



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, June 6, 2019
Meeting Time: 4:00PM

Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Guy Eaton, Doug DeDe, Sean O'Connell, Todd Sigmon

Absent (Excused/Unexcused): Tim Dargan (Excused), Sam Haddadin (Unexcused), Matt Sylvia (Unexcused); Periklis Karoutas (Unexcused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Absent: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Vice-Chair called the meeting to order at 4:01 PM.

The Vice-Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the May 9, 2019 Public Meeting Minutes.

Motion: S.O'Connell made a motion to approve the May 9, 2019 Board meeting Minutes. Seconded by M.Olivier.
Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: G.Eaton made a motion to enter non-public session. Seconded by D.DeDe. Roll call vote: U/A.

4. Return to Public Session:

The Vice-Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



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Motion: D.DeDe made a motion to seal the non-public meeting minutes. Seconded by T.Sigmon. Vote: U/A.

5. New Business:

- **Age-Friendly Project Report: M.Olivier**

M.Olivier gave an update of the progress with the Age-Friendly project. Discussion ensued in regards to an Age-Friendly Communities workshop, attended by D.Barufaldi and M.Olivier, in Concord.

- **Downtown Merchants Report: R.Weston**

R.Weston gave an update of happenings in the downtown. Discussion ensued regarding parking and traffic.

- **Rezoning Coalition: S.Johnson, S.O'Connell**

S.O'Connell gave an update about rezoning and recommendations for the Planning Board.

- **BizEdConnect: P.Karoutas, D.DeDe, T.Sigmon**

D.DeDe discussed a meeting with the Dover School Department and Career Technical Center. Discussion continued about DBIDA's role, and the need to facilitate internship opportunities.

S.O'Connell left the meeting at 5:13 PM.

- **Waterfront Update: K.Weston**

The term sheet is still being negotiated.

- **Healthcare: M.Olivier, G.Eaton, T.Sigmon**

A statement of DBIDA's focus on healthcare has been written. It will be reviewed by Board members during the July meeting.

- **UNH Liaison: G.Eaton**

A meeting is scheduled with a contact from UNH, for July 12th.

- **Destination Dover Video**

Board members viewed and discussed a video highlighting various development projects in Dover.



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5. Financial Report: May 31, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: D.Dede made a motion to accept the May 31, 2019 Financial Report. Seconded by G.Eaton. Vote: U/A.

6. Manager's Report: Economic Development Section: May 2019.

D.Barufaldi went over the report that was distributed.

7. Board Member Comments/Questions:

8. ADJOURN:

Motion: T.Sigmon made a motion to adjourn at 5:56 PM. Seconded by D.DeDe. Vote: U/A.