



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, April 4, 2019
Meeting Time: 4:00PM

Members Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Guy Eaton, Periklis Karoutas, Doug DeDe

Members Not Present: Sean O'Connell, Matt Sylvia

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

1. The Chair called the meeting to order at 4:00 PM.

The Chair called for a roll call attendance. A quorum was present.

The Chair announced the resignation of Peg Purcell, due to illness.

2. Review and Approval of the March 7, 2019 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the March 7, 2019 Board meeting minutes. Seconded by G.Eaton. The motion passed with one abstention by D.DeDe.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.Johnson made a motion to enter non-public session. Seconded by M.Olivier. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: D.DeDe made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.



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5. New Business:

- **Age-Friendly Project Report: M.Olivier**

Board members discussed the Age-Friendly Questionnaire. Final results will be shared at the next Board meeting.

- **Downtown Merchants Report: R.Weston**

R.Weston gave an update of the downtown merchants. Discussion ensued in regards to various successes taking place downtown.

- **Rezoning Coalition: S.Johnson**

S.Johnson spoke about the upcoming rezoning meeting. Board members addressed the public transparency throughout the process, and the benefits of undertaking rezoning efforts by using this approach.

- **BizEdConnect: P.Karoutas, Doug DeDe**

P.Karoutas discussed communication problems with the CTC. He is working on a more effective way to collaborate with them, and discussed suggestions with Board members.

- **Waterfront Update: M.Joyal**

Bluff excavation is ongoing, and the term sheet has been signed. A final land disposition agreement will take place in September. Construction will begin in 2020.

- **Healthcare: M.Olivier, G.Eaton**

Board members will be meeting to develop a plan for connecting with the healthcare industry.

- **UNH Liaison: G.Eaton**

G.Eaton is waiting to hear back from UNH. They are currently facing staffing changes and scheduling conflicts.

- **EPII: S.Haddadin, M.Sylvia, S.Johnson**

Board members discussed optimizing properties currently owned by the City.

5. Financial Report: March 31, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.



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Motion: P.Karoutas made a motion to accept the March 31, 2019 Financial Report. Seconded by S.Haddadin. Vote: U/A.

Board members discussed the FY20 budget that was recommended by the City Manager.

6. Manager's Report: Economic Development Section: March 2019.

The manager's report is located in the packet for review.

7. Board Member Comments/Questions:

The Earth, Sea, and Space Center development has been reinvigorated. Conversation ensued about the project.

The Board unanimously decided to reschedule the next DBIDA meeting for May 9, 2019.

8. ADJOURN:

Motion: S.Johnson made a motion to adjourn at 5:30 PM. Seconded by S.Haddadin. Vote: U/A.