DOVER SCHOOL DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #6
Meeting Location:	Media Center (Rm 306) McConnell Center
Meeting Date:	**Monday, July 8, 2019**
Meeting Time:	**7:00 pm**

A. **CALL TO ORDER:** Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, July 8, 2019 at 7:08 p.m. in the Media Center (Rm 306) of the McConnell Center.

B. **ROLL CALL**: Present were Amanda Russell, Keith Holt, Kathy Morrison, Andrew Wallace, Carolyn Mebert, and Zak Koehler. Matt Lahr was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, DHS Dean of Students Tom Waldron, and C&W Services Director, Mike Brooks.

C. **PLEDGE OF ALLEGIANCE:** Mr. Wallace led the Pledge of Allegiance.

D. **AGENDA APPROVAL:**

Mr. Holt, moved to add the additional approval of an extended trip and a teacher nomination to the Agenda, Mr. Koehler seconded to approve the agenda as amended. **An ORAL VOTE PASSED 6/0**.

E. **CITIZEN'S FORUM:** None

F. **APPROVAL OF MINUTES:**

1. Non-Public Meeting #12, June 10, 2019
2. Regular Session #5, June 10, 2019

Mr. Wallace moved, Mr. Holt seconded the approval of the minutes as presented**. An ORAL VOTE PASSED 6/0.**

G. **CONSENT AGENDA**

1. **Correspondence:** None
2. **Resignations/Retirements:**
   a. Hillary Andross / Teacher, DMS
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
   a. Teacher Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** None

Mr. Koehler moved, Dr. Mebert seconded to approve the Consent Agenda as amended. **An ORAL VOTE PASSED 6/0.**

H. **STUDENT REPRESENTATIVE REPORT:** None

I. **POLICY-CHANGES-PROPOSALS:**

a. DAF – Time-Effort Reporting/Oversight – First Reading

Mr. Holt moved, Dr. Mebert seconded to table the proposed policy change. **An ORAL VOTE PASSED 6/0**.

J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS

a. Superintendent Evaluation

Mr. Holt announced that the Superintendent Evaluation has been completed and read the public a document pertaining to the evaluation. He thanked Dr. Harbron for his continued work and dedication to the District and stated that the Board looks forward to working with him in the future.

Dr. Mebert moved, Mr. Koehler seconded to approve the Superintendent Evaluation. **An ORAL VOTE PASSED 6/0.**

b. Athletic Field Maintenance

Mike Brooks, C&W Services Director addressed the Board regarding the Athletic Field Maintenance program. He stated that the plan for a 100% organic program was put into place 4-years ago. Mr. Brooks discussed a meeting with Chip Osborne, who was recommended to him by an organic group from the city, to discuss the system in place for the previous and current year. Chip agreed that the products being used for the current year were organic and agreed that the blanket coverage being used for maintenance of grub control, which contains the pesticide Acelepryn, was the best and safest product to use. Mr. Osborn recommended spot treatment of the fields, but Mr. Brooks expressed that C&W Services does not have the manpower to adequately review the fields for proper spot treatment; which requires daily viewings of every square foot of the fields, allowing for the treatment to be applied immediately. With the current manpower, if an issue were to arise, spot treatment would be too late.

Mr. Brooks also spoke of the cost analysis if grubs were to take control of the fields. He stated that he is currently replacing sod patches, to cover only a 30x30 area at three of the District's fields, which is costing a total of $14,000. He expressed the concern that if an issue were to take over an entire field, the replacement sod would cost approximately $100,000 per field.

Mr. Brooks stated that he has researched surrounding towns, and each seems to be adopting only portions of the organic process, but towns are finding it is a costly endeavor, if done completely.

Dr. Mebert stated the Board has been receiving conflicting information surrounding the program, such as a conflict with the UNH extension contact not being what he claims.

