

 CITY OF DOVER	HERITAGE COMMISSION MINUTES	
	Meeting Type: Meeting Location: Meeting Date: Meeting Time:	Regular Meeting Room 305, McConnell Center February 5, 2019 6:00 p.m.

Present: Otis Perry (Chair), Jeff Spires (Vice Chair), David Emery, Anthony McManus

Absent: Councilor Matthew Keene

Staff: Assistant City Manager Christopher Parker; Dave Carpenter, Community Development Planner

1. CALL TO ORDER

Perry called the meeting to order at 6:00 p.m.

2. ELECTION OF OFFICERS

Moved by McManus Seconded by Emery for Spires to serve as Chair and Perry to serve as Vice Chair. Vote: UA

3. APPROVAL OF THE PRIOR MINUTES

A. August 7, 2018 Regular Meeting Minutes

Perry made a motion to approve the minutes. Seconded by Emery. Approved 4-0.

4. OLD BUSINESS

a. Discussion regarding format for Heritage Commission decisions and recommendations.

The Commission discussed that there should be information available for potential applicants that identifies the Commission's responsibilities and the information required of applicants who may be presenting to the Commission.

The Commission also stated that information should be generated that would be provided to other City Boards and Commissions outlining the role and responsibilities of the Heritage Commission to clarify when the Heritage Commission can be of assistance.

Staff indicated that they would generate material to address these issues and provide it to the Commission for review.

b. Update of Heritage Commission identification of available historic and cultural resources.



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Carpenter summarized the project and explained that the intent is not to create a listing of known historical and cultural resources but rather to create a database identifying current repositories of such information. Conversation followed related to potential format, content and the location of where the final product would be kept. Locations included online and at the City Library. It was discussed that the City's Librarian be consulted regarding format and content.

McManus indicated that there is an initiative to create an Historical Society and that a meeting is scheduled for February 11, 2019 at the Library for all those interested in discussing this issue.

5. CITIZEN FORUM

No one spoke.

6. NEW BUSINESS

a. Review of Tony McManus' Zoning Proposal for Central Avenue

McManus reviewed the document that he provided to the Commission and discussed his concerns regarding the current zoning along Central avenue, south of Silver Street. Staff discussed the zoning along the portion of Central Avenue and the Heritage Residential District.

There was then a discussion about the nature of historic preservation districts. It was discussed that separate from whether or not there would be interest in creating such a district, the City Council does not currently have enabling legislation to allow for the adoption of that type of district.

McManus made a motion that the Planning Board and City Council review the current zoning along Central Avenue, south of Silver Street, with the idea of extending the Heritage Residential District to this area. There was no second. Motion died for lack of a second.

7. REPORT FROM THE PLANNING DEPARTMENT

None

8. MATTERS OF CONCERN TO MEMBERS

None



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9. OTHER BUSINESS

None

10. ADJOURN

Perry made a motion to adjourn. Seconded by McManus. Approved 4-0. Meeting adjourned at 7:00 p.m.