

Dover's 400th Anniversary Committee
City Hall – Second Floor Conference Room
Thursday, December 13th, 2018 – 6:00 pm

1. Approval of Minutes – delay until next meeting for approval
2. Funding Request; Cathy Beaudoin spoke on committee requesting for funds in writing to be put into her budget. Karen Weston made a motion to put 75,000.00 from the city for FY 2020 and Guy Eaton 2nd the motion. Motion passed.
3. Budget Group; Doug Steel talked about the budget meeting held on 12/10/18, they discussed main events,
 - a. Parade – cost of bands from \$500.00 up to \$15,000.00
 - b. Fire Works – city puts in \$15,000.00 every year, will need at least \$30,000.00
 - c. Entertainment – cost of bands \$200.00 to \$5,000.00 plus sound system \$1,000.00 to \$1,500.00.

A discussion on bands not being available in the summer (high school), police budget must be added to the parade budget.

Guy Eaton will work on Dover groups (churches) to help out with Parade or Entertainment.

4. Sponsor Level Group; Tom Massingham spoke on some numbers are higher and need to wait until next meeting when Nichol can bring in the spreadsheet. The committee is Zack, Nickol, Karen and Tom, Guy was added to the committee.
5. General Discussion;
 - a. Kevin talked about having a director to be paid to keep track of planning, maybe 10 hours a week. Cathy will look into it with the city.
 - b. Guy talked about Road Race and will contact Wentworth Douglass Hospital for information on cost.
 - c. Karen talked about t-shirts, mugs and buttons to be displayed in area businesses.
 - d. Deborah signed off for the use of her logo design to the City of Dover.
 - e. Bob talked about incorporation the Chamber, Main Street and Rotary to promote the 400th. A mail in donation form with a free button.
 - f. Deborah had the idea to add a button to every road race registration

Schedule for 2019 meeting as follows;

January 24th

February 28th

March 28th

April 25th

May 23rd

June 27th

July 25th

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August 22nd

September 26th

October 24th

No November because of holiday

December 12th because of holiday

Adjourned at 7:18, Doug motioned to adjourn and Tom second. Motion passed.

Karen added that she will have t-shirts to purchase for next meeting.