

CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Revised

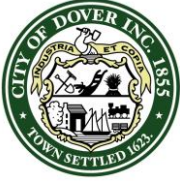
Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall, 288 Central Ave, Dover**
Meeting Date: **Tuesday, April 2, 2019**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Steve Oman, Shayna Sylvia, Deb Clough, Alex Abbott, and Jacklyn Finnerty

Staff Present: City Planner Donna Benton and Officer Joe Caproni

B. Hardwick opened the meeting at 5:30 pm.

1. Introductions
2. Approval of February 5, 2019 Minutes
 - Motion to approve made by S.Oman and seconded by D.Clough. Vote U/A.
3. Update on TAP Extension Phase III Preliminary Design
 - D.Benton explained that the City had an appraiser review the four potential easements to provide comparisons for one and a full appraisal for the other three. She further explained that NHDOT has done a review of the appraisals and disagrees and sent back a memo which she passed around indicating the list of items that need corrections. The appraiser is continuing to work to correct the errors and a phone call is scheduled for the appraiser, the city, and the NHDOT on Thursday. D.Benton is meeting with Downeast Energy on Wednesday and is looking for contact information for the Condo Association at Sixth Street Station. The plan is to still go out to bid for construction this summer.
4. Update on TAP Extension Phase IV
 - D.Benton explained that the City Council is reviewing the transfer of funds from Recreational Impact fees paid to the Community Trail Expansion. Once this is completed, staff can request an award of bid to the preferred consultant.
5. Spring Trail Clean-up/Projects Planning
 - The group discussed the Dover Main Street's Dover Pride Day on May 11th and scheduled a separate trail clean up for June 1st from 10-noon.
 - D.Clough suggested staff look into buying some trash pickers and she will bring her own to share as well.
 - August 6th's meeting will be a trail clean-up at 5:30 in place of the regular meeting.
 - The topic of adding trash/recycling receptacles at the Fisher Street and Washington Street trailheads was discussed. D.Benton will reach out to Community Services.
6. Update on Promotion/Adopt-A-Trail Section/Goals
 - D.Benton explained that there were 3 sections of the trail still available for adopting and signs will be made and installed this Spring. She does have at least one interested party that has not yet signed an agreement.
 - S.Sylvia presented her Story Map she created showing a trail map with photos of all the trailheads.
 - S.Sylvia showed a flyer she made to advertise the adopt-a-trail section. She will make some revisions and then send to D.Benton.



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Revised

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall, 288 Central Ave, Dover**
Meeting Date: **Tuesday, April 2, 2019**
Meeting Time: **5:30 PM**

7. Other Business

- Officer Caproni provided an update including the safety issues of some trees that needed to be addressed by a professional.
- Drainage concerns along the Cassily property were discussed.
- J.Finnerty will work on a list of plants that the CTAC would encourage on the trail
- The CTAC would like to see the video footage or obtain footage from the go-pro on the trail to share on social media.

8. Next meeting: Tuesday May 7, 2019 at 5:30pm in the First Floor Conference Room of City Hall.

9. The meeting adjourned at 6:46 pm on a motion made by S.Oman and seconded by D.Clough. Vote: U/A.