



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 9, 2016**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Greenshields led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Weston, Deputy Mayor Carrier, Councilor Ciotti, Councilor Gagnon, Councilor Gasses, Councilor Greenshields, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Also Present: City Manager Joyal, General Legal Counsel Blenkinsop, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

A. SMALL BUSINESS SATURDAY

6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add the Appointments Committee Report and add as Item #13.A.9. Raffle – Great Bay Figure Skating.

Deputy Mayor Carrier moved to approval the agenda as amended; seconded by Councilor Thibodeaux.

Vote: 9/0.

7. PUBLIC HEARINGS

A. APPROPRIATION OF SETTLEMENT FUNDING RECEIVED FROM STATE OF NH REGARDING CITY OF DOVER CHALLENGE TO CONSTITUTIONALITY OF RSA 198:41 (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR WESTON BY REQUEST

Mayor Weston, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Christopher Triconi, 28 Quail Drive: He spoke against the Zoning Map change for the Sixth Street/Production Drive area. He doesn't feel Dover has been transparent with this project, and it just doesn't feel right.



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Nevin Brown, 7 Quail Drive: He spoke against the Zoning Map change for the Sixth Street/Production Drive. He thanked the Councilor who met with him and walked the area. He asked that the Council do the least amount of impact on the neighborhood, and allow the neighborhood to be included on the plans so they can understand what the changes may be.

Emily Rose, 7 Quail Drive: She spoke against the Zoning Map change for the Sixth Street/Production Drive. She listed her concerns for the project.

Jacob Baniain, 11 Quail Drive: He spoke about his September 91-A request for the non-public meeting minutes for the Dover Business and Industrial Development Authority (DBIDA). He said he received the minutes yesterday and gave an overview of his understanding of what happened. He felt the credibility of the City Council was on the line.

Economic Development Director Daniel Barufaldi, 240 Blackwater Road: He said DBIDA has been as transparent as they could be. He said there is no conspiracy or corruption.

Timothy Dargan, DBIDA Chairperson: He said the entire process has been upfront and open. He said DBIDA is trying to make more commercial property in the City to help the tax base.

Scott Johnson, DBIDA Member: He said DBIDA is a governmental body, and they were not doing this for compensation.

Eric Geib, 1 Roberts Road: He said the rapid growth is causing the City to becoming unaffordable.

Mayor Weston, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He Whittier Street is scheduled to be closed this month, and gave an overview of the changes and detours. He said they expect the new bridge to be opened in one year. He thanked the City Clerk, election staff, and voters for the Election. He said the Tax rate of \$26.29 has been set by the Department of Revenue Administration (DRA). He said it's a \$0.32 reduction from last year. He said the bills will be mailed next week.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. October 19, 2016 - Workshop

B. October 26, 2016 – Regular Meeting

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Gasses.

Vote: 9/0.



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11. MAYOR'S REPORT

Mayor Weston said she has been working with Dover Main Street to help Downtown businesses. She said there will be calendars coming out with events in Downtown for the month of December. She went to Quail Drive to view the property for the proposed Zoning Map change. She attended several ribbon cuttings.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Ciotti.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

1. CHAPTER 170, SECTION 8 – ZONING MAP (TO BE REMOVED FROM THE TABLE)

SPONSORED BY MAYOR WESTON BY REQUEST

Councilor O'Connor moved to remove it from the table; seconded by Councilor Thibodeaux.

Vote: 9/0.

Councilor O'Connor moved for its adoption; seconded by Councilor Ciotti.

City Manager Joyal gave background information regarding the longstanding objective of the Planning Board and City Council to increase commercial assessed value in the City.

Roll Call Vote: 9/0.

C. RESOLUTIONS

1. APPROPRIATION OF SETTLEMENT FUNDING RECEIVED FROM STATE OF NH REGARDING CITY OF DOVER CHALLENGE TO CONSTITUTIONALITY OF RSA 198:41 (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.

Roll Call Vote: 9/0.

2. ADOPTION OF FY2018-2023 CAPITAL IMPROVEMENTS PROGRAM

SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.

Mayor Weston referred to the City Council Workshop where it was discussed to add the Veterans Memorial in the amount of \$80,000 and to move the Public Safety Communication Upgrade from FY2019 to FY2018.



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Councilor O'Connor moved to add the funding for the Veterans Memorial in the Recreation Department's budget, \$80,000, to be found in the Operating Budget; seconded by Councilor Shanahan.
Vote: 9/0.

Councilor Gagnon moved to move the Public Safety Communication Upgrade from FY2019 to FY2018 in the amount of 1,334,400; seconded by Councilor O'Connor.
Vote: 9/0.

Councilor Ciotti moved for the adoption of the amended resolution; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

**3. APPROPRIATION FOR FY2018 CAPITAL IMPROVEMENTS PROGRAM –
NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Ciotti.
Roll Call Vote: 9/0.