Dr. Harbron suggested the formation of a committee consisting of members of the Board to provide the opportunity for professionals to come in to discuss and teach about the details of organic maintenance. The Board agreed that the formation of the committee should take place and have it be open to the public as well. The District will consult with the City Attorney of the appropriate procedure for posting a committee meeting.

c. Control System Upgrade at DMS

Ms. Simmons informed the Board that the server that supported the HVAC control system at Garrison Elementary School and Dover Middle School failed one month ago. The Garrison JBC approved to pay the Garrison Elementary School portion. Ms. Simmons requests the Board approve the upgrade at Dover Middle School, which will allow for control of the system. By doing this, it will put everything up to date with Dover High School where the entire system will be controlled out of.

Mr. Koehler stated that he appreciates the fact that it will be a centralized control system.

Mr. Holt moved, Mr. Wallace seconded to approve the HVAC upgrade at Dover Middle School in the amount of $34,333.35 to Siemens, to be funded by the general fund operating budget under Facilities Repair and Maintenance. **A ROLL CALL VOTE PASSED 6/0.**

d. Bid Award – Locker Relocation Project at DMS

Dr. Harbron stated that a group of sixth graders worked with Fran Meffen on how to create a localized open space for learning, with more flexibility. This involves relocating lockers to another area within the school. These students are now in eighth grade and would like to see the plan come to fruition. The project would be paid out of local funds, and the Parents Group has agreed to pay $12,000 for furniture.

Mr. Koehler feels that this will provide the opportunity to hear productive feedback from the students who have had the opportunity to use the space after not having it.

Ms. Russell feels this will provide a teaching opportunity for the students to know how to use the same type of space when they enter high school.

Mr. Koehler moved, Dr. Mebert seconded, to award $25,919 to Broadview Construction Corporation for the Locker Relocation Project. **A ROLL CALL VOTE PASSED 6/0.**

e. Bid Award – Snowplowing Services for 2019-2020

Mr. Koehler inquired if we have spoken to the city regarding why the City could not provide plow services to the District, to which Ms. Simmons stated that it could possibly be because there are not enough vehicles, or, since they also go out to bid as well; the timing of the bids. Rye Beach Landscaping has provided their services for three years and have done a nice job maintaining the areas plowed.

Dr. Mebert moved, Mr. Wallace seconded, to award Rye Beach Landscaping the amount of $22,600. C&W Services will pay a portion of the total, in the amount of $38,000. **A ROLL CALL VOTE PASSED 6/0.**

f. Professional Development Framework

Dr. Harbron explained that the Professional Learning Task Force has met four times and have produced the framework provided. They would like the board to adopt the work completed. He asks for the Boards approval.

The Board stated that they are pleased with having a professional development framework and to have clarity, and the fact that it is sent out prior to teacher workshops to understand what teachers are doing.

Dr. Mebert moved, Mr. Koehler seconded, to adopt the framework. **An ORAL VOTE PASSED 6/0.**

N. SUBMISSION AND PAYMENT OF BILLS:

Mr. Holt moved, Dr. Mebert seconded to direct the Superintendent to pay manifest #20-A, in the amount of $3,659,084.66 for FY19 and $140.00 for FY18 for a total of $3,659,224.76 for the period of June 14, 2019 through June 30, 2019. **A roll call VOTE PASSED 6/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board. He stated that Ms. Morrison and himself met with Matt Caden to look at the auditorium and what may be added to it, as well as the policies pertaining to it.

P. COMMITTEE REPORTS:

Ms. Russell stated that the trees and plantings that do not require irrigation will be planted at the high school shortly.

The Rezoning Committee will be holding their last meeting Thursday, July 11 to discuss areas of the city to rezone. They will be finalizing to present to the Planning Board.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:

The project DREAM trip was commended by Mr. Wallace. He wanted to commend Mr. Waldron on organizing it for the group.

Ms. Russell stated that she, Dr. Harbron and Dr. Mebert attended the Community Summit on Mental Health recently. There were members from all areas of the community and were well represented. Dr. Mebert agreed with the representation at the meeting.

Mr. Koehler asked for an update on the solar panels to which Mr. Brooks stated they were on and ready to be fully functioning, but they still have various inspections to be completed.

R. ADJOURNMENT:

Dr. Mebert moved, Mr. Holt seconded adjourning the meeting at 8:00 PM. **An oral VOTE PASSED 6/0.**