Rooms in the amount of \$4,607.00. A roll call **VOTE PASSED 5/0**. This item had been tabled at the previous meeting due to a needed clarification on cost.



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Amanda Russell moved, Matt Severson seconded to approve change order 190306 for Power to Auto Tech Wheel and Tire Machines in the amount of \$1,941.00. A roll call **VOTE PASSED 5/0**. The next two change orders for this item will not have a coordination and clean up charge since those costs are approved in this change order.

Amanda Russell moved, Dennis Shanahan seconded to approve change order 190341 for courtyard lighting at the stairs in the amount of \$1,338.00. This light fixture should cover all requirements and will be installed over April break. A roll call **VOTE PASSED 5/0**.

Amanda Russell moved, Matt Severson seconded to approve change order 191014R1 for lights for animal science dog run in the amount of \$6,419.00. This was a value engineering error and will also be used for emergency lighting. A roll call **VOTE PASSED 5/0**.

**VI. UPDATE ON STATUS OF CHANGE ORDERS:**

Ms. Parsons reviewed the updated change log with the JBC. Mr. Carrier commented that he didn't believe that the double batting cages would cost \$32,000. He thought that the costs for those installed at Woodman Park School were closer to \$13,000. Mr. Bertolini believes that the batting cage may have been demolished in error by PC and they had agreed to pay for one of the batting cages with contingency. Mr. Shanahan asked if there was a plan for one batting cage as part of the project to which Mr. Bertolini was unsure. Mr. Shanahan noted that the JBC should not be paying for this if PC removed it without authorization. Ms. Parsons and Mr. Bertolini will research this issue and report back to the JBC at the April 16 meeting. PC will do a comparison cost for one versus two batting cages.

Mr. Pemstein stated that they may withdraw 190312R1 Site ADA Update. Ms. Parsons asked that this change order be resolved at the next meeting.

There has been no change on unsubmitted items and only have placeholder numbers.

Ms. Parsons stated that they are proposing storage at each softball dugout so that a shed isn't needed. Athletic Director Peter Wotton is in support of this. This is currently being estimated for cost.

Ms. Parsons commented that they will look at fencing pricing and submit as a manifest.

Ms. Russell received a graphic for the music area. There are a few options with costs ranging from \$2500-\$2700 for just the left side or \$3200-\$3700 for both walls. This is needed for signage for visitors to provide direction to the music area. Ms. Russell will forward to Ms. Parsons who will address at the next meeting.

**VII. PROPOSAL REQUEST APPROVAL:** Ms. Parsons asked that this be placed in "log" format so that they can be easily tracked. She provided proposal requests for Phase II with the first for plantings surrounding the flag pole. Mr. Carrier noted that this was originally something that may



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have been sponsored by the Rotary Club. Ms. Parsons will provide an estimate to the JBC and add to the log for pricing.

Ms. Parsons also asked the JBC for permission to price the clean room fume hood connection to which the JBC provided permission.

The last item she requested was to add hot water to the automotive wash bay to which the JBC provided permission. This is a year-round facility and is needed due to possible freeze ups in cold weather. She will bring that item to the JBC sometime in the future. GGD will submit a proposal.

- VIII. PC/HMFH UPDATE:** Mr. Bertolini updated the JBC on the status of the project stating the punch list has been consolidated into three areas. There will be a plan developed to address the list over April break. Great progress has been made with commissioning. Out of 130 items, 111 are closed. The areas with the greatest struggle are warranties. They are looking for a February substantial completion date and some feel it should be a September date for the warranties. On phase II, abatement is complete.

HMFH is continuing to coordinate phase II.

Ms. Stanislaski suggested re-visiting the contingency log to which Ms. Parsons expressed her agreement. It will most likely be available as an agenda item in a few meetings.

Mr. Shanahan asked if the shifting of softball fields is still being considered. Ms. Stanislaski responded that they submitted a drawing and has not heard that there would be additional costs for the change. Mr. Pemstein shared a drawing of the proposed location change.

Ms. Stanislaski stated there is still an odor in the animal science area, but they are still working on a remedy.

Some form of the round pen will be required. One proposal is to start to build a smaller round pen and have the building trades students complete the project. Inspectional services confirmed that this would be acceptable.

- IX. DEDICATION PLAQUE:** Mr. Pemstein shared the updated version of the plaque. Louise Paradis' name was misspelled as "Paradise".
- X. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report. The remaining contingency is \$612,744 after today's meeting. Ms. Simmons will confirm with IT Director Prosser that technology is set in the new building. Ms. Parsons commented that Inspectional Services has some concerns with power cords and how items are connected to the wall. She proposed being a liaison between Inspectional Services and IT to determine a plan. Ms. Danley supported the plan involving Ms. Parsons. Ms. Parsons also recommended leaving \$100,000 for the round pen until they know the scope with hopes that the cost will be less.



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- XI. MATTERS OF INTEREST:** Ms. Parsons reported that Maple Floors Association will be going to Dover High School on April 4 with a written report to follow 2-4 weeks later.

Ms. Russell asked the purpose of the lights lining the front of the auditorium stage. She commented that they are blinding to the audience and a distraction during performances. Ms. Parsons stated there is a one-year service contract and issues will be resolved. She can look into it and get assistance on the issue. Mr. Pemstein noted that the lighting isn't finished yet and Ms. Stanislaski added that it may be a programming issue and will be resolved.

- XII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Tuesday, April 16 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center.

- XIII. ADJOURNMENT:** Matt Severson moved, Dennis Shanahan seconded to adjourn the meeting at 5:45 pm. An oral **VOTE PASSED 5/0.**