JOINT BUILDING COMMITTEE – GARRISON SCHOOL MEETING NOTICE

DOVER SCHOOL DISTRICT

Meeting Type:	**Regular Meeting**
Meeting Location:	**Garrison School, Room 32**
Meeting Date:	**Tuesday, June 18, 2019**
Meeting Time:	**4:30 P.M.**

1. Call to Order and Roll Call
2. Citizens' Forum
3. Approval of Agenda
4. Update on Parking Lot/Lighting/Drain Line
5. Committee Financial Report
6. Financial and Status Update
7. Approval of Minutes of May 21, 2019
8. Approval of Change Orders
9. Harriman/Harvey Update
10. Painting Update
11. Manifest Approval
12. Ribbon Cutting Ceremony
13. Review Action Items and Build Agenda for next meeting
14. Matters of Interest
15. Adjournment

GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

		Budget	Actual Contract Amount	Net Amount	
Construction Costs					
1	Harvey Construction, Preconstruction **(COMPLETE)**	$30,744.00	$30,744.00		Adjusted based on current construction budget
		$30,744.00	**$30,744.00**		
2	Harvey Construction, GMP (Original Contract Sum)	$6,148,800.00	$6,148,800.00		Per contract dated 11/21/2017
3	Harvey Construction, Change Order 001 (Alternate 6, HVAC)	$393,319.00	$393,319.00		Per JBC approval 2/13/2018
4	Harvey Construction, Change Order 005 (Infill Skylight)	$5,684.00	$5,684.00		Per JBC approval 4/10/2018
5	Harvey Construction, Change Order 006 (Admin Area Reno)	$56,544.82	$56,544.82		Per JBC approval 4/24/2018
6	Harvey Construction, Change Order 008 (Fire Alarm Mod, Voice Amp, WAP)	$6,209.69	$6,209.69		Per JBC approval 5/8/2018
7	Harvey Construction, Change Order 010 (Incorporate Corridor Cubbies)	$70,448.60	$70,448.60		Per JBC approval 5/22/2018
8	Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	$133,846.34	$133,846.34		Per JBC approval 6/5/2018
9	Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocation)	$7,134.94	$7,134.94		Per JBC approval 7/3/2018
10	Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	$63,923.09	$63,923.09		Per JBC approval 7/17/2018
11	Harvey Construction Change Order 015 (Entr Emg Lighting; Backflow)	$1,656.46	$1,656.46		Per JBC approval 7/31/2018
12	Harvey Construction Change Order 016 (PCO#25,26,27,28,30,31,32,33)	$68,581.49	$68,581.49		Per JBC approval 9/25/2018
13	Harvey Construction Change Order 017 (PCO#34, 35, 36, 37, 39, 40, 41)	$75,878.47	$75,878.47		Per JBC approval 11/6/2018
14	Harvey Construction Change Order 018 (PCO#38,42,43,44,45,46,48,49)	-$29,043.21	-$29,043.21		Per JBC approval 11/20/2018
15	Harvey Construction Change Order 019 (PCO#50, 51)	$12,350.03	$12,350.03		Per JBC approval 1/15/2019
16	Harvey Construction Change Order 020 (PCO#47, 52)	$1,514.29	$1,514.29		Per JBC approval 1/29/2019
17	Harvey Construction Change Order 021 (PCO#53, 55)	$18,266.05	$18,266.05		Per JBC approval 3/12/2019
18	Harvey Construction Change Order 022 (PCO#56, 57, 58, 59)	$28,298.52	$28,298.52		Per JBC approval 3/26/2019
19	Harvey Construction Change Order 023 (PCO#60, 61)	$1,796.41	$1,796.41		Per JBC approval 5/21/2019
		$7,065,208.99	**$7,065,208.99**		
	Subtotal	***$7,095,952.99***	***$7,095,952.99***	***$0.00***	
20	Kelley Brothers of New England, Cores **(COMPLETE)**	$3,494.40	$3,494.40		Per JBC approval 10/9/2018
		$3,494.40	**$3,494.40**	$0.00	
21	C&W Services , Post Construction Clean-up **(COMPLETE)**	$1,799.28	$1,799.28		Per JBC approval 11/6/2018 (credit back from Harvey PCCO#018)
		$1,799.28	**$1,799.28**	$0.00	
22	D.M. Burns Security-relocate rear hallway keypad & motion detectors	$3,835.00	$3,835.00		Per JBC approval 1/29/2019; 3/26/2019
		$3,835.00	**$3,835.00**	$0.00	
Architect / Engineer Services					
23	Harriman Architects, Facilities Study **(COMPLETE)**	$49,936.00	$49,936.00		Per contract dated 5/26/2016 (includes $1,900 in reimb exp)
		$49,936.00	**$49,936.00**		
24	Harriman Architects, Phase I Design (Lump Sum)	$495,000.00	$495,000.00		Per JBC approval 1/31/2017
25	Harriman Architects, A/E Basic Services	$225,586.00	$225,586.00		Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
		$720,586.00	**$720,586.00**		
26	Harriman Architects, Phase I Design (Reimbursables)	$30,000.00	$30,000.00		Per JBC approval 1/31/2017
		$30,000.00	**$30,000.00**		
	Subtotal	***$800,522.00***	***$800,522.00***	***$0.00***	
Survey & Soils					
27	John Turner Consulting, Geotechnical Investigation **(COMPLETE)**	$7,000.00	$7,000.00		Per JBC approval 3/28/2017
28	Titcomb Associates, Topo/Boundary Field Survey **(COMPLETE)**	$9,100.00	$9,100.00		Per JBC approval 2/14/2017
29	Titcomb Associates, Wetland Delineation **(COMPLETE)**	$2,000.00	$2,000.00		Per JBC approval 4/13/2017
30	Balance remaining in estimated budget	$36,900.00	$0.00		Budget Only
	Subtotal	***$55,000.00***	***$18,100.00***	***$36,900.00***	
Construction Testing					
31	Desmarais Environmental, Industrial Hygiene **(COMPLETE)**	$1,960.00	$1,960.00		Per 8/23/2017 proposal
32	S.W. Cole, Construction Materials Testing **(COMPLETE)**	$3,325.00	$3,325.00		Per JBC approval 1/3/2018, Add'l funds of $125 approved 3/26/2019
33	John L. Carter Sprinkler, MIC Testing **(COMPLETE)**	$2,370.00	$2,370.00		Per JBC approval 8/15/2017
34	Desmarais Environmental, Abatement (Lump Sum) **(COMPLETE)**	$13,000.00	$13,000.00		Per JBC approval 12/19/2017
35	Desmarais Environmental, Abatement (Add'l fees) **(COMPLETE)**	$9,501.00	$9,501.00		Per JBC approval 4/10/2018; 5/8/2018, 1/29/2019
36	Desmarais Environmental, Abatement (Add'l fees) **(COMPLETE)**	$13,840.00	$13,840.00		Per JBC approval 7/31/2018
37	Moisture Testing, concrete floors (conducted by ACC for HCC)	$2,200.00	$0.00		Invoice(s) pending
	Subtotal	***$46,196.00***	***$43,996.00***	***$2,200.00***	
Commissioning Agent Services					
38	Horizon Engineering Associates	$50,000.00	$37,180.00		Per JBC approval 1/12/2018
	Subtotal	***$50,000.00***	***$37,180.00***	***$12,820.00***	

GARRISON ELEMENTARY SCHOOL - COMMITTEE FINANCIAL REPORT
(NOTE: WORKING BUDGET FOR THE PURPOSE OF FINANCIAL PLANNING BY JBC)

		Budget	Actual Contract Amount	Net Amount	
Clerk of Works					
39	Michael Brooks/Stephanie Parsons	$35,000.00	$35,000.00		Budget Only
	Subtotal	***$35,000.00***	***$35,000.00***	***$0.00***	
Contingency & Miscellaneous Costs					
40	Project Contingency	$316,560.00	$316,560.00		Budget Only
41	Adjustment for Harvey Construction, Change Order 001	-$83,118.64	-$83,118.64		Net amount needed for CO#1 (HVAC)
42	Adjustment for Harriman A/E Reimbursables	-$24,536.00	-$24,536.00		Per JBC approval 4/10/2018
43	Adjustment for Harvey Construction, Change Order 005	-$5,684.00	-$5,684.00		Per JBC approval 4/10/2018
44	Transfer from Permitting Fees Budget	$75,000.00	$75,000.00		Transfer per JBC 4/10/2018
45	Transfer from Advertising/Legal Budget	$45,000.00	$45,000.00		Transfer per JBC 4/10/2018
46	Adjustment for Harvey Construction, Change Order 006	-$56,544.82	-$56,544.82		Per JBC approval 4/24/2018
47	Adjustment for Harvey Construction, Change Order 008	-$6,209.69	-$6,209.69		Per JBC approval 5/8/2018
48	Adjustment for Harvey Construction, Change Order 010	-$70,448.60	-$70,448.60		Per JBC approval 5/22/2018
49	Harvey Construction Change Order 11, 12, 13 (Café reno, etc)	-$133,846.34	-$133,846.34		Per JBC approval 6/5/2018
50	Harvey Construction Change Order 013 (Electrical Room 161 Panel Relocation)	-$7,134.94	-$7,134.94		Per JBC approval 7/3/2018
51	Harvey Construction Change Order 014 (PCO#16, 17, 18, 19, 24)	-$63,923.09	-$63,923.09		Per JBC approval 7/17/2018
52	Harvey Construction Change Order 015 (Entr Emg Lighting; Backflow)	-$1,656.46	-$1,656.46		Per JBC approval 7/31/2018
53	Balance remaining for Desmarais Environmental Add'l Testing	-$6,071.00	-$6,071.00		Per JBC approval 7/31/2018, 1/29/2019
54	Optiv Security (POE+ Switches for outside cameras)	-$5,230.90	-$5,230.90		Per JBC approval 8/28/2018 (Bal from contingency)
55	Harvey Construction Change Order 016 (PCO#25,26,27,28,30,31,32,33)	-$68,581.49	-$68,581.49		Per JBC approval 9/25/2018
56	Kelley Brothers of New England, Cores	-$3,494.40	-$3,494.40		Per JBC approval 10/9/2018
57	Harvey Construction Change Order 017 (PCO#34, 35, 36, 37, 39, 40, 41)	-$75,878.47	-$75,878.47		Per JBC approval 11/6/2018
58	C&W Services , Post Construction Clean-up	-$1,799.28	-$1,799.28		Per JBC approval 11/6/2018 (credit back from Harvey PCCO#018)
59	Harvey Construction Change Order 018 (PCO#38,42,43,44,45,46,48,49)	$29,043.21	$29,043.21		Per JBC approval 11/20/2018
60	Harvey Construction Change Order 019 (PCO#50, 51)	-$12,350.03	-$12,350.03		Per JBC approval 1/15/2019
61	Harvey Construction Change Order 020 (PCO#47, 52)	-$1,514.29	-$1,514.29		Per JBC approval 1/29/2019
62	D.M. Burns Security-relocate rear hallway keypad & motion detectors	-$3,835.00	-$3,835.00		Per JBC approval 1/29/2019; 3/26/2019
63	Harvey Construction Change Order 021 (PCO#53, 55)	-$18,266.05	-$18,266.05		Per JBC approval 3/12/2019
64	Optiv Security (replacement of damaged switch during construction)	-$2,620.32	-$2,620.32		Per JBC approval 2/12/2019
65	Harvey Construction Change Order 023 (PCO#60, 61)	-$1,796.41	-$1,796.41		Per JBC approval 5/21/2019
66	Harvey Construction Change Order 022 (PCO#56, 57, 58, 59)	-$28,298.52	-$28,298.52		Per JBC approval 3/26/2019
67	S.W. Cole, Construction Materials Testing - steel testing	-$125.00	-$125.00		Per JBC approval 3/26/2019, add'l funds approved steel testing
	Subtotal	***-$217,360.53***	***-$217,360.53***	***$0.00***	
	Moveable Equipment (FFE)				
68	Harriman - FFE Design Fees	$13,400.00	$13,400.00		Per JBC approval 1/30/2018 (AIA Amend#2 signed 2/27/2018)
69	FFE Purchases (Creative Office, School Furnishings, Virco)	$170,848.00	$170,845.10		Per JBC approval 5/22/2018
	Subtotal	***$184,248.00***	***$184,245.10***	***$2.90***	
	Technology				
70	Optiv Security (WAPs)	$24,734.48	$24,734.48		Per JBC approval 5/22/2018
71	Pro AV Systems (Classroom audio equipment)	$51,813.32	$51,813.32		Per JBC approval 5/22/2018
72	Ockers (Projectors w/installation)	$106,344.00	$106,344.00		Per JBC Approval 6/5/2018
73	Optiv Security (POE+ Switches for outside cameras)	$6,587.10	$6,587.10		Per JBC approval 8/28/2018 (Bal from contingency)
74	Optiv Security (replacement of damaged switch during construction)	$2,620.32	$2,620.32		Per JBC approval 2/12/2019
	Subtotal	***$192,099.22***	***$192,099.22***	***$0.00***	
75	**Advertising / Legal**	$10,000.00	$0.00		Maintain $10K budget placeholder per JBC 4/10/2018
	Subtotal	***$10,000.00***	***$0.00***	***$10,000.00***	
	Energy Incentives/Rebates				
76	Eversource Lighting Rebate (2018 Calendar Year, PhaseI)	$0.00	-$16,067.00		Rebate received/processed 1/25/2019
77	Public School Infrastructure Grant for CCTV system	$0.00	-$42,000.00		Reimbursement from the state rec'd 4/24/2019
	Subtotal	***$0.00***	***-$58,067.00***	***$58,067.00***	
	Total Project, as of date of this report	**$8,260,786.36**	**$8,140,796.46**	**$119,989.90**	
	Total Approved Appropriation	$8,260,786.36	$8,260,786.36	-$217,361	Owners Contingency
	Remaining Balance	***$0.00***	***$119,989.90***	$119,990	Unobligated Funds, Owner
				-$97,371	*Owners Contingency & Unobligated Funds*
				$269,480	Harvey Contingency (a/o 4/30/2019 invoice)
				$172,109	**Contingency & Unobligated Funds**

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project
As of: May 31, 2019

Transfer of Appropriations from Garrison School Facility Improvements, FY2006, CC approval 2/10/2016	$	14,830.98
Transfer of Appropriations from Woodman Park Elementary School Facility Improvements, FY2008, CC approval 2/10/2016	$	56,455.62
Transfer of Appropriations from Dover High School, FY2009, CC approval 2/10/2016	$	471.76
Transfer of Appropriations from Garrison School Facility Improvements, FY2015, CC approval 2/10/2016	$	89,028.00
Appropriation (FY16), CC approval 12/9/2015	$	6,900,000.00
Appropriation (FY18), CC approval 12/13/2017	$	1,200,000.00
Total Appropriation:	**$**	**8,260,786.36**

