JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Room, McConnell Center
Meeting Date:	**Tuesday, April 16, 2019**
Meeting Time:	**4:30 p.m.**

I. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, April 16, 2019 at 4:30 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Sarah Greenshields, Dennis Shanahan, Matt Severson and Mark Geuther. Amanda Russell was excused. Also present were PC Construction Representatives Garret Bertolini and Ellen Brooks, HMFH representatives Laura Wernick and Alan Pemstein, Fire Chief Eric Hagman, DHS Principal Peter Driscoll, Clerk of the Works Stephanie Parsons, C & W Services Manager Mike Brooks, Business Administrator Libby Simmons, Superintendent Bill Harbron.

II. **CITIZEN'S FORUM:** No one addressed the committee.

III. **APPROVE MEETING MINUTES FROM APRIL 2, 2019:** Matt Severson moved, Dennis Shanahan seconded to approve the minutes of April 2 as presented. An oral **VOTE PASSED 5/0.**

IV. **APPROVE MANIFESTS:**

Matt Severson moved, Dennis Shanahan seconded to pay manifest CIPM#DHSCTC245 in the amount of $22,677.30 to W.B. Mason for FFE purchases for the Career Technical Center. A roll call **VOTE PASSED 5/0.**

V. **REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:**

Matt Severson moved, Dennis Shanahan seconded to approve Owner's Change Order 0025 in the amount of $14,305.00. A roll call **VOTE PASSED 5/0.**

Matt Severson moved, Dennis Shanahan seconded to approve change order 190308 ASI-137 Feed for Wheel Balancer in the amount of $575.00 for labor and materials to change out the contract circuit breaker and plug for the wheel balancer. A roll call **VOTE PASSED 5/0.**

Matt Severson moved, Dennis Shanahan seconded to approve change order 190313R1 PR-50 Rooms 231 and 232 marker boards in the amount of $1,083.00 for electrical labor to move the power switch. A roll call **VOTE PASSED 5/0.** The intent is to complete the work during April break. PC will complete the labor portion of this CO.

Matt Severson moved, Dennis Shanahan seconded to approve change order 190343 ASI-146 Fence at Courtyard Retaining Wall in the amount of $2,413.00 for a guard rail to be installed on the retaining wall in the courtyard. The purpose is to discourage access to the top of the wall. A roll call **VOTE PASSED 5/0.** PC will complete the work and a supervision amount of $380.00 was added since they will have supervision on site for much of the work and is an added cost.

Matt Severson moved, Dennis Shanahan seconded to approve change order 190354 BMS System Database Rebuild in the amount of $4,761.00 for work that Siemen's completed in August due to errors in its initial configuration. The cost is a result of a corrupt data base as provided to Siemens by the previous IT Director and the work required to correct and re-validate. A roll call **VOTE PASSED 5/0.** This will come from contingency.

Matt Severson moved, Dennis Shanahan seconded to approve change order 191010 ASI-AS006 Spray Foam Ignition Barrier in the amount of $18,190.00 for additional framing and drywall in the Animal Science building to conceal spray foam insulation per a code issue as communicated by Inspectional Services. There was also a credit for ceiling tiles at these locations. A roll call **VOTE PASSED 5/0.**

Matt Severson moved, Dennis Shanahan seconded to approve change order 191012 Relocated Water Fountains in the amount of $1,127.00 for double unit water fountains for ADA compliance. The original design was for single water fountains. A roll call **VOTE PASSED 5/0.**

Change Request Proposal 191017 is on hold at this time.

Ms. Parsons reviewed the change order log and stated priorities. She stated that batting cages are still under review. Metro Walls will be reviewed at the April 30 (changed to May 2) JBC meeting.

Ms. Parsons noted that many on the Unsubmitted (incomplete) list are necessary to keep functioning. She reviewed the issues with the JBC and asked for approval to price items. A few items of note include auditorium and LCD lighting in the lobby. The auditorium aisle lighting will be a requirement from inspectional services for occupancy. She will research with ReVision if LCD display in the lobby can be powered by solar energy. She will also review the quote for Bellamy fence at the next meeting.

The dust collection system is currently working. They were having difficulty, but Ms. Parsons believes the issues have been resolved.

Mr. Geuther asked if there has been discussion on pricing for finishing the edge of the stairs that lead to town square to which Ms. Parson responded that it had been discussed, but they are still working toward a resolution.

VI. PROPOSAL REQUEST APPROVALS:

Ms. Parsons requested approval for three items.