**4. APPROPRIATION FOR FY2018 CAPITAL IMPROVEMENTS PROGRAM AND
AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gagnon.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Park Street**
- 2. RAFFLE – The Riley Leavitt Memorial Fund, Inc.**
- 3. WALK – Arts in Reach**
- 4. ACCEPTANCE OF STONEWALL DRIVE AS A PUBLIC WAY
SPONSORED BY MAYOR WESTON BY REQUEST**
- 5. B14074 UNDERWOOD ENGINEERS DOVER PUDDING HILL AQUIFER
CONSTRUCTION OVERSIGHT
SPONSORED BY MAYOR WESTON BY REQUEST**
- 6. B17009 DOVER PUDDING HILL AQUIFER INTERIM IMPROVEMENTS
SPONSORED BY MAYOR WESTON BY REQUEST**



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**7. DOVER PUDDING HILL AQUIFER INTERIM IMPROVEMENTS UTILITY WORK
SPONSORED BY MAYOR WESTON BY REQUEST**

**8. JANITORIAL SUPPLIES STATE OF NEW HAMPSHIRE CONTRACT WITH
W. B. MASON
SPONSORED BY MAYOR WESTON BY REQUEST**

9. RAFFLE – Great Bay Figure Skating

COMMITTEE REPORTS

- | | |
|--|--|
| 1. School Board | 11. Pool Advisory Committee |
| 2. Planning Board | 12. Recreation Advisory Board |
| 3. Appointments Committee | 13. Solid Waste Advisory Commission |
| 4. Arena Commission | 14. Transportation Advisory Commission |
| 5. Arts Commission | 15. Joint Building Committee – Dover High School
and Regional Career Technical Center |
| 6. Legislative Liaison | 16. Joint Building Committee – Garrison
Elementary School |
| 7. Library Board of Trustees | 17. Dover Main Street |
| 8. McConnell Center Advisory Committee | |
| 9. Ordinance Committee | |
| 10. Parking Commission | |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Greenshields.

Mayor Weston asked the Council if they had items they would like pulled for further discussion.

Mayor Weston pulled Item #13.A.9.

Councilor Thibodeaux pulled Item #13.A.4.

Deputy Mayor Carrier pulled the Appointments Committee Report.

Councilor Greenshields pulled the School Board Report.

Mayor Weston asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.4.; seconded by Councilor Thibodeaux.

She asked if the businesses will be taking some of the burden of plowing the road.

City Manager Joyal said the City will take on the responsibility of plowing the roads.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.9.; seconded by Councilor Greenshields.

Mayor Weston said their approval is contingent with the licensing board's approval.

Deputy Mayor Carrier moved to approve as amended; seconded by Councilor Gagnon.

Vote: 9/0.

Councilor Greenshields gave an overview of the School Board Report.

Deputy Mayor Carrier moved to accept the School Board Report; seconded by Councilor Ciotti.

Vote: 9/0.



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Deputy Mayor Carrier gave an overview of the Appointments Committee Report and made the following recommendations for appointments:

Tristan Donovan – Planning Board alternate

Hayley Harmon – Planning Board alternate

Sean Greenlaw – Solid Waste Advisory Commission regular member, Cemetery Board alternate member

Nicholas Kline – Open Lands Committee regular member

Ryan Queenan – Arena Commission alternate member

Aimee Sanderson – Recreation Advisory Board regular member

Joseph Walent – McConnell Center Advisory Board regular member

Deputy Mayor Carrier moved to appoint the recommendations; seconded by Councilor Ciotti.

Vote: 9/0.

Deputy Mayor Carrier listed the current openings on Boards and Commissions.

Deputy Mayor Carrier moved to accept the Appointments Committee Report; seconded by Councilor O'Connor.

Vote: 9/0.

B. RESOLUTIONS

1. ADOPTION OF THE LOCAL EMERGENCY OPERATIONS PLAN (LEOP) SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Gasses.

Vote: 9/0.

2. THE INDIAN RIDGE AT DOVER, LLC LAND DONATION SPONSORED BY MAYOR WESTON BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Greenshields.

Assistant City Manager Parker gave an overview of the resolution to the Council.

Vote: 9/0.

3. ESTABLISHMENT OF FISCAL YEAR 2017 EXPECTATIONS BY MAYOR AND CITY COUNCIL FOR CITY MANAGER SPONSORED BY MAYOR WESTON

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.

Vote: 9/0.



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**4. AMENDMENT OF FY2017 FEE SCHEDULE TO ADJUST PARKING PERMIT FEES
FOR FOURTH STREET AND COMMUNITY SIGNS PERMIT FEE
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 14, 2016)
SPONSORED BY MAYOR WESTON BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on December 14, 2016; seconded by Councilor Gagnon.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Weston gave an overview of the Veteran Services on Friday.

Councilor Thibodeaux said she will be having a Coffee with a Councilor this Saturday.

Mayor Weston asked the City Manager about the City's water supply.
City Manager Joyal said it has helped, but doesn't advise anyone to start wasting water.

City Manager Joyal said the Council is not scheduled to meet again until December 7, 2016 for a workshop.

16. ADJOURNMENT

Councilor Greenshields moved to adjourn; seconded by Councilor Ciotti.
Vote: 9/0.