Date	***CIPM#***	***Expenditures to Date:***		***Amount:***
7/21/2016	GES01	Harriman - For Professional Services provided between 6/1/2016-6/30/2016 - Facilities Study	$	5,250.00
7/21/2016	GES01	Harriman - Reimbursable Expenses (travel) through 6/30/2016 - Facilities Study	$	83.77
9/15/2016	GES02	Harriman - For professional Services provided between 7/1/2016-7/31/2016 - Facilities Study	$	9,550.00
9/15/2016	GES02	Harriman - Reimbursable Expenses (travel) through 7/31/2016 - Facilities Study	$	12.49
10/6/2016	GES03	Harriman - For professional Services provided between 8/1/2016-8/31/2016 - Facilities Study	$	11,650.00
10/6/2016	GES03	Harriman - Reimbursable Expenses (travel) through 8/31/2016 - Facilities Study	$	221.32
11/3/2016	GES04	Harriman - For professional Services provided between 9/1/2016-9/30/2016 - Facilities Study	$	12,450.00
11/3/2016	GES04	Harriman - Reimbursable Expenses (travel) through 9/30/2016 - Facilities Study	$	114.63
1/19/2017	GES05	Harriman - For professional Services provided between 10/1/2016-12/31/2016 - Facilities Study	$	1,000.00
4/6/2017	GES06	Harriman - For professional Services provided between 1/1/2017-1/31/2017 - Facilities Study	$	10,600.00
4/6/2017	GES07	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	$	22,275.00
4/6/2017	GES08	Harriman - For professional Services provided between 2/1/2017-2/28/2017 - Phase I Design	$	37,125.00
4/6/2017	GES08	Harriman - Reimbursable Expenses (travel) through 2/28/2017 - Phase I Design	$	27.09
5/4/2017	GES09	Harriman - For professional Services provided between 3/1/2017-3/31/2017 - Phase I Design	$	14,850.00
5/4/2017	GES09	Harriman - Reimbursable Expenses (travel) through 3/31/2017 - Phase I Design	$	13.20
5/18/2017	GES10	Titcomb Associates - Topographical and Boundary Field Survey	$	9,100.00
6/1/2017	GES11	Harriman - For professional Services provided between 4/1/2017-4/30/2017 - Phase I Design	$	29,700.00
6/1/2017	GES11	Harriman - Reimbursable Expenses (priting & travel) through 4/30/2017 - Phase I Design	$	188.79
6/29/2017	GES12	Harriman - For professional Services provided between 5/1/2017-5/31/2017 - Phase I Design	$	9,900.00
6/29/2017	GES12	Harriman - Reimbursable Expenses (travel) through 5/31/2017 - Phase I Design	$	64.74
6/30/2017	GES13	Harriman - For professional Services provided between 6/1/2017-6/30/2017 - Phase I Design (ck date 7/20/17)	$	19,800.00
6/30/2017	GES14	Titcomb Associates - Add'l Services for Wetland Delineation (ck date 7/20/17)	$	2,000.00
6/30/2017	GES15	John Turner Consulting Inc. - Geotechnical Investigation (8.1.17 manifest, FY17 expense)	$	7,000.00
8/24/2017	GES16	Harriman - For professional Services provided between 7/1/2017-7/31/2017 - Phase I Design	$	39,600.00
8/24/2017	GES16	Harriman - Reimbursable Expenses (travel) through 7/31/2017 - Phase I Design	$	12.23
10/19/2017	GES17	Harriman - For professional Services provided between 8/1/2017-7/31/2017 - Phase I Design	$	99,000.00
10/19/2017	GES17	Harriman - Reimbursable Expenses (travel) through 8/31/2017 - Phase I Design	$	96.75
10/19/2017	GES18	Harvey Construction Corp., - CM's Preconstruction Phase Services	$	25,000.00
10/19/2017	GES19	John L. Carter Sprinkler Co., Inc. - Sprinkler MIC Testing	$	2,370.00
11/2/2017	GES20	Desmarais Environmental, Inc. - Industrial hygiene services to conduct haz material survey for asbestos	$	1,960.00
11/2/2017	GES21	Harriman - For professional Services provided between 9/1/2017-9/30/2017 - Phase I Design	$	79,200.00
11/2/2017	GES21	Harriman - Reimbursable Expenses (travel/printing) through 9/30/2017 - Phase I Design	$	207.36
1/25/2018	GES22	Harriman - For professional Services provided between 10/1/2017-12/31/2017 - Phase I Design	$	59,400.00
1/25/2018	GES22	Harriman - Reimbursable Expenses (travel/printing) through 12/31/2017 - Phase I Design	$	547.61
2/22/2018	GES23	Harvey Construction Corp., - CM's Preconstruction Phase Services	$	5,744.00
3/22/2018	GES24	Harvey Construction - GMP Services through 1/31/2018 (App#1)	$	43,280.84
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Facilities Study	$	(1,000.00)
4/5/2018	GES25	Harriman - For professional Services provided between 1/1/2018-1/31/2018 - Phase I Design	$	9,900.00
4/5/2018	GES25	Harriman - Reimbursable Expenses through 1/31/2018 - Phase I Design	$	2,794.71
3/22/2018	GES26	Horizon Engineering Associates - Commissioning Services 1/1/2018-2/2/2018	$	325.00
4/5/2018	GES27	Harvey Construction - GMP Services through 2/28/2018 (App#2)	$	262,111.03
4/19/2018	GES28	Harriman - For professional Services provided between 2/1/2018-2/28/2018 - Phase I Design	$	172,792.00
4/19/2018	GES28	Harriman - Reimbursable Expenses through 2/28/2018 - Phase I Design	$	1.54
4/19/2018	GES29	Desmarais Environmental, Inc. - Project monitoring & additional charges for premium time & sampling	$	8,435.00
5/3/2018	GES30	Harvey Construction - GMP Services through 3/31/2018 (App#3)	$	330,094.53
5/3/2018	GES31	Harriman - For professional Services provided between 3/1/2018-3/31/2018 - Phase I Design	$	61,704.00
5/3/2018	GES31	Harriman - Reimbursable Expenses through 3/31/2018 - Phase I Design	$	29.38
5/3/2018	GES31	Harriman - FFE Design Fees - 50% of fee	$	6,700.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 2/3/2018-3/2/2018	$	2,654.00
5/3/2018	GES32	Horizon Engineering Associates - Commissioning Services 3/3/2018-3/30/2018	$	1,508.00
5/17/2018	GES33	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 4/21/2018	$	475.00
5/17/2018	GES34	Desmarais Environmental, Inc. - Abatement services performed in April 2018	$	4,308.00
5/31/2018	GES35	Horizon Engineering Associates - Commissioning Services 3/31/2018-4/27/2018	$	453.00
5/31/2018	GES36	S.W. Cole Engineering, Inc. - Steel inspection services rendered through 5/19/2018	$	950.00
5/31/2018	GES37	Harvey Construction - GMP Services through 4/30/2018 (App#4)	$	279,065.41
5/31/2018	GES38	Harriman - For professional Services provided between 4/1/2018-4/30/2018 - Phase I Design	$	3,960.00
5/31/2018	GES38	Harriman - Reimbursable Expenses through 4/30/2018 - Phase I Design	$	38.25
5/31/2018	GES38	Harriman - FFE Design Fees - 25% of fee	$	3,350.00
5/31/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	1,352.99
6/7/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	1,352.99
6/14/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	845.61
6/21/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	350.02
6/28/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	340.86
6/28/2018	GES39	Harriman - For professional Services provided between 5/1/2018-5/31/2018 - Phase I Design	$	3,960.00
6/28/2018	GES39	Harriman - Reimbursable Expenses through 5/31/2018 - Phase I Design	$	47.53
6/28/2018	GES39	Harriman - FFE Design Fees - 10% of fee	$	1,340.00
6/28/2018	GES40	Harvey Construction - GMP Services through 5/31/2018 (App#5)	$	464,756.48
6/30/2018	GES41	Horizon Engineering Associates - Commissioning Services 4/28/2018-6/1/2018 (ck date 7/19/2018)	$	1,858.00
6/30/2018	GES42	Harriman - For professional Services provided between 6/1/2018-6/30/2018 - Phase I Design (ck date 7/19/2018)	$	3,960.00
6/30/2018	GES42	Harriman - Reimbursable Expenses through 6/30/2018 - Phase I Design (ck date 7/19/2018)	$	25.19
6/30/2018	GES42	Harriman - FFE Design Fees - 5% of fee (ck date 7/19/2018)	$	670.00
6/30/2018	GES43	Harvey Construction - GMP Services through 6/30/2018 (App#6) (ck date 7/19/2018)	$	911,296.16
7/12/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	277.38
7/19/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.68
7/26/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	216.66

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project
As of: May 31, 2019

Expenditures to Date, Cont'd:

8/2/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	143.39
8/9/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.68
8/16/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	208.04
8/16/2018	GES44	Desmarais Environmental, Inc. - Abatement services performed in July 2018	$	20,340.00
8/16/2018	GES45	Pro AV Systems - Phase I (30% of project cost, 9 Lightspeed Topcat Systems)	$	15,544.00
8/16/2018	GES46	Ockers Company - Epson Projectors and installation kits	$	98,784.00
8/23/2018	GES47	Harvey Construction - GMP Services through 7/31/2018 (App#7)	$	900,437.49
8/23/2018	GES48	Optiv Security, Inc. - WAPs	$	15,334.48
8/23/2018	GES49	Ockers Company - Installation of Epson Projectors	$	1,890.00
8/23/2018	GES50	Horizon Engineering Associates - Commissioning Services 6/2/2018-7/27/2018	$	2,742.00
8/23/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	289.26
8/30/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	277.38
9/6/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	346.72
9/6/2018	GES51	Harriman - For professional Services provided between 7/1/2018-7/31/2018 - Phase I Design	$	3,960.00
9/6/2018	GES51	Harriman - Reimbursable Expenses through 7/31/2018 - Phase I Design	$	154.50
9/6/2018	GES51	Harriman - FFE Design Fees - 4% of fee	$	536.00
9/13/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	346.72
9/20/2018	GES52	Optiv Security, Inc. - POE+ switches for outdoor cameras	$	6,557.54
9/20/2018	GES53	Harvey Construction - GMP Services through 8/31/2018 (App#8)	$	727,156.11
9/20/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	359.14
9/27/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	349.16
10/4/2018	GES54	Harriman - For professional Services provided between 8/1/2018-8/31/2018 - Phase I Design	$	3,960.00
10/4/2018	GES54	Harriman - Reimbursable Expenses through 8/31/2018 - Phase I Design	$	113.50
10/4/2018	GES54	Harriman - FFE Design Fees - 4% of fee	$	268.00
10/11/2018	GES55	Harvey Construction - GMP Services through 9/30/2018 (App#9)	$	532,561.00
10/11/2018	GES56	Horizon Engineering Associates - Commissioning Services 7/28/2018-8/31/2018	$	612.00
10/11/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.69
10/18/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.69
10/25/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	144.65
11/1/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.69
11/1/2018	GES57	Harriman - For professional Services provided between 9/1/2018-9/30/2018 - Phase I Design	$	3,960.00
11/1/2018	GES59	School Furnishings, Inc. - FFE	$	13,651.44
11/1/2018	GES60	Virco, Inc. - FFE	$	22,468.02
11/8/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.69
11/15/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	$	138.69
11/15/2018	GES58	C&W Services - post construction clean-up	$	1,799.28
11/15/2018	GES61	Kelley Brothers - Door cores (91) for project	$	3,494.40
11/15/2018	GES62	Horizon Engineering Associates - Commissioning Agent	$	1,901.00
11/15/2018	GES63	S.W. Cole Engineering, Inc. - Steel inspections on new bar joists.	$	950.00
11/15/2018	GES64	Harvey Construction - GMP Services through 10/31/2018 (App#10)	$	347,387.78
11/29/2018	GES65	Pro AV Systems - 8 Lightspeed Topcat Systems & 8 Redcat Access Systems	$	23,150.00
11/29/2018	GES66	Harriman - For professional Services provided between 10/1/2018-10/31/2018 - Phase I Design	$	3,960.00
11/29/2018	GES66	Harriman - Reimbursable Expenses through 10/31/2018 - Phase I Design	$	12.60
12/27/2018	GES67	Harvey Construction - GMP Services through 11/30/2018 (App#11)	$	201,744.09
12/27/2018	GES68	Ockers Company - Installation of Epson Projectors	$	1,680.00
12/27/20189	GES69	Creative Office Pavilion - Phase I FFE purchases	$	25,165.40
1/24/2019	GES70	Virco, Inc. - FFE	$	13,956.20
1/24/2019	GES71	Horizon Engineering Associates, LLP - Commissioning Services, 9/29/2018-11/30/2018	$	3,097.02
1/24/2019	GES72	Harvey Construction - GMP Services through 12/31/2018 (App#12)	$	189,849.31
1/24/2019	GES73	School Furnishings, Inc. - FFE	$	15,009.05
1/24/2019	GES74	Harriman - For professional Services provided between 11/1/2018-12/31/2018 - Phase I Design	$	7,920.00
1/24/2019	GES74	Harriman - Reimbursable Expenses through 12/31/2018 - Phase I Design	$	297.96
1/24/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	$	40.87
1/25/2019	n/a	Eversource rebate on LED lighting	$	(16,067.00)
2/7/2019	GES75	Desmarais Environmental - Abatement design and monitoring services	$	3,258.00
2/21/2019	GES76	D.M. Burns Security, Inc - 50% deposit	$	1,100.00
2/21/2019	GES77	Harvey Construction - GMP Services through 1/31/2019 (App#13)	$	277,009.79
3/14/2019	GES78	Harriman - For professional Services provided between 1/1/2019-1/31/2019 - Phase I Design	$	3,960.00
3/14/2019	GES78	Harriman - Reimbursable Expenses through 1/31/2019 - Phase I Design	$	86.77
3/14/2019	GES79	Horizon Engineering Associates, LLP - Commissioning Services, 12/1/2018-12/31/2018	$	710.00
3/14/2019	GES80	Optiv Security, Inc. - Custom consulting service for WAPs	$	4,200.00
3/21/2019	GES81	Horizon Engineering Associates, LLP - Commissioning Services, 1/1/2019-2/1/2019	$	454.00
3/21/2019	GES82	Harvey Construction - GMP Services through 2/28/2019 (App#14)	$	307,808.07
4/4/2019	GES83	Harriman - For professional Services provided between 2/1/2019-2/28/2019 - Phase I Design	$	3,960.00
4/4/2019	GES84	D.M. Burns Security, Inc - Balance remaining to relocate rear hallway keypad to security system & relocate motion detectors	$	1,100.00
4/4/2019	GES85	D.M. Burns Security, Inc - reinstalled keypad with new wire; troubleshoot motions; new wires in hallway motions	$	1,635.00
4/4/2019	GES86	S.W. Cole Engineering, Inc. - professional services through 2/23/2019 (steel inspection, 1/26/19)	$	950.00
4/18/2019	GES87	Horizon Engineering Associates, LLP - Commissioning Services, 2/2/2019-3/1/2019	$	551.00
4/18/2019	GES88	Ockers Company - installtion, cabling & testing of projectors	$	1,890.00
4/18/2019	GES89	School Furnishings, Inc. - FFE	$	5,281.60
4/18/2019	GES90	Harvey Construction - GMP Services through 3/31/2019 (App#15)	$	368,344.19
4/24/2019	JE6757	Reimbursement from state for CCTV system (public school infrastructure grant)	$	(42,000.00)
5/16/2019	GES91	Harriman - For professional Services provided between 3/1/2019-3/31/2019 - Phase I Design	$	3,960.00
5/16/2019	GES92	Horizon Engineering Associates, LLP - Commissioning Services, 3/2/2019-3/29/2019	$	1,112.08
5/16/2019	GES93	School Furnishings, Inc. - FFE	$	2,388.00
5/16/2019	GES94	Optiv Security - HPE Aruba Switch	$	2,620.34
5/16/2019	GES95	Pro AV Systems - 10 installed Litghtspeed Topcats	$	13,119.32
5/16/2019	GES96	Harvey Construction - GMP Services through 4/30/2019 (App#16)	$	264,457.22
5/16/2019	GES97	Virco, Inc. - FFE	$	10,647.84
5/30/2019	GES98	Creative Office Pavilion - FFE purchases	$	18,070.30
5/30/2019	GES99	School Furnishings, Inc. - FFE	$	13,178.39
5/30/2019	GES100	Harriman - For professional Services provided between 4/1/2019-4/30/2019 - Phase I Design	$	3,960.00
5/30/2019	GES100	Harriman - For reimbursable expenses between 4/1/2019-4/30/2019 - Phase I Design	$	124.08
5/30/2019	GES100	Harriman - For professional Services provided between 4/1/2019-4/30/2019 - FFE Design Fees	$	536.00
		Total Expenditures:	**$**	**7,576,978.84**

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project
As of: May 31, 2019

Obligations:

PO#201707153	Harriman - Architectural & Engineering Services for Design Svs - Proposal Approved 1/31/2017 (Lump Sum Fee & Amend#2 signed 2/27)	$	13,860.00
PO#201707153	Harriman - Architectural & Engineering Services for Design Services - Proposal Approved 1/31/2017 (Reimbursable Expenses)	$	25,116.22
PO#201805630	Harvey Construction Corp. (GMP) plus approved Change Orders	$	657,849.49
PO#201806242	Horizon Engineering Associates - Commissioning Agent	$	19,202.90
PO#201809878	School Furnishings, Inc. - FFE - Proposal approved 5/22/2018	$	12,580.62
PO#201809879	Creative Office Pavilion - FFE - Proposal approved 5/22/2018	$	16,673.60
PO#201809880	Virco, Inc. - FFE - Proposal approved 5/22/2018	$	1,774.64
PO#201809882	Optiv Security, Inc. - Wireless Access Points - Proposal approved 5/22/2018	$	5,200.00
	Obligations, Cont'd:		
	M. Brooks/S. Parsons - Clerk of Works (estimated beginning budget, $35,000)	$	26,820.68
PO#201810314	Ockers - Projectors with installation, configuration and testing	$	2,100.00
	Total Obligations:	**$**	**781,178.15**

(JBC has approved that the project owner's contingency run with a negative balance at the time of this report) Budget Availability: **-$97,370.63**

Harvey Construction Corporation, Guaranteed Maximum Price (GMP)

