



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: COMMUNITY ROOM – Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, April 16, 2019**
Meeting Time: 8:30 a.m.

Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chairman), Jack Buckley (via conference call), Joseph DiGregorio, Anthony McManus, Thomas Massingham, Periklis Karoutas and Dennis Ciotti (City Council designee)

Others Present: Dan Barufaldi (Economic Development Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager), Reid Weston (Economic Development Assistant.)

Commissioner McManus made a motion to allow Commissioner Buckley to participate in the meeting via conference call. Commissioner DiGregorio seconded the motion. **Approved 6-0**

CITIZENS' FORUM

Roni Watkins, owner of My Country Story, suggested the 3-hour time limit on Central Avenue in the downtown area be reduced to 2 hours. She also spoke against changing the parking meter rates, and urged the city to move up its time line to build a second parking garage.

Tammy Johnson, owner of the Nook, suggested the city go with a year-round overnight on-street parking ban downtown. She spoke against raising parking meter rates, and urged the city to move up its time line to build a second parking garage.

Diane Bellington, owner of My School, spoke in favor of a request for additional 30-minute and 15-minute parking spaces on Church and Nelson streets.

Liza Witonis, a parent from My School, spoke in favor of a request for additional 30-minute and 15-minute parking spaces on Church and Nelson streets.

Paula Deplanche, with Leone, McDonnell & Roberts, spoke in opposition to additional 30-minute and 15-minute parking spaces on Church and Nelson streets.

Steve Salmonsens, owner of 114 Locust St., spoke in opposition to additional 30-minute and 15-minute parking spaces on Church and Nelson streets.

John Hinsman, whose law office is at 114 Locust St., spoke in opposition to additional 30-minute and 15-minute parking spaces on Church and Nelson streets.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: COMMUNITY ROOM – Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, April 16, 2019**
Meeting Time: 8:30 a.m.

MEETING MINUTES

Review and Approval of March meeting minutes

Commissioner Buckley made a motion to approve the minutes from the March 19, 2019 Parking Commission meeting. Motion seconded by Commissioner Massingham. Roll Call Vote: Reynolds – Yes; Maglaras – Abstained; Buckley – Yes; DiGregorio – Yes; McManus – Yes; Massingham – Yes; Karoutas – Yes. **Approved 6-0**

STAFF UPDATES

A) Parking Activity & Budget – William Simons

Parking Manager William Simons presented monthly and year-to-date financial numbers for revenue and expenses.

OLD BUSINESS

A) Establish permit parking only levels in the Orchard Street parking garage.

Resolution: Recommendation to City Council

- 1) Amend City Ordinance 166-59, Schedule L so that levels 3, 4 & 5 of the Orchard Street parking garage are limited to permit parking only.

Background: The pending issuance of 70 permits to the Orpheum Apartments project will no longer allow for shared (metered/permit) spaces in the garage. Metered parking will be available on levels 1 & 2 and the surface level spaces in the Orchard Street parking lot.

Vice Chairman Maglaras made a motion to adopt the resolution to the City Council.

Commissioner DiGregorio seconded the motion. After a discussion, the motion was approved 6-1 by a Roll Call Vote: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – Yes; Karoutas – Yes; DiGregorio – Yes; McManus – No.

B) Establish time limited spaces on Nelson and Church Streets.

Resolution: Recommend to City Council

- 1) Amend City Ordinance 166-57, Schedule J, paragraph F to provide two additional 30-minute limit spaces on the southerly side Church Street at Locust Street (across from St. Mary Kindergarten building).
- 2) Amend City Ordinance 166-57, Schedule J, paragraph D to provide two 15-minute spaces be placed on the northerly side of Nelson Street at Locust Street.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: COMMUNITY ROOM – Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, April 16, 2019**
Meeting Time: 8:30 a.m.

Background: My School has requested the addition of time limited parking in the area of the Day Care/School to facilitate parent drop off and pick up.

Vice Chairman Maglaras made a motion to adopt the resolution, which was seconded by Commissioner Karoutas.

