 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: COMMUNITY ROOM – Dover Police Station 46 Chestnut Street, Dover, NH 03820 Meeting Date: Tuesday, March 19, 2019 Meeting Time: 8:30 a.m.
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Called to Order at 8:34 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Jack Buckley (via conference call), Joseph DiGregorio, Anthony McManus, Thomas Massingham, Periklis Karoutas and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chairman) (excused)

Others Present: Karen Weston (Mayor) Christopher Parker (Assistant City Manager), Dan Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager), F.X Bruton (representing Groen Construction), Eric Case (representing One First Dover, LLC).

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of January meeting minutes

Commissioner DiGregorio made a motion to approve the minutes from the Jan. 15, 2019 Parking Commission meeting. Motion seconded by Commissioner Karoutas. **Approved 5-0**

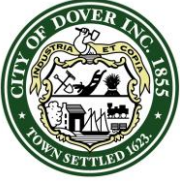
STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission regarding development projects on First and Preble streets.

B) Parking Activity & Budget – William Simons

Parking Manager William Simons presented monthly and year-to-date financial numbers for revenue and expenses. He reported revenue being 6 percent ahead of projections for FY19. The Parking Manager also presented the idea of making permit only and meter only parking sections in the Orchard Street Parking Garage.

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NEW BUSINESS

A) Discussion and Vote on Setting a Limit on Parking Permits in the Transportation Center Parking Lot

Assistant City Manager Christopher Parker informed the Commission about the terms of the lease the City has at the Transportation Center Lot, and spoke about anticipated permit requests from developers. He recommended a cap be placed on the number of parking permits to be sold for the lot.

Commissioner McManus made a motion to recommend the City Council limit the number of permits to be sold for the Transportation Center Parking lot to 200. Commissioner DiGregorio seconded the motion. **Approved 5-0**

Commissioner McManus made a motion to allow Commissioner Buckley to participate in the meeting via conference call. Motion was seconded by Commissioner Karoutas. **Approved 5-0**

B) Request for Long-Term Permit Lease – Transportation Center Lot – Groen Construction

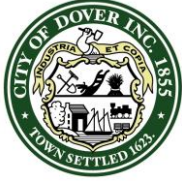
F.X. Bruton, representing the proposed development project on Fourth Street, updated the Commission on the project plans. He spoke about the impact the project will have in relation to the Chestnut Street lot, and indicated he would be requesting the leasing of parking permits for the Transportation Center Lot and Chestnut Lot .

C) Request for Long-Term Permit Lease – Transportation Center Lot – One First Dover, LLC.

Eric Case with One First Dover presented an overview of a development project on Second Street. He made a request for a 5-year lease of 78 parking permits for the Transportation Center Lot.

Commissioner Massingham made a motion to recommend the City Council approve a 5-year lease for 78 parking permits in the Transportation Center Lot, starting upon the issuance of the certificate of occupancy. Commissioner DiGregorio seconded the motion.

Roll Call Vote: Buckley – Yes; DiGregorio – Yes; Massingham – Yes; Karoutas – No; McManus – No; Reynolds – No 3-3 Vote – Motion Failed



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D) Discussion of Request from My School for Additional 30-Minute Spaces on Church Street and 15-Minute Spaces on Nelson Street

Parking Manager Simons gave an overview of a request from My School regarding additional 15 and 30 minute time limited on-street parking spaces in anticipation of growth. Commission Reynolds requested this be placed on a future agenda allowing involved parties to speak on the issue.

E) Discussion on Making the Belknap Lot a 3-Hour Limit

Parking Manager Simons recommended the Commission look at changing the Belknap parking lot from a 10-hour time limit to a 3-hour time limit to create more turnover parking for customers of local businesses. The Commission requested this be brought back on a future agenda for more discussion.

F) Other New Business

No other new business discussed

ADJOURN

Commissioner Karoutas moved to adjourn the meeting. Seconded by Commissioner McManus.
Approved 6-0

Meeting Adjourned at 9:55 a.m.