Original Contract Sum		$	6,148,800.00
	Change Order #001, Approved 2/13/2018		
Alternate 6 (HVAC and associated costs)		$	393,319.00
	Total Change Order #001:	**$**	**393,319.00**
	Change Order #002, Approved 2/13/2018		
Ceramic Tile ($6,210 applied to Harvey GMP budget item; zero dollar change to contract)		$	-
	Total Change Order #002:	**$**	**-**
	Change Order #003, Approved 2/13/2018		
Asbestos Removal ($25,846 applied to Harvey Contingnecy, zero dollar change to contract)		$	-
	Total Change Order #003:	**$**	**-**
	Change Order #004, Approved 2/27/2018		
Miscellaneous Electrical Items ($3,557 applied to Harvey Contingency, zero dollar change to contract)		$	-
	Total Change Order #004:	**$**	**-**
	Change Order #005, Approved 4/10/2018		
PR-003 Infill Skylight		$	5,684.00
	Total Change Order #005:	**$**	**5,684.00**
	Change Order #006, Approved 4/24/2018		
ASI-007 Admin Area Reno		$	56,544.82
	Total Change Order #006:	**$**	**56,544.82**
	Change Order #007, Approved 5/8/2018		
Contingency_Demo Duct/Relocate Sprinkler/Baffle Install		$	-
	Total Change Order #007:	**$**	**-**
	Change Order #008, Approved 5/8/2018		
Fire Alarm Modifications/Voice Amplifier Connection/Additional WAP		$	6,209.69
	Total Change Order #008:	**$**	**6,209.69**
	Change Order #009, Approved 5/22/2018		
Coingency_Demo Existing Flooring at Corridor		$	-
	Total Change Order #009:	**$**	**-**
	Change Order #010, Approved 5/22/2018		
Cubbies		$	70,448.60
	Total Change Order #010:	**$**	**70,448.60**
	Change Order #011, Approved 6/4/2018		
Cafeteria renovation, (PCO 11, 12, 13 & materials under PR 008, 009, 010)		$	133,846.34
	Total Change Order #011:	**$**	**133,846.34**
	Change Order #012, Approved 6/4/2018		
Transfer of buyout savings to GMP contingency		$	-
	Total Change Order #012:	**$**	**-**
	Change Order #013, Approved 7/3/2018		
Electrical Room 161 Panel Relocation		$	7,134.94
	Total Change Order #013:	**$**	**7,134.94**
	Change Order #014, Approved 7/17/2018		
Bal. HVAC Rev to Admin Area; Admin Area VCT; Admin Office Carpet; Wainscot; Bal. of Admin Area Finishes		$	63,923.09
	Total Change Order #014:	**$**	**63,923.09**
	Change Order #015, Approved 7/31/2018		
Entrance Emergency Lighting; Backflow Preventor for new boiler		$	1,656.46
	Total Change Order #015:	**$**	**1,656.46**
	Change Order #016, Approved 9/21/2018		
Additional Glazing, PCO#25		$	1,154.53
Prep canopy lead paint, PCO#26		$	-
Revised urinal screen size, PCO#27		$	1,355.19
Replace two doors/hardware scheduled ETR, PCO#28		$	-
Inspectional services requests, PCO#30		$	27,214.00
New backflow preventor, PCO#31		$	1,815.32
Replace existing valves not functioning, PCO#32		$	3,822.88
Added transformer, PCO#33		$	33,219.57
	Total Change Order #016:	**$**	**68,581.49**
	Change Order #017, Approved 11/6/2018		
Credit PCO25 from Contingency, PCO#34		$	(1,154.53)
Balance of PR16 - Added Transformer, PCO#35		$	1,389.79
R&R Flooring at 178 Teachers Room, PRO#36		$	3,015.03
PR20 added duct smokes, PCO#37		$	19,222.10
PR18 Boiler Pump, PCO#39		$	18,575.96
Replace Leaking Coil at Admin Area, PCO#40		$	2,549.64
PR19 added Staff Restroom, PCO#41		$	32,280.48
	Total Change Order #017:	**$**	**75,878.47**
	Change Order #018, Approved 11/20/2018		
Additional KG Finishes, PCO#38		$	31,983.41
Little League Field in Lieu of Basketball Court, PCO#42		$	-
Change Hardware at Staff Restroom, PCO#43		$	1,207.06
PR19 Toilet Accessories, PCO#44		$	694.40

CAPITAL IMPROVEMENTS SUMMARY
Garrison Elementary School Project
As of: May 31, 2019

Harvey Construction Corporation, Guaranteed Maximum Price (GMP), Cont'd.

		30 Wing Heat, PCO#45	$	-
		Wire Boiler Controls, PCO#46	$	-
		11/6/2018 Allowance Reconciliation, PCO#48	$	(61,128.80)
		Credit C&W Invoice, PCO#49	$	(1,799.28)
		Total Change Order #018:	**$**	**(29,043.21)**
		Change Order #019, Approved 1/15/2019		
		Modify Sprinkler Heads Wing 10, ISD Request, PCO#50	$	2,319.57
		F&I (8) Additional White Boards	$	10,030.46
		Total Change Order #019:	**$**	**12,350.03**
		Change Order #020, Approved 1/29/2019		
		ASI 25 - Added Wall Clocks, PCO#47	$	491.42
		PR21 - Tamper Resistant Receptacles at KG, PCO#52	$	1,022.87
		Total Change Order #020:	**$**	**1,514.29**
		Change Order #021, Approved 3/12/2019		
		PR23_New CUHs, PCO#53	$	6,239.58
		PR27R1-New Boiler Pump & VFD, PCO#55	$	12,026.47
		Total Change Order #021:	**$**	**18,266.05**
		Change Order #022, Approved 3/26/2019		
		PR22 - Guardrail/Fall Protection, PCO#56	$	7,831.92
		New Light Fixtures at Room 169, PCO#57 (contingency)	$	-
		PR26-AC Data 188, PCO#58	$	15,836.91
		PR25 - Tel/Data Room Door Opening, PCO#59	$	4,629.69
		Total Change Order #022:	**$**	**28,298.52**
		Change Order #023, Approved 5/21/2019		
		Added Power and Tel/Data for AV, PCO#060	$	-
		Replace Corroded Heads at 30 Wing, PCO#061	$	1,796.41
		Total Change Order #023:	**$**	**1,796.41**
		Total Change Orders to Date:	**$**	**916,408.99**
		New Contract Sum Including Approved Change Orders:	**$**	**7,065,208.99**
		Retainage		
3/22/2018	GES24	Harvey Construction - Application #1	$	380.00
4/5/2018	GES27	Harvey Construction - Application #2	$	13,555.77
5/3/2018	GES30	Harvey Construction - Application #3	$	16,812.41
5/31/2018	GES37	Harvey Construction - Application #4	$	14,642.66
6/28/2018	GES40	Harvey Construction - Application #5	$	23,446.03
6/30/2018	GES43	Harvey Construction - Application #6 (ck date 7/19/2018)	$	44,885.29
8/23/2018	GES47	Harvey Construction - Application #7	$	43,499.41
9/20/2018	GES53	Harvey Construction - Application #8	$	35,128.33
10/11/2018	GES55	Harvey Construction - Application #9	$	25,727.59
11/15/2018	GES64	Harvey Construction - Application #10	$	13,296.05
12/27/2018	GES67	Harvey Construction - Application #11	$	8,809.50
1/24/2019	GES72	Harvey Construction - Application #12	$	8,328.14
2/21/2019	GES77	Harvey Construction - Application #13	$	12,972.64
3/21/2019	GES82	Harvey Construction - Application #14	$	14,588.88
4/18/2019	GES90	Harvey Construction - Application #15	$	17,479.36
5/16/2019	GES96	Harvey Construction - Application #16 (released retainage)	$	(146,776.03)
		Total Retainage Held:	**$**	**146,776.03**

JBC Monthly Status Report – May

GES Building Project

- The punch list is almost complete, with items being completed quickly after discovery.
- Discussions continue on the parking lot, drainage and lighting.
- A ribbon cutting ceremony sub-committee may be formed to discuss a ceremony that will occur at the beginning of school. It may occur in the evening as opposed to during the day as originally planned.

DOVER SCHOOL DISTRICT

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Room, McConnell Ctr
Meeting Date:	**Tuesday, May 21, 2019**
Meeting Time:	**4:30 p.m.**

I. CALL TO ORDER AND ROLL CALL: A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, May 21, 2019 in the Suat 4:30 p.m. in the Superintendent's Conference Room in the McConnell Center by Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Karen Weston, Keith Holt, Steve Haight, and Jan Nedelka. Carolyn Mebert was excused. Also, in attendance were Harriman representative Dan Bisson, Harvey Construction representatives Adam Reynolds and Carl DuBois, Superintendent Bill Harbron, Business Administrator Libby Simmons, Principal Beth Dunton, C&W Facilities Manager Mike Brooks and Clerk of the Works Stephanie Parsons.

II. CITIZENS' FORUM: No one addressed the JBC.

III. APPROVAL OF AGENDA: Steve Haight moved, Keith Holt seconded to approve the agenda as presented. An oral **VOTE PASSED 5/0.**

IV. APPROVAL OF MEETING MINUTES FOR MAY 7:
Keith Holt moved, Karen Weston seconded to approve meeting minutes of May 7, 2019 as presented. An oral **VOTE PASSED 5/0**.

V. APPROVAL OF CHANGE ORDERS:
Karen Weston moved, Keith Holt seconded to approve PCCO #023 in the amount of $1,796.41. A roll call **VOTE PASSED 5/0.**

VI. HARRIMAN/HARVEY UPDATE: Mr. Bisson stated that everything is going well, and they are finishing up "loose ends". This wing went very well. The gym floor is in the process of being sanded. The tile that doesn't match will be fixed as part of the punch list. Mr. Reynolds will ask painters to paint the heaters in the kindergarten classes. The chipped paint issue brought up at the last meeting was discussed and there will be a "walk-through" on May 22 with representatives from Sherwin Williams, Diamond Painting, Beth and Mike Halliday.

Ms. Parsons will be involved in reviewing punch list items and the JBC would like to see a punch list also. Ms. Dunton commended Harvey Construction for their quick work on punch list items.

Mr. Reynolds agreed that everything is going well, and they will be working for a few weeks after school is out to balance the entire school and to make sure that everything is working well.

Ms. Parsons asked for a meeting between Siemen's and C&W Services to make sure that everything is turned over to C&W. She wants to make sure that C&W has time to work through and learn the systems. Mr. Reynolds will schedule a meeting with Siemen's and C&W over the next few weeks.

Mr. Reynolds stated that a water cooler was damaged and needs to be replaced. Mr. Brooks will look through the schools to determine if there is one available that was previously at the old high school.

Training will occur on the systems and it was recommended that it should be videotaped for future employees.

VII. MANIFEST APPROVAL:

Jan Nedelka moved, Keith Holt seconded to approve GES98 to Creative Office Pavilion in the amount of $18,070.30 for FFE purchases. A roll call **VOTE PASSED 5/0.**

Jan Nedelka moved, Keith Holt seconded to approve GES99 to School Furnishings in the amount of $13,178.39 for FFE purchases. A roll call **VOTE PASSED 55/0.**

Jan Nedelka moved, Keith Holt seconded to approve GES100 to Harriman Architects professional services through April 30, 2019 in the amount of $4,620.08. A roll call **VOTE PASSED 55/0.**

VIII. UPDATE ON PARKING LOT/LIGHTING/DRAIN LINE: Ms. Parsons is working on a contract with Continental Paving and is hopeful that she has numbers for the next JBC meeting. She confirmed that the appropriate size drain is available, and the City is already planning on paving Shaw's Lane so the time will work well. Ms. Parsons is working with Affinity LED on pole for fixtures and will have another update at the next meeting. Reynolds updated the JBC on the heating upgrade informing the committee that there was a recent heating issue with the existing boiler. It malfunctioned last week, and the new pump had arrived, so it was able to be installed. The new boiler and pump are working, but the current boiler isn't working, and they are working with C&W Services to determine if it can be repaired. The cost for a new boiler is $37,000 and with all associated costs, it is estimated to cost $126,000. Mr. Nedelka stated his opinion that it may be best to replace now since there are people here with skills to do so. Mr. Reynolds stated that he didn't know how long it will be needed and they are taking a chance not fixing it. The decision on whether to install to be in time for winter would need to be made no later than November. Ms. Dunton noted that they discovered that the air conditioning units also run as heat pumps which is beneficial, but they run on electricity which is costly.

IX. HEATING UPGRADE: Mr. Bisson stated that the boiler is working per design and the flow from the pump meets requirements. Mr. Nedelka asked about replacing the other boiler to which Mr. Bisson responded that it would be a decision for the School District and Board. Mr. Bisson offered for the District to use their proposal as a guide if they decide to go to bid.

Mr. Harriman stated they can provide the replacement service, but the contract would be separate of the JBC project. JBC funds would not be used for this project.

X. **RIBBON CUTTING CEREMONY**: Ms. Dunton asked for suggestions on the ribbon cutting ceremony. Initially the morning of the first day of school was proposed. After discussion, it was determined that an early evening event may be preferred. Ms. Dunton stated that they have an evening open house that may also double as a ribbon cutting event. Robin LaFleur will research minutes to determine what has happened in the past and it will be discussed at the next meeting. A subgroup of Keith, Beth and Karen will discuss the event also. There are funds set aside for this event.

XI. **PAINTING ISSUE**: Discussed earlier in the agenda. Mr. Reynolds will email results to Mr. Ciotti after the meeting.

XII. **COMMITTEE FINANCIAL REPORT**: Ms. Simmons reviewed the report with the JBC.

XIII. **FINANCIAL REPORT AND STATUS UPDATE:** Ms. Simmons reviewed the report for the committee. Keith Holt moved, Karen Weston seconded to approve the financial and status update. A roll call **VOTE PASSED 5/0.**

XIV. **REVIEW ACTION ITEMS AND BUILD NEXT AGENDA:** Agenda items include financials, manifests, change orders, update on parking lot/lighting/drain line, heating upgrade, ribbon cutting ceremony, painting issue. The next meeting will be June 4th at Garrison School in Room 32 between the library and music room.

XV. **MATTERS OF INTEREST:** Mr. Brooks asked about the catwalk platform and its' status. Mr. Holt believed that this would be re-considered after the final financial status is known. Mr. Reynolds will email the wish list so that it can be sent with the next meeting's agenda materials. He will also finalize cost estimates for items.

ADJOURNMENT: Steve Haight moved, Karen Weston seconded to adjourn the meeting at 5:30 pm. An oral **VOTE PASSED 5/0.**

PHASE 1 CLASSROOM WING 20

AUGUST 2018 PUNCH LIST

Status reviewed with Mike Halliday 5/31/2019

CERTIFICATE OF SUBSTANTIAL COMPLETION AUGUST 16, 2018 (DRAFT)

Note: Replacement of damaged ceiling tiles, touch up paint including interior/exterior door frames will be addressed in August after students leave for summer vacation.

DRAFT

AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)* Reno & Add Garrison Elementary School 50 Garrison Road, Dover, NH 03820	**CONTRACT INFORMATION:** Contract For: General Construction Date: 11/21/2017	**CERTIFICATE INFORMATION:** Certificate Number: 1 Date: August 16, 2018
OWNER: *(name and address)* Dover School District - SAU 11 61 Locust Street, Suite 409 Dover, NH 03820	**ARCHITECT:** *(name and address)* Harriman Associates 46 Harriman Drive Auburn, ME 04210	**CONTRACTOR:** *(name and address)* Harvey Construction Corp 10 Harvey Road Bedford, NH 03110-6805

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
Phase I Classroom Wing 20

Harriman Associates		Dan Bisson- Architect	August 16, 2018
ARCHITECT *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE OF SUBSTANTIAL COMPLETION**

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)
August 16, 2018

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: $0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Harvey Construction Corp			
CONTRACTOR *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**
Dover School District - SAU 11			
OWNER *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**

(3B9ADA36)

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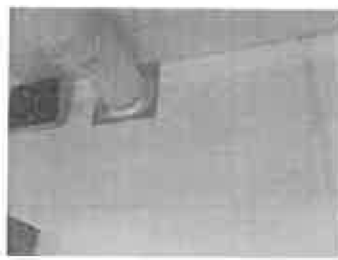
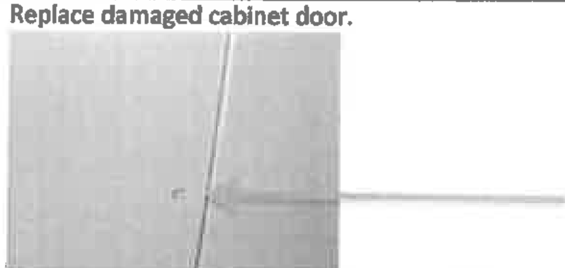
SITE VISIT OBSERVATIONS – PRELIMINARY ARCHITECTURAL

To: **Adam Reynolds, Beth Dunton, Carl DuBois, Mark Lee, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis,**
Date: August 14, 2018 **From: Nery Bordas** **Date of Site Visit: August 13, 2018**
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #: 15618**
Present: Dan Bisson

Item No.	Location	Description	Status*
1	General Condition	Overall work looks great. Outstanding job patching existing walls, VCT flooring, casework and Cafeteria ceiling.	
2	**General Condition**	Clean chases and provide access panel. 	completed
3	General Condition	Misc. Paint retouches.	completed
4	General Condition	Replace misc. stained/ gauge ceiling tiles.	completed
5	**General Condition**	Install escutcheon plates at sink cabinets. 	completed

A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.