1. Possibility to change granite stairs at main entrance as opposed to poured concrete to save approximately $10K-$15K. The JBC felt that it was best to keep granite stairs due to extended durability and less maintenance. An estimate was requested to determine the overall savings before a final decision is made.
2. Request for a room air filtration system in the woodworking room to reduce lingering dust. It was not brought over from the high school. Ms. Parsons will look into Mr. Severson's suggestion to add filtration at the defuser as an option.
3. Request for lighting to be mounted on the roof to illuminate the name of school.

Ms. Greenshields noted that ReVision will most likely be installing cameras on the roofs and she speculated that this could be a good teaching tool.

VII. FFE REQUEST FOR SCIENCE EQUIPMENT: Dennis Shanahan moved, Matt Severson seconded to approve spending up to $55,000 from FF&E for science equipment. A roll call **VOTE PASSED 5/0**. Mr. Driscoll stated this has been budgeted and equates to $5,000 per science class. There is still $139,000 remaining in this budget. The list has been in place since August, but it was necessary to live in the space prior to making the purchases.

VIII. PC/HMFH UPDATE: Mr. Bertolini stated that they are still making progress on changes. They are focusing on deficiency items for commissioning over April break. They are continuing to work on warranties, punch lists and have inspectional services scheduled for next week for last items. Abatement is complete and the entire old DHS will be demolished by the end of the week. It will be an additional few weeks to clean up the site. Focusing on retaining wall work at the entrance and have retained a landscaper. They are working on a more detailed plan for remaining site work. Items within the school are much less, to which Mr. Driscoll agreed.

They are proceeding with four tennis courts.

It will be another few weeks before a report is issued on the gym floor.

Mr. Pemstein stated he worked with Ms. Vitko on a potential grant for funds for the tennis courts and it was submitted last week. The hope was for 2 additional courts, but site work has begun, and he believes that it may be too late. Mr. Bertolini commented that it could still be changed to 6 courts, but the cost would be greater. Mr. Driscoll summarized reasons for wanting an additional 2 courts which including helping to speed up matches as opposed to waiting for matches to be completed. He added that it is a popular program in Dover.

Mr. Bertolini will provide as estimate for the additional 2 courts in case there is a possibility that this could occur based on results from the grant. Mr. Severson asked that he bring a site plan for the area also.

Dugouts are still in process of being priced.

IX. COMMITTEE FINANCIAL REPORT: Ms. Simmons reviewed the report. The remaining contingency is $584,595 after today's meeting.

Mr. Carrier stated that a decision on the turf field needs to be made soon. He noted that Athletic Director Wotton requests that the track and field be completed at the same time. Ms. Greenshields commented that her first thought is to scratch the field at this point and make the entire athletic complex a separate project. Mr. Driscoll added that the entire area needs to be addressed including drainage. Mr. Carrier agreed that it is important to put money aside for athletic complex enhancements. Mr. Shanahan believes it's a good idea to get a change order with an option to delete the work from the contract and then look at the available amount to be added to an athletic facilities reserve. By doing this, there may be additional money available and value engineered items may be re-visited and un-valued depending on the item.

Mr. Geuther added that there most likely won't be enough to address everything on the list and without the turf field, the scope of the project has changed and everything that has been promised isn't being done.

Mr. Driscoll noted that if some of the money is for improving drainage and enhancements that can be seen, it may be more palatable for the public.

Ms. Greenshields asked if the fence on the other side of Bellamy Rd be replaced also. She noted that the impact could be much greater if multiple areas are enhanced.

Ms. Greenshields asked for the process to add an Athletic Complex on the capital improvement plan. Mr. Carrier responded that several factors would need to be reviewed.

Mr. Severson commented that a bigger project needs to be examined in more detail. The School Board should not be committed to allocating money to maintain a field on an annual basis. Storm water management needs to be addressed. He also noted that the track needs to be re-surfaced. A commitment to maintaining needs to be made so that resources are not wasted.

Mr. Bertolini will formalize the savings if the money isn't used for a synthetic track. Mr. Driscoll will talk with Mr. Wotton on what enhancements should be made to the athletic complex.

X. **FINANCIAL AND STATUS UPDATE:** Dennis Shanahan moved, Matt Severson seconded to approve the financial and status update. An oral **VOTE PASSED 5/0.**

XI. **MATTERS OF INTEREST**: Ms. Parsons reported that she is still working with Ms. Danley on the round pen and will be meeting with the vendor. She noted that Building Trade students may be able to assist with the project to help reduce costs.

XII. **BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Thursday, May 2 at 4:30 pm in the Superintendent's Conference Room in the McConnell Center.

XIII. **ADJOURNMENT:** Sarah Greenshields moved, Matt Severson seconded to adjourn the meeting at 6:10 pm**.** An oral **VOTE PASSED 5/0.**