



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, May 9, 2019
Meeting Time: 4:00PM

Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Periklis Karoutas, Sean O'Connell, Todd Sigmon, Doug DeDe

Absent (Excused/Unexcused): Tim Dargan (Excused), Guy Eaton (Unexcused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Absent: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Vice-Chair called the meeting to order at 4:00 PM.

The Vice-Chair called for a roll call attendance. A quorum was present.

The Vice-Chair introduced Todd Sigmon, the newest DBIDA Board member.

2. Review and Approval of the April 4, 2019 Public Meeting Minutes.

Motion: D.DeDe made a motion to approve the April 4, 2019 Board meeting minutes. Seconded by S.Haddadin. The motion passed with 3 abstentions.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: D.DeDe made a motion to enter non-public session. Seconded by M.Olivier. Roll call vote: U/A.

4. Return to Public Session:

The Vice-Chair requested a motion to seal the non-public session meeting Minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



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Motion: P.Karoutas made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

5. New Business:

- **Age-Friendly Project Report: M.Olivier**

M.Olivier gave an update of the progress with the Age-Friendly project. The first phase of the assessment process should be completed by the end of May. Additional interviews will be conducted with the City Council and Planning Board.

Downtown Merchants Report: R.Weston

R.Weston gave an update of the downtown merchants. Discussion ensued in regards to parking concerns and challenges the merchants are facing.

- **Rezoning Coalition: S.Johnson, S.O'Connell**

Board members discussed rezoning concerns cited by community members and abutters. Discussion continued about the positive impact the meeting had in regards to educating the public about the need for rezoning.

- **Waterfront Update**

The development agreement is still being negotiated.

- **BizEdConnect: P.Karoutas, D.DeDe**

P.Karoutas discussed the need to reboot BizedConnect. Discussion continued regarding the history and success of the program.

- **Healthcare: M.Olivier, G.Eaton, T.Sigmon**

Board members discussed the next steps towards attracting healthcare professionals to the area. A meeting will be scheduled to formulate a strategy.

6. Financial Report: April 30, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Haddadin made a motion to accept the April 30, 2019 Financial Report. Seconded by P.Karoutas. Vote: U/A.



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Board members discussed the regional economic impact of the Portsmouth Naval Shipyard.

The City Council adopted a new attendance policy for Board and Commission members. Discussion commenced regarding the changes.

7. Manager's Report: Economic Development Section: April 2019.

The manager's report is located in the packet for review.

8. ADJOURN:

Motion: M.Sylvia made a motion to adjourn at 5:48 PM. Seconded by S.Haddadin. Vote: U/A.