Item No.	Location	Description	Status*
6	General Condition	Paint duct's plate same color as penetrating wall  Paint P5.  Paint P1.	completed
7	General Condition	Install Tackable strip and Map rail where specified at markerboards. 	completed
8	General Condition	Install marker shelf at all markerboards locations.	Map tray on site
9	Classroom #41	Install Vinyl base at casework.	completed
10	Classroom #41	Infill hole at wall above open shelf.	completed
11	Classroom #42	Replace damaged cabinet door. 	completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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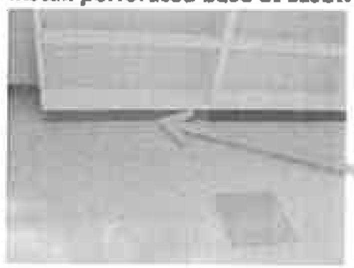
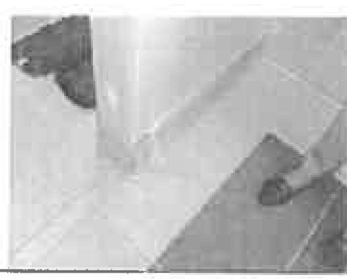
Item No.	Location	Description	Status*
12	Classroom #44	Install perforated base at casework. 	completed
13	Classroom #46	Install access plate and paint P3. 	completed
14	Classroom #47	Install pulls hardware at cabinets.	completed
15	Classroom #47	Infill/ provide bigger plate at wall.	completed
16	Corridor 207	Paint pipe conduits at fire alarm/ annunciator panels.	completed
17	Boys & Girls	Still an ongoing work – not ready for punch.	completed
18	Boys & Girls	Caulk along tile base schluter trim and wall.	completed
19	Boys & Girls	Vinyl base and Tile base joint.  	completed

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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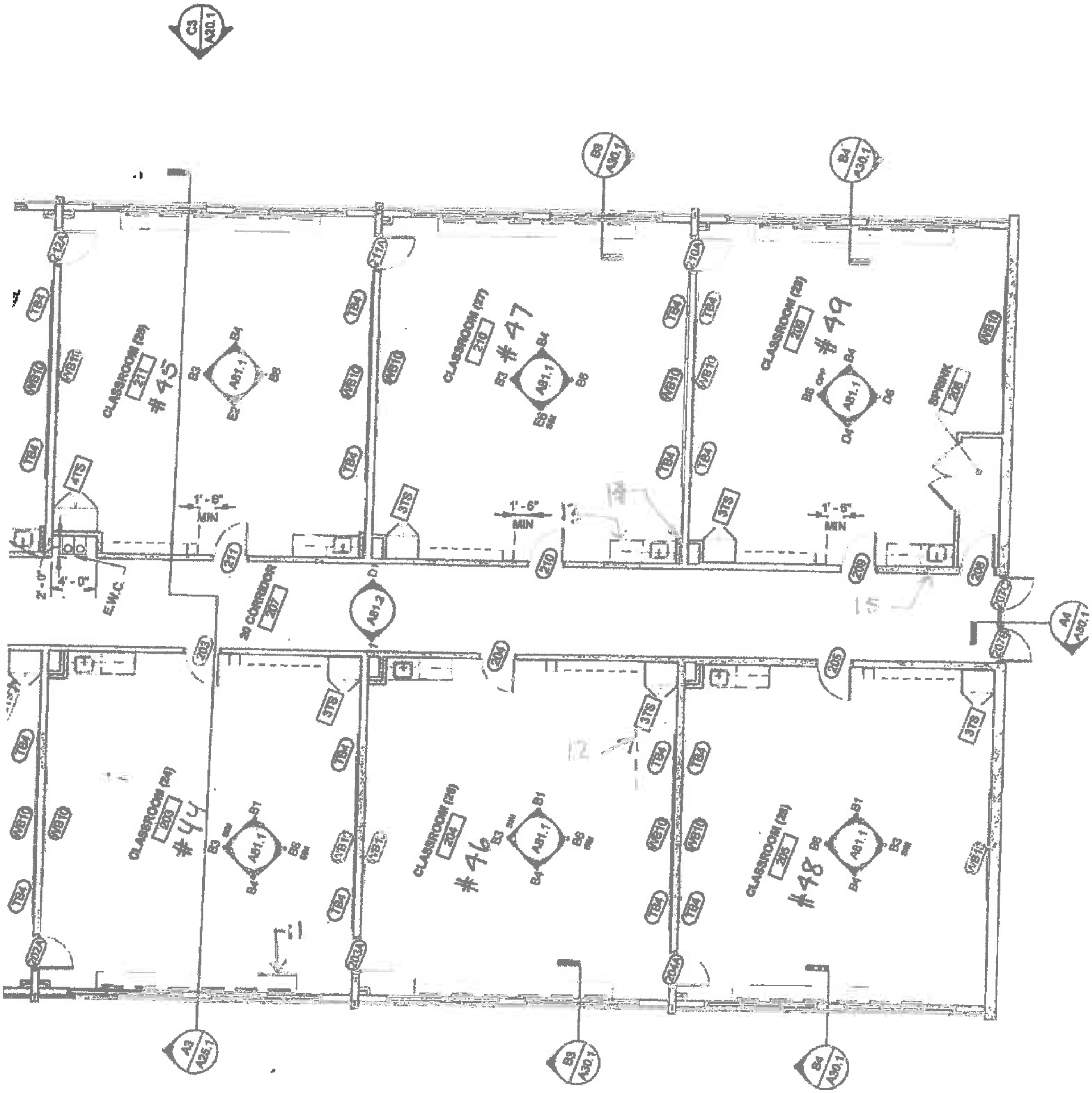
Item No.	Location	Description	Status*
20	Cafeteria 166	Roller strikes visible at Stage wall painted P3.	completed
21	Cafeteria 166	Install HM door.	REMOVED
22	Cafeteria 166	Install wall pads. (STAGE)	IN PROGRESS
23	Cafeteria 166	Paint HM frames.	completed
24	Cafeteria 166	Install flooring and wall base at stage.	PENDING STAGE PAD
25	Admin Area	Still an ongoing work – not ready for punch.	completed

Attachment:

Wing 20 plan.

***** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*



WING 20

SVD. 8/13/18

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SITE VISIT OBSERVATIONS – PLUMBING

To: **Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis**
Date: August 15, 2018 **From: Richard Marchessault** **Date of Site Visit: August 14, 2018**
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #: 15618**
Present: Richard Marchessault

Item No.	Location	Description	Status*
1.	Classrooms	The sink cup strainers need to be replaced with grid strainers as specified. The installed cup strainers were not submitted for approval with the sinks. (Typ. 9)	completed Open
2.	Corridor 207	The electric water cooler is showing a maintenance message. Review the cause for maintenance and make repairs as required.	completed Open
3.	Boiler 157	Provide unions on the vertical hot and cold water connections to the gas fired water heater.	completed Open

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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SITE VISIT OBSERVATIONS – MECHANICAL

To:	**Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Halliday, Robin LaFleur, Suzanne Dennis**
Date:	**August 15, 2018**
From:	**Jeff Cormier**
Date of Visit:	**August 14, 2018**
Project Name:	**Dover School District, Garrison Elementary School Renovations & Additions**
Project #:	**15618**
Present:	**Jeff Cormier**

Item No.	Location	Description	Status*
1	20 Corridor 207	CUH-1 was specified, submitted, and approved to be a ducted unit with a supply grille and return grille. As installed, this unit will only discharge air into the plenum space above the ceiling. Provide duct connections as design, or provide a cover with a front stamped discharge and inlet louver as well as block the current inlet and discharge louvers located above the ceiling. 	Open completed
2	**Roof**	**Secure EF-01 to roof curb.**	completed **Open**

**** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

<table>
<tr><th>Item No.</th><th>Location</th><th>Description</th><th>Status*</th></tr>
<tr><td>3</td><td>Roof</td><td>Insulate refrigerant pipes.
</td><td>Open
completed</td></tr>
<tr><td>4</td><td>Cafeteria</td><td>While not a part of the contract documents, the existing diffusers in the cafeteria are being replaced. Please note that there should be a total of 20 new diffusers installed in the cafeteria. Four rows of five diffusers. Some ceiling tiles have been installed blocking some of the locations.</td><td>Open
completed</td></tr>
</table>

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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SITE VISIT OBSERVATIONS – ELECTRICAL

To: **Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis, Jim Fortin, Rick Poulin**
Date: August 14, 2018 **From: Jeremie Briggs** **Date of Site Visit: August 14, 2018**
Project Name: Dover School District, Garrison Elementary School Renovations & Additions **Project #: 15618**
Present: Jeremie Briggs

Item No.	Location	Description	Status*
1	Classroom 205	Lighting fixture at exterior wall closest to Classroom 204 – can see wiring through lens.	completed Open
2	Sprink 208	Lighting fixture has not been installed. Completed	Open
3	Classroom 210	Receptacle closest to corridor near sink – Box is damaged / twisted.	Open TO REVIEW
4	10 Wing	Electrical has been demolished.	closed
5	Main Electrical Room	All major work is complete and new electrical service has been energized. Permanent labels need to be placed however work is in progress.	--- completed

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

PHASE 2 CLASSROOM WING 10

DECEMBER 2018 PUNCH LIST

Status reviewed with Mike Halliday 5/31/2019

CERTIFICATE OF SUBSTANTIAL COMPLETION DECEMBER 20, 2018 (DRAFT)

Note: Replacement of damaged ceiling tiles, touch up paint including interior/exterior door frames will be addressed in August after students leave for summer vacation.

DRAFT

AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*	**CONTRACT INFORMATION:**	**CERTIFICATE INFORMATION:**
Reno & Add Garrison Elementary School 50 Garrison Road, Dover, NH 03820	Contract For: General Construction Date: 11/21/2017	Certificate Number: 2 Date: December 20, 2018
OWNER: *(name and address)* Dover School District - SAU 11 61 Locust Street, Suite 409 Dover, NH 03820	**ARCHITECT:** *(name and address)* Harriman Associates 46 Harriman Drive Auburn, ME 04210	**CONTRACTOR:** *(name and address)* Harvey Construction Corp 10 Harvey Road Bedford, NH 03110-6805

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Phase II Classroom Wing 10

Harriman Associates		Dan Bisson- Architect	December 20, 2018
ARCHITECT *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE OF SUBSTANTIAL COMPLETION**

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

December 20, 2018

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: $0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Harvey Construction Corp			
CONTRACTOR *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**
Dover School District - SAU 11			
OWNER *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**

(3B9ADA36)

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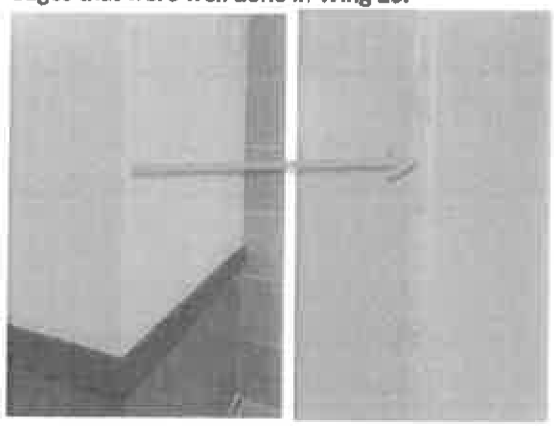
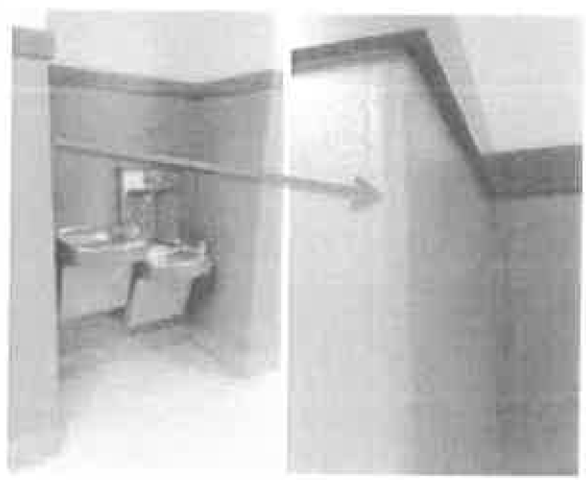
SITE VISIT OBSERVATIONS – WING 10 - ARCHITECTURAL

To: Adam Reynolds, Beth Dunton, Carl DuBois, Mark Lee, Daniel Bisson, James Maxfield, Michael Brooks, Libby Simmons, Mike Haliday, Robin LaFleur, Suzanne Dennis
Date: December 13, 2018 **From:** Nery Bordas **Date of Site Visit:** December 12, 2018
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #:** 15618
Present: Nery Bordas

Item No.	Location	Description	Status*
1.	General Condition	Overall work looks good.	Open
2.	General Condition	General cleaning of construction dust at windows, millwork, floor, etc.	completed Open

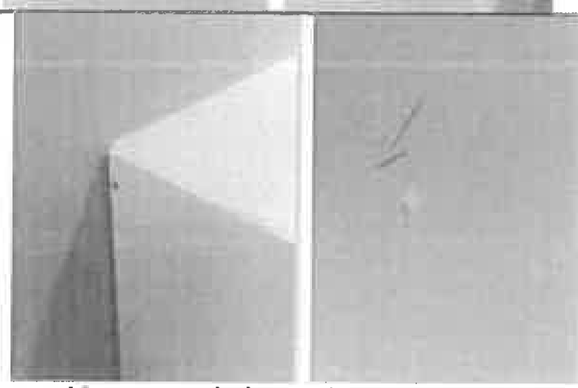
**** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
3.	General Condition	At new opening in existing corridor noted walls with bull-nosed edges are not smooth. Please match bull-nosed edges that were well done in Wing 20.  	Open completed
4.	General Condition	Install screens at exterior windows.	Open
5.	General Condition	Provide markerboard magnetic trays as per RFI #55.	Open

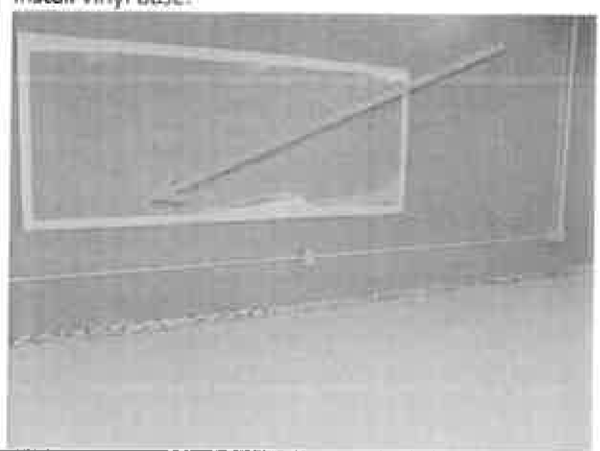
*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
6.	General Condition	Provide Caulk/ sealant at window sills. 	Open completed
7.	General Condition	At markerboards (exclude markerboard with projector) install 2" map and display rails with tan cork, flag holder and 2 hook/clip per RFI #55. 	Open Completed

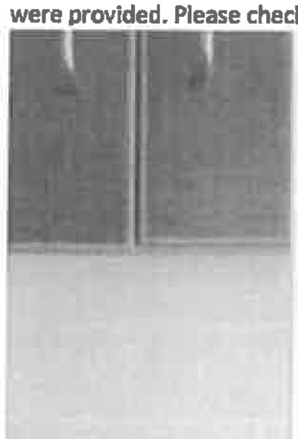
*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.**

Item No.	Location	Description	Status*
8.	Corridor 179	Cubbies – The installation of cubbies is not consistent to Wing 20 (Corridor 207), exposed screws, sharp edges, un-even joints, white caulk at screws holes and irregular scribing at the wall. Please repair or replace. 	Open completed
9. 10.	Corridor 179	 Exposed fasteners and white caulk at screws holes.	Open Completed

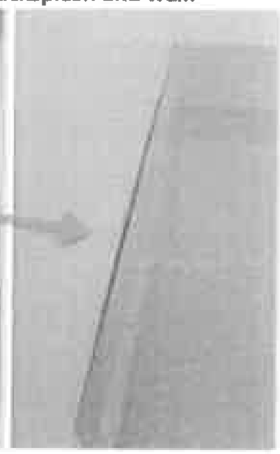
* *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

Item No.	Location	Description	Status*
11.	Corridor 179	Paint exterior HM doors. 	**Open** Aug
12.	Classroom #11	Install vinyl base. 	**Open** Completed

A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.

