



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Room, McConnell Center
Meeting Date:	Tuesday, June 11, 2019
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, June 11, 2019 at 4:32 p.m. in the Superintendent's Conference Room in the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields, Mark Geuther and Dennis Shanahan. Matt Severson was excused. Also present were PC Construction Representatives Garret Bertolini, Ellen Brooks, HMFH representatives Alan Pemstein and Tina Stanislaski, Fire Chief Eric Hagman, Clerk of the Works Stephanie Parsons, CTC Director Lisa Danley, Business Administrator Libby Simmons, Superintendent Bill Harbron, C&W Services Manager Mike Brooks.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM MAY 28, 2019:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes of May 28 as presented. An oral **VOTE PASSED 5/0.**
- IV. ATHLETIC IMPROVEMENTS:** Ms. Parsons updated the committee stating that the team who reviewed items have put together a proposal and hope to have design and pricing for the next meeting. Mr. Carrier stated his biggest concern is the time frame for completing items. There are 10-12 potential items on the list and Ms. Parsons stated that the goal would be completion by fall or early winter.
- V. APPROVE MANIFESTS:**
- Amanda Russell moved, Dennis Shanahan seconded to pay manifest CIPM#DHSCTC258 in the amount of \$445.86 to VWR International for FFE items. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Dennis Shanahan seconded to pay manifest CIPM#DHSCTC259 in the amount of \$2,797.20 to R.W. Gillespie for materials testing through May 31, 2019. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC260 in the amount of \$1,929.92 to R.M.S. Electric for services provided to the welding shop and building trades. A roll call **VOTE PASSED 5/0.**
- VI. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:**
- Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190052.1 ASI-21.5 Acid Neutralization Tank in the amount of \$640.00. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190097.1 RFI-341 Cardio Room Revisions-Metro in the amount of \$7,406.00. A roll call **VOTE PASSED 5/0. This had previously been approved. Resubmitted to show clarification in cost.**
- Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190256 Football Scoreboard Permanent Power in the amount of \$10,812.00. A roll call **VOTE PASSED 5/0.**



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Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190273 Chiller Freeze Protection Power in the amount of \$418.50. A roll call **VOTE PASSED 5/0**. The cost was amended from \$838.00 but reduced since PC agreed to split with the contingency.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190373 Panic Bars on Fence Gates in the amount of \$2,330.00. A roll call **VOTE PASSED 5/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190379 Gallery #2 and Catch Basin Ledge Removal in the amount of \$79,099.00. A roll call **VOTE PASSED 5/0**.

Ms. Stanislaski commented that the entire area has ledge for the most part. Ms. Parsons stated that Nobis was onsite at the time and they looked for other options. She noted that it is unclear if they will find additional ledge when excavating for the water line. They are also looking for alternate location for the flagpole if ledge is found there.

This work will increase the contract by 4 days.

Ms. Parsons discussed that PC Construction will be requesting additional compensation for work that will go beyond the original schedule. This would be an extension of general conditions and the JBC will require that it be reviewed by legal counsel. A possible amount would be \$3600 per day, but this would need to be agreed upon by both parties. Mr. Bertolini stated that he feels this would be easier than doing it by project. Ms. Parsons will share with the City Attorney for review.

Mr. Shanahan stated his concern with PC's administration fee and doesn't agree with a straight percentage since it reflects the subcontractor's costs, not the actual work performed by PC Construction. Mr. Bertolini responded that the JBC is getting a good deal on change orders since the smaller cost change orders also required administrative work that PC Construction had not request compensation for.

Liquidated damages begin on August 22.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 191023 ASB Bodine Back-Up and Exit Sign in the amount of \$1,026.00. A roll call **VOTE PASSED 5/0**.

Amanda Russell moved, Dennis Shanahan seconded to approve Owners Change Order 0027 in the amount of \$-666,470.00. Ms. Simmons asked that this be pulled due to an error in the credit for the turf field. It will be corrected and brought to the next meeting. Ms. Russell and Mr. Shanahan withdrew their motion.

Ms. Parsons reviewed the updated change log. A different format will be used for future meetings since this format is difficult to read.

