



CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: **Tuesday May 21, 2019**
Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	5/21/19	3/19/19	1/15/19	9/18/18	7/17/18	4/17/18
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	
Dennis Munson	Commission Member	X	X	X	X	X	
Larry Raiche	Chairman	X	X	X	X	X	X
Tyler Parkhurst	Commission Member	X	X	X		X	X
Chris Hitchcock	Program/Marketing Manager	X	X	X	X	X	X
Marc Saunders	Vice Chairman	X	X	X	X		X
Mike Young	Commission Member	*	X	X	X	X	X
Jeff Lapak	Alt. Commission Member	*	X		X	X	X
Matthew Keane	Council Liaison	*	X		X		

* Asterisk in attendance boxes are excused absences

- I. **Approval of the Minutes:** Dennis Munson made a motion to approve the minutes. Seconded by Marc Saunders. All in agreement.
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Gary gave an overview of the financials; revenue for the month of April last year \$42,262.00 and this year was \$48,517.00 the difference of \$6,255.00 more in revenues. February's expenses last year were \$68,417.00 and this year was \$63,328.00 which is the difference of \$5,089.00 less in expenses. We are on track with last year's numbers overall year to date. Dennis Munson made a motion to approve the Financial report. Seconded by Marc Saunders. All in agreement.
- IV. **Recreation Director's Report:** Gary Bannon talked about the 2019-20 budget has been approved. Filled Barry Riordan's position with a new applicant. Talked about being



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accountable more for the Arena commission attendance. Also mentioned construction work starting in the summer on the softball field.

v. **Arena Manager's Report:** Pat talked about summer shutdown maintenance, we will have 2 staff members Monday-Friday for the month of June. They will be working on locker-room and around the Holt Rink. Older Zamboni will be getting fixed in July. Mentioned the new applicant that is replacing Barry Riordan's job and how things are going with training. New LiveBarn cameras have been installed to improve better viewing. Board cleaning will be June 19th, and ice will go in June 26th and 27th. New flooring will be replaced in the foster locker-room bathroom floors to replace the wrong flooring that was put down from the locker-room renovations.

vi. **Program Marketing Manager's Report:** Chris Hitchcock talked about Summer registration are filling up. We had dog show and food truck show in April. Food truck show brought in 4000 people. All weeks except for the fourth of July week is full. Roller derby are skating Tuesday and Sundays. Learn to skate will run for six weeks, Youth and Adult intro will run for 7 weeks. Coed and Over 45 will run for 8 weeks.

vii. **Other Business:** The meeting was adjourned at approximately 7:47pm. The motion to adjourn the meeting was made by Dennis Munson.

Next meeting is set for July 16, 2019 at 7 p.m.