Item No.	Location	Description	Status*
13.	Classroom #13	Paint retouch at door frame (between classrooms). 	Open completed
14.	Classroom #13	Wall cabinet door needs alignment and engage roller catch. Also storage cabinet missing upper roller catch. Please note in Wing 20 upper and lower roller catches were provided. Please check all classrooms.  	Open Completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
15.	Classroom #13	Install caulk along cabinet backsplash and wall.  	Open completed
16.	Classroom #13	Retouch paint at duct. 	Open completed
17.	Classroom #15	Wall cabinet door needs alignment to engage roller catch. Please check all classrooms (sim to Classroom 13).	Open completed
18.	Classroom #17	Install vinyl base at south wall.	Open completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
19.	Classroom #18	Install brackets and shelves at Storage Room. 	Open completed
20.	Storage Rooms 176A, 177A, 180A & 181A	Provide acoustical ceiling per Alternate #3 "Provide new finishes". Paint exposed conduit.  	Open completed No clg Req'd

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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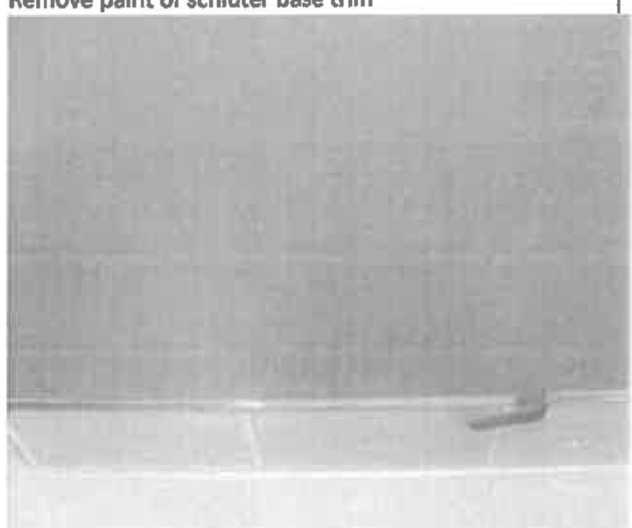
Item No.	Location	Description	Status*
21.	Boys #173	Caulk at corner of base schluter trim and wall base. 	Open Completed
22.	Girls #184	Remove paint of schluter base trim 	Open Completed

*** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
23.	Girls #184	Toilet partition depth does not meet 60 inch clear depth per SKC41. Please correct.	Open Completed
24.	Girls #184	Toilet partition at handicap stalls does not feel secured. Please check/confirm that door hinge side pilaster is secured to floor.	Open Completed
25.	Boys 173	Handicap toilet partition does not meet 60 inch by 60 inch clear per approved shop drawings. Please correct.	Open AHJ Approved

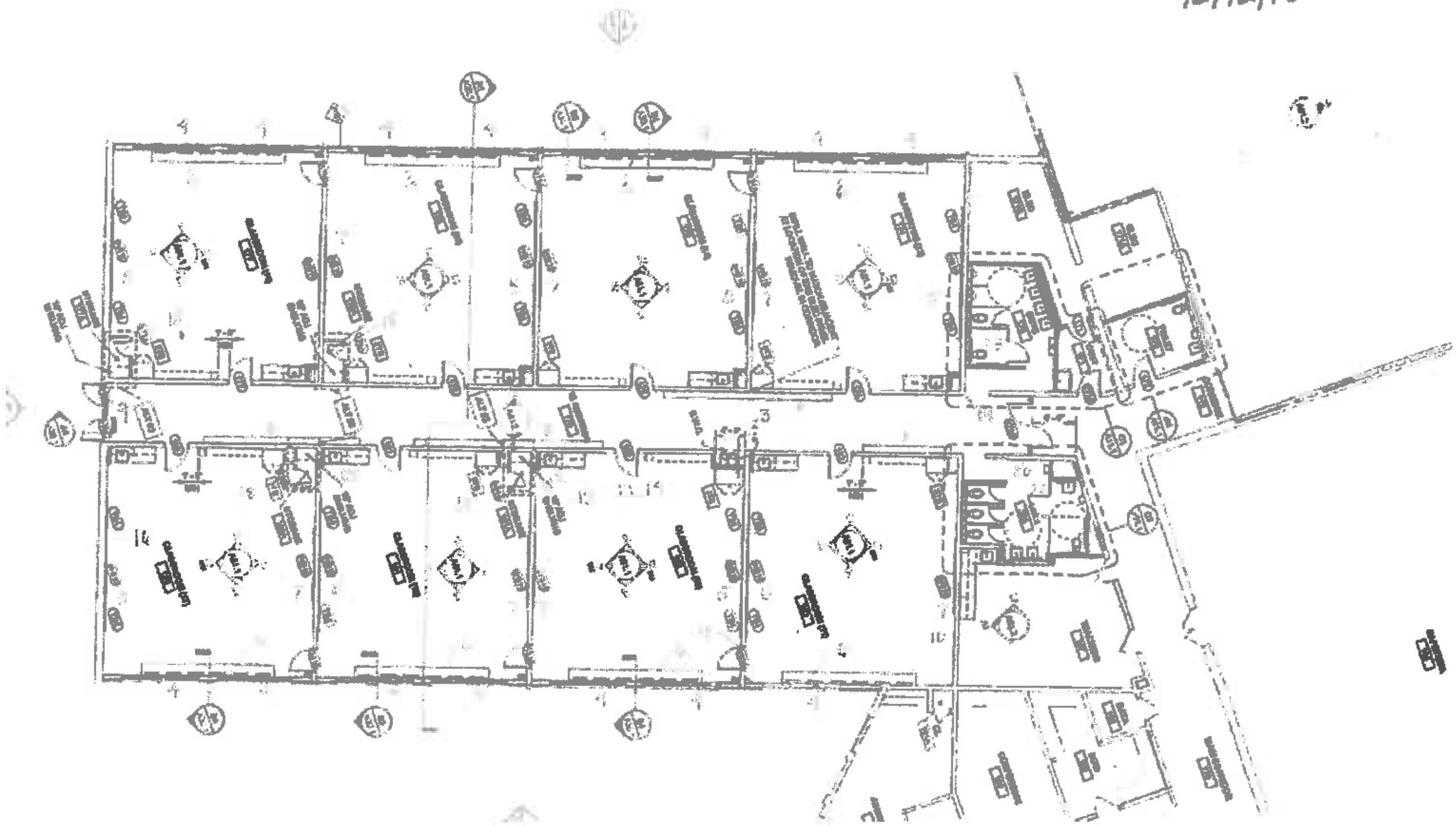
Attachment:

Wing 10 Plan

Beth Dutton Punch List

**** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

WING 10
12/12/18



Main Office Wing –

*Finish painting main entrance outside Aug

*Touch up paint on front door Aug

*Touch up paint in waiting room area, main hallway, and all office wing rooms as well as all doorways Aug

*Hang new blinds in the main office completed

*Replace broken glass on front sliding window completed

*Finish adjusting/setting up camera completed

* Install buzzers for exterior doors completed

*Replace/repair any ceiling tiles that are broken, have holes, or are scratched or dirty Aug

*Fix all holes in the walls behind the clocks completed

*Chipped tile in main office wing Completed

*Touch up paint around windows where the blinds were completed

*Fix hole in intercom/phone plate To be Reviewed

Staff Room –

*Touch up paint on walls and door ways AUG

*Replace/repair any ceiling tiles that are broken, have holes, or are scratched or dirty AUG

*Paint wall next to the speaker completed

*Paint call station switch cover and all outlets to Review

*Hang clock Completed

*Seimans control panel scratches and peels paint when it is open IN staff Room
to REVIEW

Main Hall –

*Take out light switch next to both café doors and take down the old braille signs completed

*Touch up paint on all walls, and doorways completed

* Replace/repair any ceiling tiles that are broken, have holes, or are scratched or dirty completed

*Repair ceiling molding in hallway completed

*Demo the water bubbler completed

Cafeteria –

*Touch up paint on walls and doorways completed

*Paint the electrical box Completed

*Fill the hole at the exit sign on right side door, then paint Completed

*Change cylinders on stage doors so they lock from both sides completed

*Clean wall in YMCA closet room and door frames to the stage Completed

*Take away call button in YMCA Closet/room to REVIEW

20 Wing (3rd & 4th) –

*Touch up paint on all walls and doorways AUG

* Replace/repair any ceiling tiles that are broken, stained, have holes, or are scratched or dirty (several classrooms) AUG

*Fill holes and paint outside of room #41 completed

*Put 2nd coat of paint on door frames........................ AUG

*Paint around water bubbler, there is exposed plywood completed

*Repair scratched floor tile in from of lockers near room #42 completed

*#46 paint wall near ceiling also access panel completed

*Touch up holes from old fire panel, then paint completed

*Paint main door inside and out AUG

*Paint all access panels (2nd coat) completed

*#47 fix ceiling tiles above sink to the left completed

*Make sure all leaks are fixed in this wing completed

*Hang chalkboard ledges in all classrooms completed

*#48 fix duct work whistle completed

Library –

*Hang 2nd clock completed

Small Bathroom –

*Put up door strike plate completed

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SITE VISIT OBSERVATIONS – STRUCTURAL

To: Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Halliday, Robin LaFleur, Suzanne Dennis, Jim Fortin, Rick Poulin

Date: December 21, 2018

From: Dan Bisson, AIA; Dillon Clifford; James Fortin, PE

Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I
Project #: 15618

This site visit observations report is submitted to document completion of the new roof joist installation and associated details at Classroom Wing 10. Findings are based on a site visit conducted by Dan Bisson, Project Architect, along with supplemental review of photographic documentation by Dillon Clifford and James Fortin, PE.

At the time of this visit, structural work appeared complete and was found to be in general conformance with the contract documents. Through on-site review and documentation, it was confirmed that the new joists were installed as instructed and the primary details for attachment of the joists to the existing bearing walls and to the existing roof tee system had been completed. Installation of new bridging to span between the new and existing joists was also installed.

Item No.	Location	Date of Visit	Description	Status*
1	14KCS Joist in Corridor 207 near Classroom 211	04-24-18	Joist is missing welded connection to existing w-beam. (07-13-18) Weld on joist appears to be complete.	CLOSED
2	14KCS Joists in Classrooms – Wing 20	04-24-18	Joist bridging is not continuous between all new joists. Install joist bridging between new joists where missing. (07-13-18) Unable to verify joist bridging due to the degree of completeness of construction at the time of this site visit. G.C. shall submit written documentation to Harriman that all joist bridging has been installed per the construction document requirements. (12-21-18) Documentation that bridging was installed has been submitted by the contractor. This item is closed. Site visit with Mike Halliday (12-28-18) and confirmed per email sent to Jim Fortin.	CLOSED

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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SITE VISIT OBSERVATIONS – PLUMBING

To: Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis
Date: December 14, 2018 **From:** Richard Marchessault-HA, Michael Morrissette-HA **Date of Site Visit:** August 14, 2018, December 12, 2018
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #:** 15618
Present: Richard Marchessault

Item No.	Location	Description	Status*
		ITEMS RECORDED ON AUGUST 14, 2018	
1.	Classrooms	The sink cup strainers need to be replaced with grid strainers as specified. The installed cup strainers were not submitted for approval with the sinks. 	Completed **Open**
2.	Corridor 207	The electric water cooler is showing a maintenance message. Review the cause for maintenance and make repairs as required.	Open completed
3.	Boiler 157	Provide unions on the vertical hot and cold water connections to the gas fired water heater.	Open completed
		THE FOLLOWING ITEMS WERE RECORDED ON DECEMBER 12, 2018	

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

Item No.	Location	Description	Status*
4.	Classrooms	The sink cup strainers need to be replaced with grid strainers as specified. The installed cup strainers were not submitted for approval with the sinks.	Open Completed
5.	Boys 175	Repair the lavatory shroud, conceal the piping and repair the wall tile. Add white button covers. 	Open Completed
6.	Boys 175	Adjust the toilet flush valves to less force like in the Girls Restroom.	Open Completed
7.	Boys 175	Provide the white caps to conceal the fasteners on the lavatory shrouds.	Open Completed
8.	Boys 175	Clean and polish the floor drain grate. Completed	Open
9.	Girls 181	Clean and polish the floor drain grate. Completed	Open
10.	General	Secure all flush valve escutcheons at the wall. Completed	Open
11.	General	Remove the sensor protective tape, install the batteries and test each flush valve for proper operation.	Open Completed

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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Item No.	Location	Description	Status*
12.	General	Review all of the sprinklers in each classroom to ensure the spray patterns are not affected by the light fixtures and ducts below the ceiling. It is believed that the sprinklers may require the extended escutcheon install.	Open completed
13.	Custodian 171	Provide splash guards, add hose to faucet and mop bracket.	Open completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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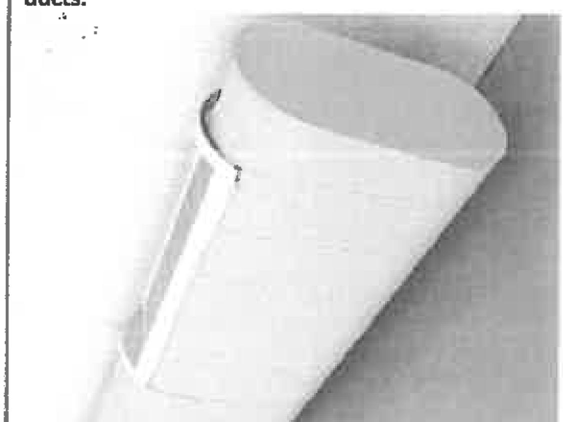
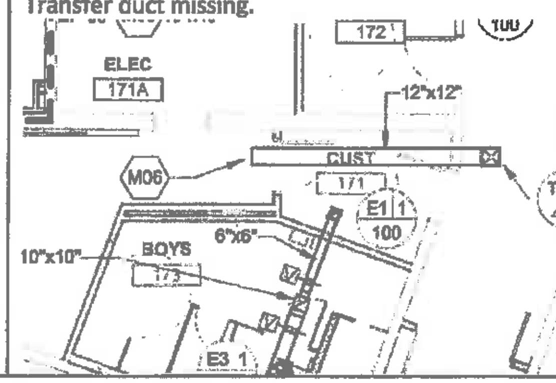
SITE VISIT OBSERVATIONS – MECHANICAL

To:	**Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Halliday, Robin LaFleur, Suzanne Dennis**
Date:	**December 28, 2018**
From:	**Jeff Cormier**
Date of Visit:	**December 04, 2018**
Project Name:	**Dover School District, Garrison Elementary School Renovations & Additions**
Project #:	**15618**
Present:	**Jeff Cormier**

Item No.	Location	Description	Status*
1	10 Wing	Seal ducts and diffuser/return grille connections to ducts. 	Open completed
2	Elec 171B	Transfer duct missing. 	Open completed

A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.

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SITE VISIT OBSERVATIONS – ELECTRICAL

To:	**Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis, Jim Fortin, Rick Poulin**
Date:	**December 24, 2018**
From:	**Jeremie Briggs**
Date of Site Visit:	**December 12, 2018**
Project Name:	**Dover School District, Garrison Elementary School Renovations & Additions**
Project #:	**15618**
Present:	**Jeremie Briggs**

Item No.	Location	Description	Status*
1	Exterior lighting battery unit	Provide label indicating the load served per key note "L02".	Open to be REVIEWED
2	SWBD	Switchboard mounted meter does not appear to be operational.	Open to be REVIEWED
3	"10" Wing	Installation looks good.	---

** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

PHASE 3 CLASSROOM WING 30 & SITE

APRIL & MAY 2019 PUNCH LIST

Status reviewed with Mike Halliday 5/31/2019

CERTIFICATE OF SUBSTANTIAL COMPLETION APRIL 29, 2019 (DRAFT)

Note: Replacement of damaged ceiling tiles, touch up paint including interior/exterior door frames will be addressed in August after students leave for summer vacation.

AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*	CONTRACT INFORMATION:	CERTIFICATE INFORMATION:
Reno & Add Garrison Elementary School 50 Garrison Road, Dover, NH 03820	Contract For: General Construction Date: 11/21/2017	Certificate Number: 3 Date: April 29, 2019
OWNER: *(name and address)*	**ARCHITECT:** *(name and address)*	**CONTRACTOR:** *(name and address)*
Dover School District - SAU 11 61 Locust Street, Suite 409 Dover, NH 03820	Harriman Associates 46 Harriman Drive Auburn, ME 04210	Harvey Construction Corp 10 Harvey Road Bedford, NH 03110-6805

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Phase III Classroom Wing 30 and Site

Harriman Associates		Dan Bisson- Architect	April 29, 2019
ARCHITECT *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE OF SUBSTANTIAL COMPLETION**

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

April 29, 2019

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: $0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Harvey Construction Corp			
CONTRACTOR *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**
Dover School District - SAU 11			
OWNER *(Firm Name)*	**SIGNATURE**	**PRINTED NAME AND TITLE**	**DATE**

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SITE VISIT OBSERVATIONS – WING 30 - ARCHITECTURAL

To: Adam Reynolds, Beth Dunton, Carl DuBois, Mark Lee, Daniel Bisson, James Maxfield, Michael Brooks, Libby Simmons, Mike Haliday, Robin LaFleur, Suzanne Dennis
Date: April 18, 2019 **From:** Nery Bordas **Date of Site Visit:** April 17, 2019
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #:** 15618
Present: Nery Bordas

Item No.	Location	Description	Status*
1.	General Condition	Overall work looks great.	Comment ACG
2.	General Condition	Miscellaneous paint retouch or second coat of paint is required at hollow metal frames.	Open Completed
3.	Toilet 108	Not included on Punch List.	Open Completed
4.	Toilet 109	Not included on Punch List.	Open completed
5.	ESOL	Install silencer at frame. 	**Open** Completed

*** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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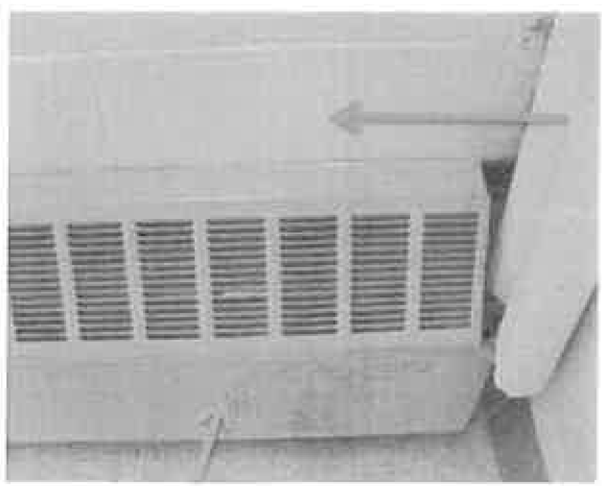
Item No.	Location	Description	Status*
6.	ESOL	Existing pipes were enclosed in chase at existing conditions.  New pipes are not enclosed. Provide chase.  Clean cover of fin tube.	Completed Open Completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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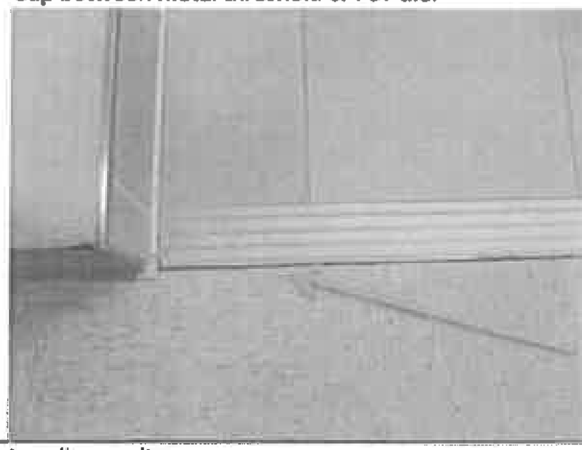
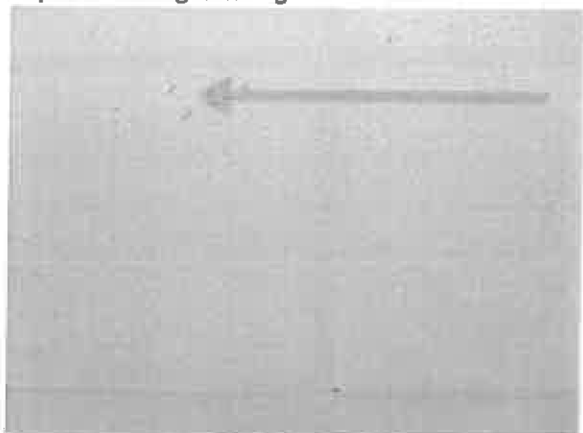
Item No.	Location	Description	Status*
7.	BOYS 129	Gap between metal threshold & VCT tile. 	Open to review
8.	BOYS 129	Install soap dispenser. 	Open completed

A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.