VII. PROPOSAL REQUEST APPROVALS: None discussed



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- VIII. BATTING CAGES:** Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190071R1 Baseball Batting Cage Revisions in the amount of \$19,154.00. A roll call **VOTE PASSED 5/0.**

The total cost was originally \$32,508.00. The location of the cages required regrading and additional materials. \$13,354.00 of the amount was used from the GMP contingency. The fencing price was 50% more than the original fencing quote. The site was about 39% of the cost. Mr. Bertolini stated he felt they owned relocating one of the cages.

- IX. WASTE CHARACTERIZATION RESULTS:** DES allowed for the oil to be pumped. Envirovantage will demolish and remove the structures. They can't be left in place due to softball field grade. The cost will most likely be more than \$10,000 so it will need to be approved by the JBC. A vendor that the City uses can be used for pumping of the oil. Ms. Parsons will contact CAB and Stonehill for pricing to pump the oil which is estimated to be less than 100 gallons.
- X. GYM FLOOR:** A revised report was sent since there is a typo in the first report. The word "NOT" was omitted, causing a change in the action to be taken. At the next meeting, there will be a schedule of activities and dates. They are working with Peter Wotton on gym use and how to schedule the work needed.
- XI. DONATION:** Ms. Russell stated that this is a School Board issue and will be discussed at the next Board meeting. Ms. Greenshields will contact Mr. Cahoon directly and obtain his services. Mr. Cahoon's service, and not money will be accepted by the School Board. A sub-committee, who will review Mr. Cahoon's report, will be formed after the July School Board meeting to discuss his findings.
- XII. PC/HMFH UPDATE:** Mr. Bertolini provided an update stating that progress is being made. Paving of the side of teacher's lot should occur on Friday or Monday which allow curbing and finish work to be completed. The senior lot will be replaced, and tennis courts built after students leave for the summer. They just received a design for drainage and can determine work that will need to occur. Ms. Parsons stated they are evaluating the site conditions to create a proper drainage plan. of the storm drainage is installed in the parking lot area.

Mr. Bertolini commented that they are about a week behind between ledge and tennis courts. Drainage will also impact the field completion.

Mr. Pemstein stated they are finishing the application for the tennis court grant and he is hopeful that they will submit soon and hear back from USTA.

Mr. Geuther asked if Alumni Drive paving had been considered. Ms. Parsons stated that cost estimate is approximately \$225,000 for reclaiming, adjusting structures and paving. She has spoken with Community Services regarding this and the City commented that settling should occur after the first year of work. Options include applying a thin layer to make it look better for now. At this point, Alumni Drive will be closed from June 19 through July 26 so any action could not occur until after



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that. Mr. Carrier stated that it is in the best interest of the City to pave it now so that costs could be split between the City and JBC. Ms. Russell would only support this if the City shares the cost of paving.

Mr. Shanahan noted that there will be patches, but after settling of the pavement, it may be added to the list, but not part of the CIP.

Ms. Parsons will follow up and have more information and a firmer estimate for the next meeting.

Ms. Russell was excused at 6:00 p.m.

- XIII. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report. After actions from this meeting, the owner's contingency is approximately \$1,098,134.00. The true amount, after reviewing lists of items to be completed is 603,361.00, which would be worse case scenario. Athletic wish list items would need to come from this figure. The State will visit and review the project prior to making the final payment. Ms. Parsons noted that the softball field drainage could be a high cost.

The round pen for the CTC was discussed. The requirements include a roof and sides to the structure. Ms. Parsons stated that money saved from the round pen budget could be used for animal science barn modifications.

- XIV. FINANCIAL AND STATUS UPDATE:** Sarah Greenshields moved, Dennis Shanahan seconded to approve the financial and status update. An oral **VOTE PASSED 4/0**.

- XV. MATTERS OF INTEREST:**

- XVI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Tuesday, June 25 at 4:30 pm at Dover High School.

- XVII. ADJOURNMENT:** Sarah Greenshields moved, Dennis Shanahan seconded to adjourn the meeting at 6:12 pm. An oral **VOTE PASSED 4/0**.