



CITY OF DOVER

DOVER CONSERVATION COMMISSION – FOREST MANAGEMENT SUBCOMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: **1st Floor Conference Room** - 288 Central Avenue, Dover, NH
Meeting Date: Monday, August 5, 2019
Meeting Time: 5:30 pm

MEMBERS PRESENT: Steve Fellows, Rick Schnable, Anna Boudreau, Amy Kramer-Perry, Robert Atwood

STAFF PRESENT: Steve Bird (City Planner)

OTHERS PRESENT: None

1. CALL TO ORDER

The meeting was convened at 5:30 PM

2. APPROVAL OF PRIOR MEETING MINUTES

Boudreau motioned to approve the 6/3/19 minutes, Kramer-Perry seconded. Vote: 5 in favor

3. DISCUSS RFP FOR HIRING FORESTER FOR FOREST MANAGEMENT PLANS

Committee discussed the RFP process and content of the RFP. Fellows prepared a draft of RFP based on examples provided by Andy Fast. Discussed the goals and objectives to be included and reviewed a list provided by Matt Tarr. Bird worked with the City Purchasing Agent to put the RFP in the proper format using her template. Discussed low bid versus qualifications, interview process and expected cost of management plans. Bird updated the City Manager and indicated he was supportive of the work done to date and is willing to reimburse the Conservation Fund for the cost of hiring a forester. The City Council will hold a workshop on the topic before doing timber harvest. Will have Andy Fast review the RFP also. Bird will review draft RFP with the Purchasing Agent before next meeting after making edits discussed today. Will need to get approval from Conservation Commission.

4. DISCUSS PROPOSED URBAN TREE PROJECTS

Schnable developed a list of ideas to discuss with John Storer related to street trees and sent the list to Boudreau and Bird, who made some edits. This will be added to the agenda for the next meeting with the hope that Storer can attend. We need to prioritize the list and discuss again.

Bird discussed the grant submitted to DES Coastal Program that includes a task to conduct an urban street tree inventory and plan. This committee will act as the local sounding board for the project if the grant is awarded.

5. SET DATE FOR NEXT MEETING

Committee set Tuesday, September 3 at 5:30 pm as the next meeting, due to the holiday.

6. ADJOURNMENT

Fellows declared the meeting adjourned at 7:05 pm.