Item No.	Location	Description	Status*
9.	TOILET 172	Replace 3 damaged ceiling tiles. 	Open completed
10.	CLASSROOM #20	Adjust cabinet catch at door under sink cab. 	Open Completed
11.	CLASSROOM #21	Install door silencer at communicating door.	Open Completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.**

<table>
<tr><th>Item No.</th><th>Location</th><th>Description</th><th>Status*</th></tr>
<tr><td>12.</td><td>CLASSROOM #24</td><td>Install shelf at bookcase.

Install silencer at communicating door.
</td><td>completed
Open
completed</td></tr>
</table>

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.**

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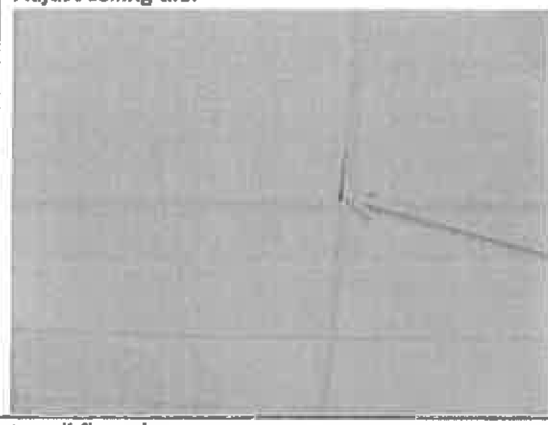
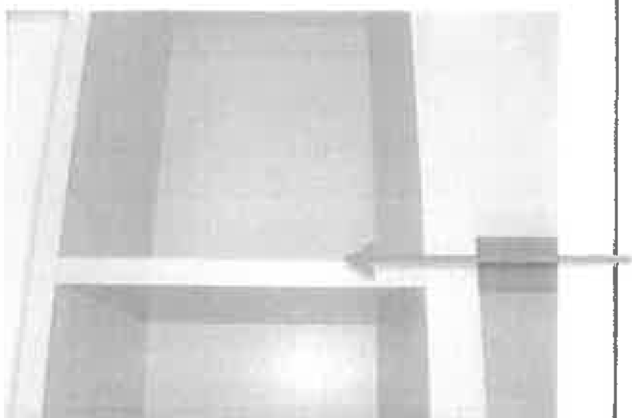
Item No.	Location	Description	Status*
13.	CLASSROOM #25	Adjust ceiling tile. 	Open completed
14.	CLASSROOM #26	Install floor door stop. 	**Open** to be installed

**** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
15.	CLASSROOM #27	PVC edge of shelf at narrow unit is cracked and has sharp points. 	**Open** to review
16.	CLASSROOM #28	Adjust wall cabinet (left) door catch. 	Open completed

*** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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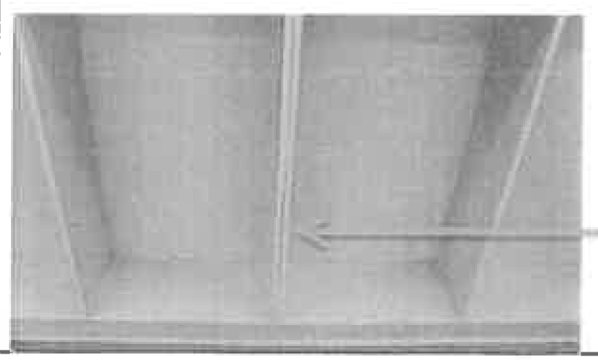
Item No.	Location	Description	Status*
17.	CLASSROOM #28	Paint re-touches or second coat of paint at door frames and exterior door.  	Open AUG
18.	CLASSROOM #29	Close gap between cubby units. 	Open completed

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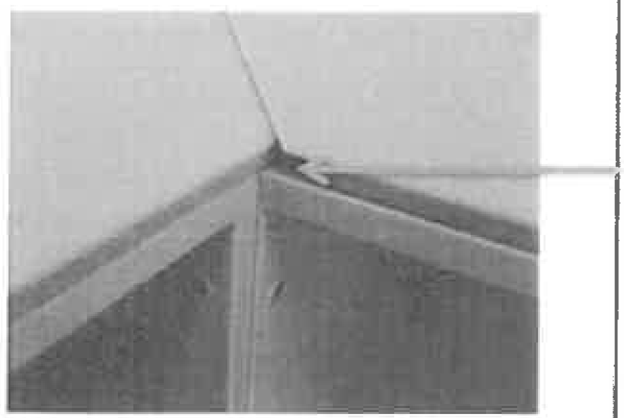
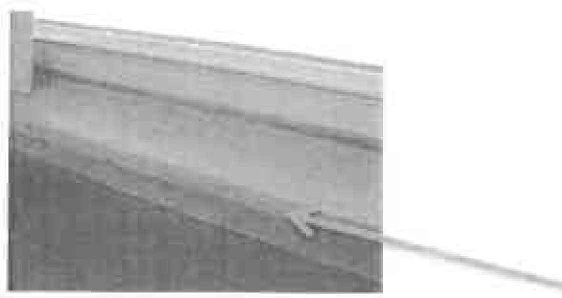
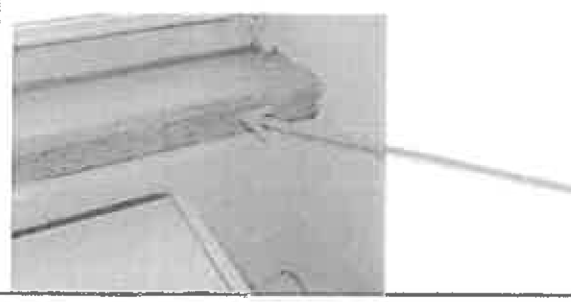
Item No.	Location	Description	Status*
19.	CLASSROOM #29	Infill hole at corner of slope top (cubby). 	Open completed
20.	CLASSROOM #28 CLASSROOM #29	Prime and paint existing window sill (same color as corresponding wall).  	Open to be completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Item No.	Location	Description	Status*
21.	VESTIBULE 122	Paint re-touch or second coat at corridor and exterior doors. 	Open AUG
22.	CORRIDOR 112	Paint exterior doors & frames.	AUG Open
23.	CORRIDOR 112	Paint wall around strobe. 	Open Completed

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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Item No.	Location	Description	Status*
24.	STORAGE 169 STORAGE 168	- Paint new door frames to Cafeteria and to Corridor 156. - Install CMU guard wall and handrail rails per SK48. 	completed PAINT REMAIN Open
25.	TOILET 169A	- Paint new door frame to corridor. - Install mirror. 	completed Open

***** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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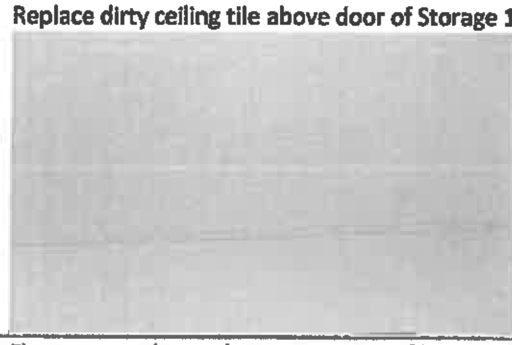
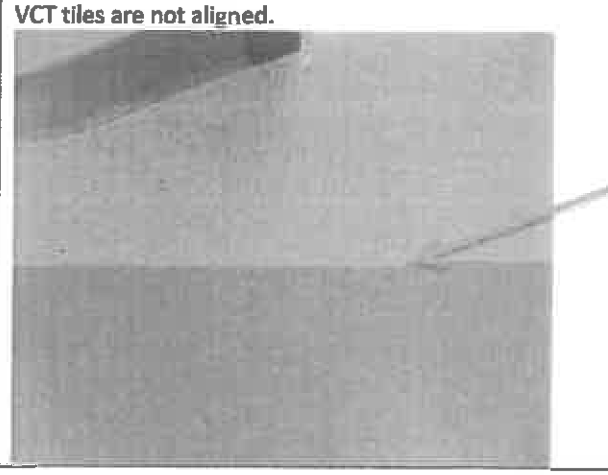
Item No.	Location	Description	Status*
26.	CORRIDOR 156	Install end panel at cubbies.  **Replace dirty ceiling tile above door of Storage 168.** 	Open Completed
27.	CORRIDOR 156 **CORRIDOR 170**	Floor pattern located at intersection of both corridors – VCT tiles are not aligned. 	Open Completed

***** *A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.*

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SITE VISIT OBSERVATIONS – ELECTRICAL

To: Adam Reynolds, Beth Dunton, Carl DuBois, Daniel Bisson, James Maxfield, Jeffrey White, Libby Simmons, Michael Brooks, Mike Haliday, Robin LaFleur, Suzanne Dennis, Jim Fortin, Rick Poulin
Date: April 24, 2018 **From: Jeremie Briggs** **Date of Site Visit: April 17, 2019**
Project Name: Dover School District, Garrison Elementary School Renovations & Additions **Project #: 15618**
Present: Jeremie Briggs

Item No.	Location	Description	Status*
1	Gymnasium (final phase)	Remaining work – removing the temporary classrooms and mounting the exterior lighting fixture mounted on the exterior of the gymnasium.	completed Open
2	SWBD	Switchboard mounted meter does not appear to be operational.	to Review Open
3	Office 76	Cabling from exterior Card Reader and AI Phone is exposed. Provide raceway to conceal cabling.	to REVIEW Open
4	"30" Wing	Installation looks good.	---

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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SITE VISIT OBSERVATIONS – CIVIL

To: Adam Reynolds, Beth Dunton, Carl DuBois, Mark Lee, Daniel Bisson, James Maxfield, Michael Brooks, Libby Simmons, Mike Halliday, Robin LaFleur, Suzanne Dennis	
Date: May 13, 2019 **From:** Sam Forgue, P.E. **Date of Site Visit:** May 10, 2019	
Project Name: Dover School District, Garrison Elementary School Renovations & Additions – Phase I **Project #:** 15618	
Present: Sam Forgue, P.E.	

Item No.	Location	Description	Status*
1.	General Condition	Overall site work/newly installed pavement appears to be in good condition.  	Comment

*** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

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Item No.	Location	Description	Status*
2.	General Condition	Location for previously installed transformer remains with concrete pad. Plywood is also placed over a hole within the concrete pad.  ***Contractor shall demolish the existing concrete pad and fill in the voids to avoid trip/fall hazard in the middle of the green space.**	**Open** AUG
3.	General Condition	Existing propane tank area needs to be addressed; pavement currently stops at the fence line/gate location. Project manager has stated that the area will be addressed by the Town of Dover. 	**Comment** REFER to ATTACH EMAIL

**** A written response from the GC to these items shall be sent to Harriman. This list does not relieve the Contractor from completing all contractual obligations.***

Daniel A. Bisson

From:	Young, Gretchen <G.Young@dover.nh.gov>
Sent:	Thursday, April 25, 2019 2:28 PM
To:	Daniel A. Bisson
Subject:	RE: 15618 GES -
Categories:	Filed by Newforma

Hi Dan,

Yes, we will include this alcove when we work with the paving contractor to do the work.

Thanks for the follow-up.

-Gretchen

Gretchen Young, PE
Assistant City Engineer
Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: g.young@dover.nh.gov
p: 603.516.6450 f: 603.516.6463
Dover: First in New Hampshire, First with you!
http://www.dover.nh.gov

From: Daniel A. Bisson
Sent: Thursday, April 25, 2019 9:57 AM
To: Young, Gretchen
Subject: FW: 15618 GES -

Hi Gretchen,

At the previous JBC meeting on April 9th when you reviewed the rear parking lot/drainage design for this summer's work I noted a concern with alcove near the new concrete pad entry at the vestibule. Harvey & Harriman had a concern with drainage in the alcove between the kitchen and entry vestibule (where the LP tank is currently stored, see photos below). We submitted a sketch from our engineer to Harvey to infill and adjust grades with asphalt to maintain positive drainage. Harvey could not coordinate removing the tank due to this would shut down the kitchen while school still in session. I showed Steve Haight and Mike Brooks the solution and they agreed it would work and a better solution then leaving the gravel. I handed you a copy and reviewed the proposed sketch (see below). You were fine with taking care of the alcove paving while working the parking lot/drainage this summer. Mike would coordinate tank removal.

I would like to verify with you that the alcove asphalt infill is included in the plan for Dover's summer work. Please respond soon so I can report back to the next JBC meeting.

If you have any questions or comments, please feel free to call.

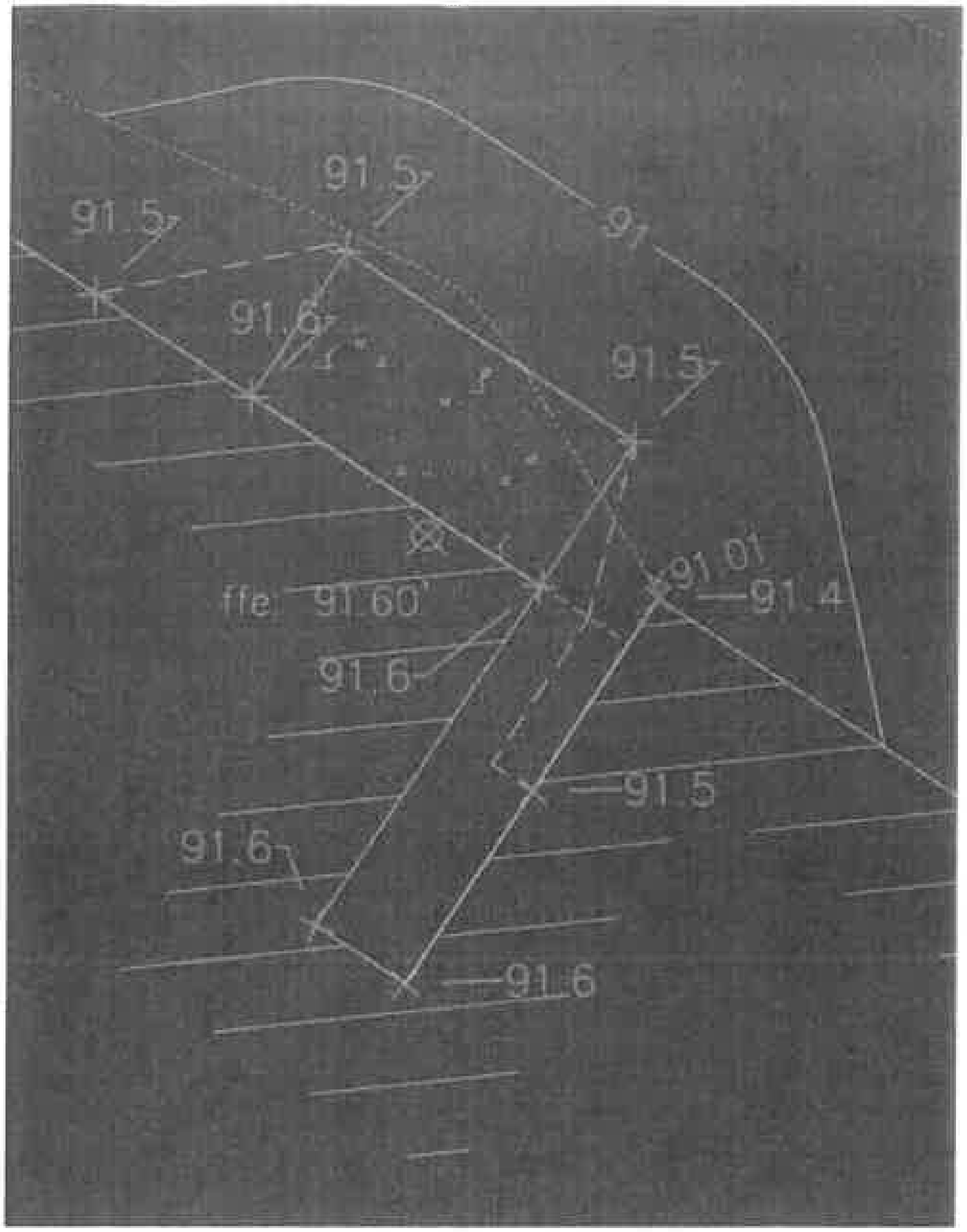
Thank you,

Dan

Daniel A. Bisson, AIA
HARRIMAN
603.626.1242 ext 4211
603.759.8982 (mobile)

From: Samuel K. Forgue
Sent: Monday, April 01, 2019 3:05 PM
To: Daniel A. Bisson; James C. Fortin
Subject: RE: 15618 GES - RFI pending

No – we could keep 91.60' as a maximum height within that alcove area, and still be able to drain the water out. See quick diagram/image below for reference – I think this can work. Let me know your thoughts.