Following a discussion, Vice Chairman Maglaras made a motion to table the item for further review. Commissioner Buckley seconded the motion. Roll Call Vote: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – No; Karoutas – Yes; DiGregorio – Yes; McManus – No.

Approved 5-2.

C) Establish a 3-hr limit in the Belknap Parking Lot

Resolution: Recommend to City Council

- 1) Amend City Ordinance 166-41 to include the Belknap Parking Lot be limited to a 3-hour time limit during metered hours.

Background: Turn over customer parking is limited in the Washington/Locust/St. Thomas Streets area. All day parking is available in the nearby public parking garage.

Vice Chairman Maglaras made a motion to recommend the resolution to the City Council. Commissioner DiGregorio seconded the motion. After a discussion, the motion was approved 7-0 by a Roll Call Vote: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – Yes; Karoutas – Yes; DiGregorio – Yes; McManus – Yes.

D) Review of submitted FY20 Fee Schedule recommendations

Resolution: Recommend to City Council

- 1) Development Required Permits be increased from the current rate of \$20/permit to \$50/permit.
- 2) Orchard Street Parking Garage and Orchard Street surface lot permits be increased from the current rate of \$50/permit to \$60/permit effective January 1, 2020.
- 3) On-street meter rates increase to \$1.50/hr; parking garage to \$1.00/hr; rescinding recommendation that surface parking lots go to \$1.00/hr and remain at \$0.75/hr.

Background: The Parking Commission requested that the submitted FY20 Fee Schedule be reviewed before City Council votes on any changes.

Vice Chairman Maglaras made motion to recommend the FY20 Fee Schedule to the City Council. Commissioner Karoutas seconded the motion. Following a discussion, Vice Chairman Maglaras made a motion to table the item to a workshop for further review. Commissioner Karoutas seconded the motion. Roll Call Vote 7-0: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – Yes; Karoutas – Yes; DiGregorio – Yes; McManus – Yes.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: COMMUNITY ROOM – Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, April 16, 2019**
Meeting Time: 8:30 a.m.

E) Establish metered parking zones on Broadway and St. John Street

Resolution: Recommend to City Council

- 1) Amend City Ordinance 166-59, Schedule L to include the southerly side of Broadway from the intersection of Central Avenue, easterly to the intersection of St. John Street. (Currently is from Central to Central Fire Station).
- 2) Amend City Ordinance 166-59, Schedule L to include the westerly side of St. John Street from the intersection with Broadway southerly to the intersection of Chapel Street.
- 3) Amend City Ordinance 166-21 to include Broadway from the Central Fire Station to St. John Street as well as St. John Street as qualified Resident Parking Permit areas.

Background: An evaluation period of a 2-hr limit on St. John Street had been conducted over the past several months. The Parking Manager is recommending the St. John Street and the section of Broadway between the metered parking area and St. John Street also be included in the metered parking program prior to the opening of the Mechanic Street development in June.

Vice Chairman Maglaras made motion to recommend metered parking zones on Broadway and St. John Street to the City Council. After a discussion, the motion was approved by a Roll Call Vote 7-0: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – Yes; Karoutas – Yes; DiGregorio – Yes; McManus – Yes.

F) Review of FY20 Parking Budget

Resolution: Recommend to City Council

- 1) Recommend approval of the FY20 budget as submitted by the Chief of Police.

Background: Final numbers were made available recently

Vice Chairman Maglaras made motion to recommend the proposed FY20 Parking Budget to the City Council. Roll Call Vote: Reynolds – Yes; Maglaras – Yes; Buckley – Yes; Massingham – Yes; Karoutas – Yes; DiGregorio – Yes; McManus – Yes. **Approved 7-0**

NEW BUSINESS

No other new business discussed

ADJOURN

Vice Chairman Maglaras moved to adjourn the meeting. Seconded by Commissioner DiGregorio.
Approved 7-0

Meeting Adjourned at 9:58 a.m.