Thanks,

Samuel K. Forgue, PE
HARRIMAN
617.426.5050

From: Daniel A. Bisson
Sent: Monday, April 1, 2019 2:32 PM
To: Samuel K. Forgue <SForgue@harriman.com>; James C. Fortin <JFortin@harriman.com>
Subject: RE: 15618 GES - RFI pending

Hi Sam,

By raising the grade within the alcove area to drain out onto the new pavement are we going to have an issue that alcove grade becoming higher than the finish floor at 91.60? Maybe I'm I being overly concern with water entering the building. Otherwise I agree that paving the alcove and becoming impermeable surface.

Thanks,

Daniel A. Bisson, AIA
HARRIMAN
603.626.1242 ext 4211
603.759.8982 (mobile)

From: Samuel K. Forgue
Sent: Monday, April 01, 2019 2:18 PM
To: Daniel A. Bisson; James C. Fortin
Subject: RE: 15618 GES - RFI pending

Hi Dan,

My quick thought – I presume that the propane tank can be detached/removed from the area for a short period of time, in which case I would recommend that the contractor raise the existing grade within the alcove area to drain out onto the new pavement.

The alcove is only about 15 feet deep, which means that the grade will likely only need to be raised minimally in order to properly drain out at a 1-2% slope, and would be more cost effective than installing a drain, new piping/connections, and the associated excavation. I'm not sure if they would be able to add pavement within that area, but an impermeable surface would be best within that area should we choose to go this route.

If you want to discuss further, please let me know.

Thanks,

Samuel K. Forgue, PE
HARRIMAN
617.426.5050

Please consider conserving our natural resources before printing this e-mail and/or any attachments.

MAN. NO. CIPM#GES101
DATE: 6/4/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 6/4/2019	Creative Office Pavilion 155 Dow Street, Suite 100 Manchester, NH 03101				
	4017.1.600.46900.4725.07103.17.000.000.700	201809879	***COMPLETE***	$ 16,673.60	Inv#121282
				$ 16,673.60	
	FFE for Garrison renovation project - receipt verified by Harriman				
TOTALS				**$16,673.60**	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 16,673.60

Superintendent of Schools or Business Administrator ***Date***

Dennis Ciotti, City Councilor, JBC Chair ***Date***

CREATIVEOFFICEPAVILION
155 Dow Street
Suite 100
Manchester, NH 03101
Phone 603-647-4333
Fax 603-641-3946
www.creativeofficepavilion.com

RECEIVED
APR 05 2019

INVOICE

Invoice Number	121282
Invoice Date	04/03/2019
Sales Order No	80313
Customer Account	DOVERSCHOOL
Salesperson	Sandra Nugent
Payment Due Date	04/13/2019
Terms	NET 10
Page	1 of 3

BILL TO
Dover School District
61 Locust St
Dover, NH 03820

ATTN: Purchasing
Phone: 603-516-6800

Customer PO No: 201809879

SHIP TO
Garrison Elementary School
50 Garrison Road
Dover, NH 03820

ATTN: Beth Dunton
Phone: 603-516-6752
Email: b.dunton@dover.k12.nh.us

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
2	2.00	Krueger IWC18--/CH-/NFR-/PRK-/NG-/RCK Intellect Wave Cantilever Chair,Large TAG for Line Item: Tag TG: PHASE3-WING 10 2.1 EXTRA	68.26	136.52
3	1.00	OEU Installations Inc INSTALLATION INSTALLATION- BID	0.00	0.00
4	3.00	Krueger IWC18--/CH-/NFR-/PSK-/NG-/RCK Intellect Wave Cantilever Chair,Large TAG for Line Item: Tag TG: PHASE3-WING 10 2.1 EXTRA	68.26	204.78
5	1.00	OEU Installations Inc INSTALLATION INSTALLATION-BID	0.00	0.00
6	3.00	Krueger IWC18--/CH-/NFR-/PZL-/NG-/RCK Intellect Wave Cantilever Chair,Large TAG for Line Item: Tag TG: PHASE3-WING10 2.1 EXTRA	68.26	204.78
7	1.00	OEU Installations Inc INSTALLATION INSTALLATION-BID	0.00	0.00
8	+ 47.00	Krueger IWC15--/CH-/NFR-/PRK-/NG-/CTN Intellect Wave Cantilever Chair,Medium TAG for Line Item: Tag TG: PHASE3-WING 10 2.2	67.73	3,183.31
9	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	0.00
10	+ 73.00	Krueger IWC15--/CH-/NFR-/PSK-/NG-/CTN Intellect Wave Cantilever Chair,Medium TAG for Line Item: Tag TG: PHASE3- WING10 2.2	67.73	4,944.29
11	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	0.00
12	+ 74.00	Krueger	67.73	5,012.02

CREATIVEOFFICEPAVILION
155 Dow Street
Suite 100
Manchester, NH 03101
Phone 603-647-4333
Fax 603-641-3946
www.creativeofficepavilion.com

INVOICE

Invoice Number	121282
Invoice Date	04/03/2019
Sales Order No	80313
Customer Account	DOVERSCHOOL
Salesperson	Sandra Nugent
Payment Due Date	04/13/2019
Terms	NET 10
Page	2 of 3

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
		IWC15--/CH-/NFR-/PZL-/NG-/CTN Intellect Wave Cantilever Chair,Medium TAG for Line Item: Tag TG: PHASE3- WING10 2.2		
13	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	**0.00**
14	**3.00**	Krueger IWC13--/CH-/NFR-/PZL-/NG-/CTN Intellect Wave Cantilever Chair,Small TAG for Line Item: Tag TG: PHASE 3- WING10 2.3 EXTRA	62.05	186.15
15	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	0.00
16	**3.00**	Krueger IWC13--/CH-/NFR-/PSK-[redacted]-/CTN Intellect Wave Cantilever Chair,Small TAG for Line Item: Tag TG: PHASE 3- WING 10 **2.3** EXTRA	62.05	186.15
17	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	**0.00**
18	2.00	Krueger IWC13--/CH-/NFR-/PRK-/NG-/CTN Intellect Wave Cantilever Chair,Small TAG for Line Item: Tag TG: PHASE 3- WING 10 **2.3 EXTRA**	62.05	124.10
19	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	**0.00**
20	5.00	Whitney Brothers WB3225 Whitney Brothers 25 Cubbie Tray Storage TAG for Line Item: Tag TG: PHASE 3-WING 10 9.2	498.30	2,491.50
21	1.00	OEU Installations Inc INSTALLATION INSTALLATION	0.00	0.00

Sub-Total : $16,673.60

Please Pay This Amount : $16,673.60

MAN. NO. CIPM#GES102
DATE: 6/4/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 6/4/2019	Harvey Construction Corporation 10 Harvey Road Bedford, NH 03110				Garrison Fac. Improv. FY: 2017
Line 3	4019.1.600.46900.4725.07103.19.000.000.700	201805630		$ 103,777.44	App#17
			Total Earned, Current	$ 103,777.44	
	4017.1.000.00000.2340.00000.00.000.000.L10	Retainage		0.00	
			Total Earned Less Retainage/Current Payment Due	$ 103,777.44	
	Services provided through May 31, 2019, AIA #17				
TOTALS				$103,777.44	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 103,777.44

____

Superintendent of Schools or Business Administrator *Date*

____

Dennis Ciotti, City Councilor, JBC Chair *Date*

AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: Dover School District -SAU 11
61 Locust Street
Suite 409
Dover, NH 03820

FROM CONTRACTOR: Harvey Construction Corp
10 Harvey Road
Bedford, NH 03110-6805

PROJECT: Reno & Add Garrison Elementary
50 Garrison Road
Dover, NH 03820

VIA ARCHITECT: Harriman Architects & Eng
One Perimeter Road
Manchester, NH 03103

APPLICATION NO: REO00017
PERIOD TO: 5/31/2019
CONTRACT FOR:
CONTRACT DATE:
PROJECT NOS: 2017006

Distribution to:
OWNER ☐ X
ARCHITECT ☐ X
CONTRACTOR ☐ X
FIELD ☐
OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .... $ 6,148,800.00
2. NET CHANGE BY CHANGE ORDERS .... $ 916,408.99
3. CONTRACT SUM TO DATE *(Line 1 ± 2)* .... $ 7,065,208.99
4. TOTAL COMPLETED & STORED TO DATE *(Column G on G703)* .... $ 6,511,136.94
5. RETAINAGE:
   a. 2.25 % of Completed Work *(Columns D + E on G703)* $ 146,776.03
   b. ____ % of Stored Material *(Column F on G703)* $ ____

   Total Retainage *(Lines 5a + 5b, or Total in Column I of G703)* .... $ 146,776.03
6. TOTAL EARNED LESS RETAINAGE .... $ 6,364,360.91
   (Line 4 minus Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .... $ 6,260,583.47
   (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE .... $ 103,777.44
9. BALANCE TO FINISH, INCLUDING RETAINAGE
   (Line 3 minus Line 6) $ 700,848.08

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 1,152,716.09	$ -238,103.51
Total approved this month	$ 13,978.20	$ -12,181.79
TOTAL	$ 1,166,694.29	$ -250,285.30
NET CHANGES by Change Order	$ 916,408.99	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Harvey Construction Corp

By: ________ Date: 5/30/19

State of: New Hampshire
County of: Hillsborough
Subscribed and sworn to before me this 30th day of May 2019

Notary Public: Maureen Cook
My commission expires:

MAUREEN F. COOK
NOTARY PUBLIC
MY COMMISSION EXPIRES JULY 27, 2023
NEW HAMPSHIRE

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .... $ ________

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Harriman Architects & Eng

By: ________ Date: ________

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: REO00017
APPLICATION DATE: 5/30/2019
PERIOD TO: 5/31/2019
ARCHITECT'S PROJECT NO: 2017006

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
05	PreConstruction	28,836.00						28,836.00	
10	Performance & Payment Bond	49,965.36	45,737.00			45,737.00	91.54	4,228.36	
20	General Liability	45,252.58	40,868.81	1,838.00		42,706.81	94.37	2,545.77	
25	Builders Risk Insurance	9,223.00	15,836.00	-6,060.00		9,776.00	106.00	-553.00	
100	General Conditions	799,759.94	613,346.25	46,060.14		659,406.39	82.45	140,353.55	
200	Existing Conditions	376,039.00	370,549.00			370,549.00	98.54	5,490.00	
210	Earthwork	124,180.00	105,325.00	10,450.00		115,775.00	93.23	8,405.00	
300	Concrete	36,182.00	24,712.29			24,712.29	68.30	11,469.71	
400	Masonry	137,589.20	157,770.18			157,770.18	114.67	-20,180.98	
500	Metals	110,941.00	112,743.00			112,743.00	101.62	-1,802.00	
600	Carpentry & Millwork	496,993.00	459,138.85	14,854.00		473,992.85	95.37	23,000.15	
700	Thermal & Moisture	208,034.00	177,849.94	1,420.25		179,270.19	86.17	28,763.81	
800	Doors & Windows	360,680.94	354,517.88	2,855.00		357,372.88	99.08	3,308.06	
900	Finishes	749,752.00	687,750.00			687,750.00	91.73	62,002.00	
910	Miscellaneous Specialties	199,853.00	200,074.85	703.00		200,777.85	100.46	-924.85	
920	Fire Suppression	94,284.00	93,914.00	8,862.00		102,776.00	109.01	-8,492.00	
930	Plumbing	272,060.38	276,346.38			276,346.38	101.58	-4,286.00	
940	HVAC	1,329,752.00	1,334,348.46	12,457.00		1,346,805.46	101.28	-17,053.46	
950	Electrical	1,126,916.37	1,115,466.35	6,828.67		1,122,295.02	99.59	4,621.35	
960	CM Fee	236,013.87	217,643.26	3,509.38		221,152.64	93.70	14,861.23	
970	Contingency	272,901.35	3,422.00			3,422.00	1.25	269,479.35	
	~~Totals~~ GRAND TOTAL	7,085,208.99	6,407,359.50	103,777.44		6,511,136.94	92.16	554,072.05	146,776.03

Harvey Construction Corp

5/29/2019
3:36 PM

Reno Addition Garrison Elem

Description	Retainage Balance
05 PreConstruction	
10 Performance & Payment Bond	1,143.43
20 General Liability	1,067.67
25 Builders Risk Insurance	244.40
100 General Conditions	13,188.13
200 Existing Conditions	9,263.73
210 Earthwork	2,894.38
300 Concrete	617.81
400 Masonry	3,944.25
500 Metals	2,818.58
600 Carpentry & Millwork	4,673.28
700 Thermal & Moisture	4,481.75
800 Doors & Windows	8,934.32
900 Finishes	17,193.75
910 Miscellaneous Specialties	5,019.45
920 Fire Suppression	2,569.40
930 Plumbing	6,908.66
940 HVAC	33,670.14
950 Electrical	28,057.38
960 CM Fee	
970 Contingency	85.55
2017006 Totals	146,776.03

2017-006 Garrison Elem Renov & Addition

20 General Liability

	.00	05-31-2019			1,838.00
				Total:	**1,838.00***

25 Builders Risk Insurance

1-052 BR INS 2/12/2019 -2/12/2020

THE ROWLEY AGENCY, INC.	403611	01-14-2019			6,060.00-
				Total:	**6,060.00-***

100 General Conditions

1-075 GENERAL SUPERINTENDENT

DOUGLAS J. ZIEMBA	4.00	04-28-2019	REG	120.00	480.00
DOUGLAS J. ZIEMBA	4.00	05-05-2019	REG	120.00	480.00
DOUGLAS J. ZIEMBA	4.00	05-12-2019	REG	120.00	480.00
DOUGLAS J. ZIEMBA	4.00	05-19-2019	REG	120.00	480.00

1-100 SUPERINTENDENT

MICHAEL L HALLIDAY	40.00	04-28-2019	REG	95.00	3,800.00
MICHAEL L HALLIDAY	40.00	05-05-2019	REG	95.00	3,800.00
MICHAEL L HALLIDAY	40.00	05-12-2019	REG	95.00	3,800.00
MICHAEL L HALLIDAY	24.00	05-19-2019	REG	95.00	2,280.00
MICHAEL L HALLIDAY	40.00	05-26-2019	REG	95.00	3,800.00

1-135 PROJECT EXECUTIVE

CARL G. DUBOIS	1.00	04-28-2019	REG	120.00	120.00
CARL G. DUBOIS	2.00	05-05-2019	REG	120.00	240.00
CHRISTOPHER M. NIKIAS	5.00	05-05-2019	REG	120.00	600.00
CHRISTOPHER M. NIKIAS	5.00	05-12-2019	REG	120.00	600.00
CHRISTOPHER M. NIKIAS	6.00	05-19-2019	REG	120.00	720.00
CARL G. DUBOIS	2.00	05-26-2019	REG	120.00	240.00
CHRISTOPHER M. NIKIAS	5.00	05-26-2019	REG	120.00	600.00

1-140 PROJECT MANAGER

ADAM REYNOLDS	30.00	04-28-2019	REG	95.00	2,850.00
ADAM REYNOLDS	30.00	05-05-2019	REG	95.00	2,850.00
ADAM REYNOLDS	30.00	05-12-2019	REG	95.00	2,850.00
ADAM REYNOLDS	30.00	05-19-2019	REG	95.00	2,850.00
ADAM REYNOLDS	32.00	05-26-2019	REG	95.00	3,040.00

1-145 ASSISTANT PROJECT MANAGER

CHRISTINA RYAN	20.00	05-26-2019	REG	35.00	700.00

1-150 PROJECT ACCOUNTANT

MAUREEN BRENNAN	5.00	04-28-2019	REG	55.00	275.00
GREGORY P BROUSSEAU-PROSPER	5.00	04-28-2019	REG	55.00	275.00
MAUREEN BRENNAN	2.00	05-19-2019	REG	55.00	110.00
GREGORY P BROUSSEAU-PROSPER	2.00	05-19-2019	REG	55.00	110.00

1-210 TEMPORARY OFFICE

COMCAST	41419	04-14-2019			106.90
MERRIMACK VALLEY BUSINESS	170070	04-18-2019			192.00

2017-006 Garrison Elem Renov & Addition

TRIUMPH MODULAR, INC.	81128	04-16-2019			400.00
DAVE'S SEPTIC SERVICE	552396	04-27-2019			100.00
EVERSOURCE	5219	05-02-2019			174.34
TRIUMPH MODULAR, INC.	79977	03-19-2019			95.00
TRIUMPH MODULAR, INC.	81325	04-22-2019			95.00
VERIZON WIRELESS	9829680063	05-07-2019			60.85
VERIZON WIRELESS	9829680064	05-07-2019			78.90
W.B. MASON COMPANY, INC.	CR6807458	05-13-2019			24.00-
W.B. MASON COMPANY, INC.	CR6809736	05-13-2019			6.00-
W.B. MASON COMPANY, INC.	CR6809739	05-13-2019			6.00-
W.B. MASON COMPANY, INC.	CR6809816	05-13-2019			18.00-
W.B. MASON COMPANY, INC.	CR6809840	05-13-2019			6.00-
W.B. MASON COMPANY, INC.	I65832151	04-29-2019			13.98
W.B. MASON COMPANY, INC.	I66259812	05-13-2019			104.35
HARVEY INFORMATION TECHNOLOGY	201700605	05-29-2019			150.00
1-270 TOLLS/EMPLOYEE GAS					
WEX BANK	59026526	04-30-2019			306.32
1-285 PICKUP TRUCK					
HARVEY TRUCK	2017006.05	05-29-2019			1,012.50
1-320 SAFETY					
CONTRACTORS RISK MANAGEMENT	37401	04-30-2019			450.00
NSR, LLC.	149	05-13-2019			550.00
1-430 DUMPSTERS					
WASTE MGMT OF NH-ROCHESTER	2310116-2192-8	04-16-2019			950.00
WASTE MGMT OF NH-ROCHESTER	2314208-2192-9	05-01-2019			2,850.00
				Total:	**46,060.14***
210 Earthwork					
2-003 Basketball Court Sitework					
WICKSON CONST CORP NH, LLC.	2017006-019-5	05-31-2019			8,050.00
2-005 Earthwork for electrical servc					
WICKSON CONST CORP NH, LLC.	2017006-019-5	05-31-2019			2,400.00
				Total:	**10,450.00***
600 Carpentry & Millwork					
6-102 Support Labor					
KEITH M. LECLERC	40.00	04-28-2019	REG	65.00	2,600.00
KEITH M. LECLERC	40.00	05-05-2019	REG	65.00	2,600.00
KEITH M. LECLERC	40.00	05-12-2019	REG	65.00	2,600.00
KEITH M. LECLERC	40.00	05-19-2019	REG	65.00	2,600.00
KEITH M. LECLERC	40.00	05-26-2019	REG	65.00	2,600.00
6-600 ARCH. MILLWORK					
AUBIN WOODWORKING, INC.	2017006-014-11	05-31-2019			700.00
AUBIN WOODWORKING, INC.	2017006-014-11	05-31-2019			1,154.00

2017-006 Garrison Elem Renov & Addition

			Total:	14,854.00*
700 Thermal & Moisture				
7-915 JOINT SEALANTS				
STREAMLINE WATERPROOFING	2736	04-23-2019		1,420.25
			Total:	1,420.25*
800 Doors & Windows				
8-100 HM DOORS/FRAMES				
KELLEY BROS.OF N.E. LLC	2017006-007-11	05-31-2019		2,855.00
			Total:	2,855.00*
910 Miscellaneous Specialties				
10-101 Specialties & Furnishings				
MATERIAL HANDLING SALES, INC.	2017006-024-5	05-31-2019		703.00
			Total:	703.00*
920 Fire Suppression				
15-050 FIRE SUPPRESSION				
JOHN L. CARTER SPRINKLER INC.	2017006-016-9	05-31-2019		7,152.00
JOHN L. CARTER SPRINKLER INC.	2017006-016-9	05-31-2019		1,710.00
			Total:	8,862.00*
940 HVAC				
15-100 HVAC CUT/PATCH				
OLIVER MECHANICAL INC.	2017006-012-15	05-31-2019		10,917.00
15-101 HVAC Cut and Patch				
OLIVER MECHANICAL INC.	2017006-012-15	05-31-2019		1,540.00
			Total:	12,457.00*
950 Electrical				
16-100 ELECTRICAL				
LIBERTY ELECTRIC, INC.	2017006-001-16	05-31-2019		2,500.00
LIBERTY ELECTRIC, INC.	2017006-001-16	05-31-2019		1,748.67
16-101 ALLOWNC Elctrcl Srvc Bckchrgs				
WICKSON CONST CORP NH, LLC.	2017006-019-5	05-31-2019		2,580.00
			Total:	6,828.67*

2017-006 Garrison Elem Renov & Addition

960 CM Fee

.00	05-31-2019	3,509.38
	Total:	**3,509.38***
	Invoice Totals:	***103,777.44****

MAN. NO. CIPM#GES103
DATE: 6/18/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 6/18/2019	Harriman 46 Harriman Drive Auburn, ME 04210				
Line #1	4017.1.600.46900.4725.07103.17.000.000.700	201707153		$ 3,960.00	Fee
Line #2	4017.1.600.46900.4725.07103.17.000.000.700	201707153		$ 99.41	Reimb
				$ 4,059.41	Inv#1905065
	Professional Services from 5/1/2019-5/31/2019 for Phase 1 Design (Construction Administration) and Reimbursable Expenses (travel)				
TOTALS				$4,059.41	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 4,059.41

Superintendent of Schools or Business Administrator *Date*

Dennis Ciotti, City Councilor, JBC Chair *Date*

HARRIMAN

46 Harriman Drive
Auburn, ME 04210
207.784.5100 telephone

INVOICE

William Harbron, Ed.D.
Superintendent of Schools
Dover School District
McConnell Center
61 Locust Street, Suite 409
Dover, NH 03820

May 31, 2019
Project No: 15618
Invoice No: 1905065

Project 15618 Dover School District, Garrison Elementary School Facilities Study
l.simmons@dover.k12.nh.us
Professional Services from May 1, 2019 to May 31, 2019

Phase 00A Base Fees - Phase 1 Design
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	74,250.00	100.00	74,250.00	74,250.00	0.00
Design Development	99,000.00	100.00	99,000.00	99,000.00	0.00
Construction Documents	198,000.00	100.00	198,000.00	198,000.00	0.00
Bidding	24,750.00	100.00	24,750.00	24,750.00	0.00
Construction Administration	99,000.00	90.00	89,100.00	85,140.00	3,960.00
Expanded Design Scope	167,842.00	100.00	167,842.00	167,842.00	0.00
Option 3 Fee Reconciliation	57,744.00	100.00	57,744.00	57,744.00	0.00
Total Fee	720,586.00		710,686.00	706,726.00	3,960.00

Total Fee 3,960.00

Total this Phase $3,960.00

Phase ZEXP Expenses
Reimbursable Expenses

Rmb Travel					
5/10/2019	Forgue, Samuel	Site Visit - Mileage		83.87	
5/10/2019	Forgue, Samuel	Site Visit - Tolls		6.50	
	Total Reimbursables		1.1 times	90.37	99.41

Total this Phase $99.41

Total this Invoice $4,059.41

TERMS: Net 30 Days1.5% Interest (18% Annually) will be charged on accounts over 30 days past due.

Sent: Monday, June 10, 2019 6:55 AM
To: Michael Brooks <michael.brooks@cwservices.com>; Parsons, Stephanie <S.Parsons@dover.nh.gov>; Simmons, Libby <l.simmons@dover.k12.nh.us>
Cc: LIBBY, Dusty <elson.libby@siemens.com>
Subject: Insight replacement/Desigo Expansion Costs

Good morning all:

Below are the prices for the required steps to bring the existing control systems in Garrison up to the Desigo CC platform. I have written a brief scope covering each element below.

	Garrison
Desigo	$9,829.00
AEM Setup	$1,411.40
Panel Fast Forward	$9,408.55
Total	**$20,648.95**

- **Desigo** – this figure represents the cost of the point license fees and specialist labor to load the control programming and create and connect the Desigo graphics to the equipment in each school.
- **AEM Setup** – this is for the labor required to work with IT to make the necessary network address changes that will allow the reconfigured system for each school to communicate with Desigo CC
- **Panel Fast Forward** – Each school needs one existing older controller upgraded to new in order to communicate.

I am available Wednesday from 9:30AM until noon, Thursday from noon to 3PM and anytime on Friday to meet and review this.

Michael Wentworth
Account Development - NH
Siemens Industry-Building Technologies Division
66 Mussey Road / Scarborough, ME 04074
Cell: (207) 303-8222
Office: (207) 885-4100
michael.wentworth@siemens.com
SIEMENS
Ingenuity for life

HSS Open House Information as of 11/10/11

- Invitations were mailed last week
- New councilor invitations and all (old and new) school board member invitations were mailed Wednesday, November 9. They were included in packets for 11/14 meeting
- WTSN was contacted to announce event
- Brief article was submitted to Foster's on the event
- Submitted to Mike Gillis to post on Channel 22 and 95. On air as of 11/8
- Invitations sent to all elem schools and middle school since teachers who work there may have taught at HSS.
- Contacted school secretaries asking them to place in newsletters or announce
- Mal is posting on HSS sign in front of building, has placed in school newsletter and is sending reminders home
- PTG will provide baked goods and water
- JBC will proved punch or cider
- Need a certificate for the student winner of drawing contest—SAU can provide
- Need Microphone for speeches
- Need Easel for plaques
- Need ribbon and scissors for ceremony
- ROTC will present colors and arrive at 5:45
- Dave Tromba will provide background music for when speeches are not taking place

Horne Street School/
PTG
Parent Teacher Group

HORNE STREET SCHOOL
DOVER, NEW HAMPSHIRE

Horne Street School/
PTG
Parent Teacher Group

HORNE STREET SCHOOL
DOVER, NEW HAMPSHIRE

Program

Pledge of Allegiance/Presentation of the Colors-NJROTC

Dean Trefethen, *Dover Mayor*

Karen Weston, *Chair of the Joint Building Committee*

Jean Briggs Badger, *Dover Superintendent of Schools*

Robert Carrier, *City Council Member, JBC Member, and alumni of Horne Street School*

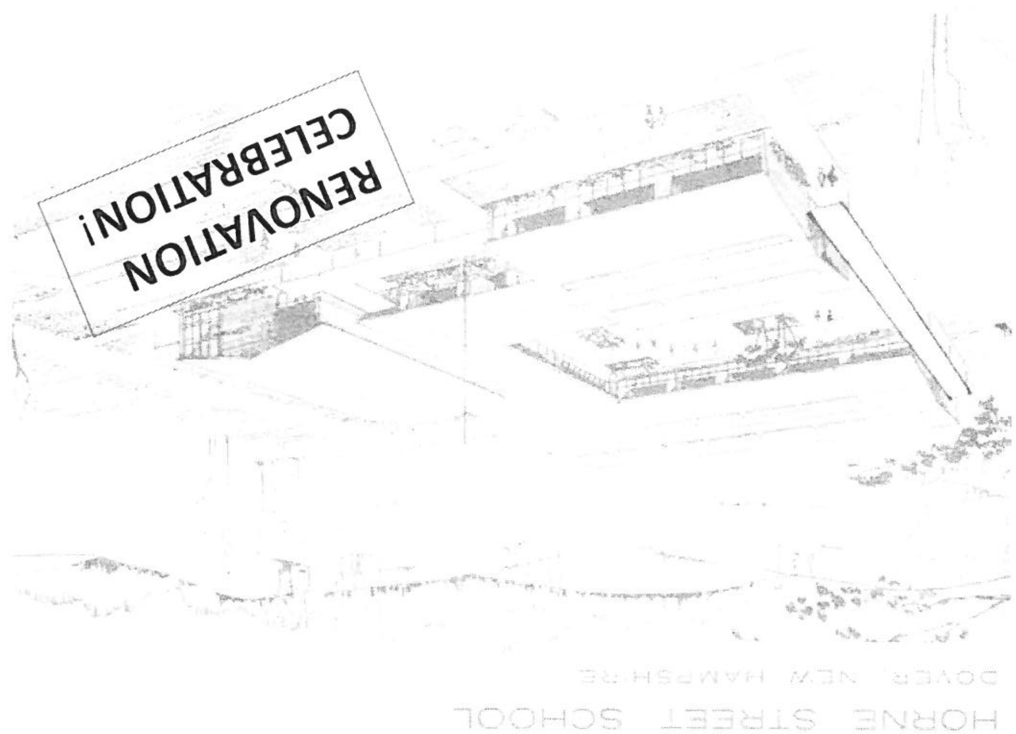
Malcolm Forsman, *Principal Horne Street School*

Recognition of winner of picture contest

Ribbon Cutting, *Special Guests and Students*

Tours of the Building/Slide Show of construction, *by students and special guests*

Thank You for Attending



THE JOINT BUILDING COMMITTEE

AND

THE HORNE STREET SCHOOL PARENT TEACHER GROUP

CORDIALLY INVITE YOU TO ATTEND

HORNE STREET SCHOOL
RENOVATION CELEBRATION
November 17, 2011
6:00 PM-7:00 PM

Horne Street School
PTG
Parent Teacher Group

You are invited to a

Grand Renovation Celebration!

Please join the Joint Building Committee

of Horne Street School

to celebrate our beautifully renovated school!

Ribbon Cutting Ceremony

Thursday, November 17, 2011

6:00 – 7:00pm

ribbon cutting ceremony in the Gymnasium

see a slide show of construction events

and participate in tours given by HSS students

desserts provided by the PTG

RSVP: Robin LaFleur

r.lafleur@dover.k12.nh.us

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Program

Pledge of Allegiance/Presentation of the Colors—NJROTC

Dean Trefethan, Dover Mayor

Jean Briggs Badger, Dover Superintendent of Schools

Robert Carrier, City Council Member, JBC Member, and alumnus of Horne Street School

Malcolm Forsman, Principal Horne Street School

Recognition of winner of Horne Street School drawing contest

Karen Weston, Chair of the Joint Building Committee

Plaque Dedication

Ribbon Cutting, Special Guests and Students

Student-Led Tours of the Building

Thank You for Attending

THE HORNE STREET SCHOOL
JOINT BUILDING COMMITTEE
AND
PARENT TEACHER GROUP
CORDIALLY INVITE YOU TO ATTEND
HORNE STREET SCHOOL
RENOVATION CELEBRATION
THURSDAY, NOVEMBER 17, 2011
6:00-7:00 PM

Music Provided by Dover Middle School Students
Light refreshments will be served

HORNE STREET SCHOOL
RENOVATION CELEBRATION
November 17, 2011
6:00 PM-7:00 PM

Program

Pledge of Allegiance/Presentation of the Colors-NJROTC

Dean Trefethen, Dover Mayor

Karen Weston, Chair of the Joint Building Committee

Jean Briggs Badger, Dover Superintendent of Schools

Robert Carrier, City Council Member, JBC Member, and alumni of Horne Street School

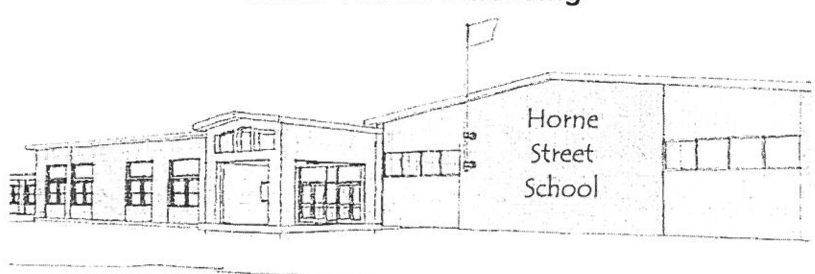
Malcolm Forsman, Principal Horne Street School

Recognition of winner of picture contest

Ribbon Cutting, Special Guests and Students

Tours of the Building/Slide Show of construction, by students and special guests

Thank You for Attending



Possible Invitees to the Horne Street School Renovation Celebration

- Mayor
- Mayor—Elect
- City Council—current
- City Council—Elect
- City Manager
- School Board—Current
- School Board—Elect
- HSS Joint Building Committee Members
- Former Principals of HSS—Barbara Szabunka, Jim McShane
- Tim Knowles—Unicco
- Steve Beaulieu—Unicco
- Keith McBey—BPS
- John Urdi—Dennis Mires Architects
- Chamber of Commerce Education Chairperson-Don Cichon
- Laurie Verville
- John O'Connor
- Michael Bliss
- PSNH representative
- Ken Costello, Sherri Wormstead, Peter Bixby-key volunteers
- Retired teachers from HSS (including Donna Frank)
- Timberland Rep—Lisa Dudley