DOVER SCHOOL DISTRICT	JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES
	Meeting Type: Regular Meeting Meeting Location: Supt Conference Rm, McConnell Center Meeting Date: August 6, 2019 Meeting Time: **4:30 p.m.**

I. CALL TO ORDER AND ROLL CALL: A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, August 6, 2019 at 4:33 p.m. in the Superintendent's Office at the McConnell Center. Present were Bob Carrier, Sarah Greenshields, Mark Geuther and Dennis Shanahan. Amanda Russell and Matt Severson were excused. Also present were PC Construction Representatives Garret Bertolini and Mark Donavon, Nick Rouleau, HMFH representative Laura Wernick, City Attorney Joshua Wyatt, Clerk of the Works Stephanie Cartabona, Business Administrator Libby Simmons, Fire Chief Paul Haas, DHS Principal Peter Driscoll, CTC Director Lisa Danley, Superintendent Bill Harbron, Clerk of the Works Mike Brooks, Athletic Director Peter Wotton.

II. CITIZEN'S FORUM: No one addressed the committee. Mr. Bertolini introduced Mark Donavon who will be working on the project.

III. APPROVE MEETING MINUTES FROM JULY 23, 2019: Sarah Greenshields moved, Dennis Shanahan seconded to approve the minutes of July 23 as presented. An oral **VOTE PASSED 4/0.**

IV. APPROVE MANIFESTS:

Dennis Shanahan moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC277 in the amount of $663.06 to VWR International for science equipment. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC278 in the amount of $1,404.59 to R.W. Gillespie & Associates for materials testing services through July 28. A roll call **VOTE PASSED 4/0.**

V. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:

Dennis Shanahan moved, Sarah Greenshields seconded to approve Owners Change Order 0029 in the amount of $57,164.00. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190341.1 Courtyard Lighting at the Stairs in the amount of $1,840.00. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190350 PR-77 Paint Booth Dampers in the amount of $9,623.00 for addition of dampers to supply and exhaust ductwork for the paint spray booth. A roll call **VOTE PASSED 4/0.** Spanesi stopped responding to PC's requests for technical information concerning airflow. Mr. Carrier noted that there have been issues with this for much of the project. The teacher will be contacted to determine how the booth is functioning.

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190351 PR-73 Science Lab Table Power in the amount of $10,914.00 to provide power to the science demo tables in classrooms. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190362 Sprinkler Revision in the amount of $4,683.00. A roll call **VOTE PASSED 4/0.** PC had split the cost on this item.

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190388 PR-83 Emergency Shower 145D with a not to exceed amount of $9,999.00 to relocate emergency shower at Proto Manufacturing Room. A roll call **VOTE PASSED 4/0.** Actual costs will follow after work has been completed.

Dennis Shanahan moved, Sarah Greenshields seconded to approve Change Order 190374.1 PR - 78 Kitchen Exhaust Fans in the amount of $24,591.00 to remove and re-install the existing fans on the high roof on sleepers. A roll call **VOTE PASSED 4/0.** This work will take 2-3 days and can start the week of 8/19. There may be a slight overlap for the start of school. Duct cleaning is outsourced on a regular basis.

Ms. Cartabona requested that the JBC approve her moving forward with altering the location of two benches in cosmetology. Currently, they are touching each other and causing problems with laminates. Dennis Shanahan moved, Sarah Greenshields seconded to authorize Ms. Cartabona to acquire pricing for this in a not to exceed amount of $5,000.00 for flooring and electrical work. A roll call **VOTE PASSED 4/0.**

VI. PROPOSAL REQUEST APPROVALS: None

VII. INSTRUCTIONAL SERVICES UPDATE: Chief Haas stated the BDA (bi-directional amplifier radio repeater) test was completed and it passed. Fire alarm system work is ongoing, and testing continues on Thursday. Ms. Jalbert has spent time at DHS continuing the inspection. More will be known about the status of inspections after this week. Chief Haas reiterated that the school is a top priority and he has shared this with inspectional staff. He added that whatever passed inspection in the past will still pass. If something new does not pass, it will need to be fixed. The school was inspected quickly last year, and some issues are being seen now that will need to be addressed.

Ms. Greenshields asked at what point, will the final list be separated into an annual list and a final completion list. Mr. Haas responded that some of that is being done now. He continued to say that each inspector has a list and the bottom line is that they need to know priorities and which items will keep students out of school. Ms. Cartabona noted that each inspector creates a list and strikes through items as completed.

It was stated that there still existed life safety items that could preclude the issuance of a final certificate of inspection, but recent work has brought these items to near completion.

Mr. Shanahan asked if the risk has decreased for school starting with students on August 27 in the last two weeks. The response was that the risk is lessened, but more will be known this week. He asked if there are options for all issues at this point to which Ms. Cartabona responded that the current list has options. She is unsure about issues that aren't known yet.

VIII. **GYM FLOOR UPDATE:** Mr. Bertolini stated that the floor is being worked on this week, but striping will occur next summer since the schedule couldn't be accommodated. Other options were considered, but it was felt best to use this company and continue next summer.

Dr. Harbron objected to the $6900 cost to relocate basketball hoops since the District didn't cause the issue. Ms. Cartabona stated that HMFH agrees and has thorough documents of sequence of RFI's. There just seems to be a difference of opinion and nothing will happen at this time and will be reviewed at a later date. Mr. Bertolini is scheduling this now so it will be all set for the work to be completed next summer. He will also look into the issue and the thoughts provided to him by Mr. Pemstein.

Mr. Carrier asked about a scoreboard in the practice gym that is located where no one can see it. Mr. Bertolini and Ms. Wernick will look into it.

IX. **SOLAR ARRAY RIBBON CUTTING:** Ms. Zlotnick from ReVision Energy will be contacted to coordinate this event. She will contact Mr. Driscoll to determine a date. Ms. Greenshields reminded that the array is scheduled to be turned on September 1.

Mr. Brooks stated that he just needed a location and IP address to feed to the screen. Ms. Greenshields noted that a web address is all that's needed to see the data displayed.

X. **PC/HMFH UPDATE:** Mr. Bertolini stated that field drainage is being worked on, fencing installed, parking lots and sidewalks completed. They are waiting for direction on dugouts so they can move forward. Final paving will occur next week. Tennis court issues have been resolved and hope to pave early next week. Trees have been planted and irrigation has been installed.

Ms. Cartabona commented that the City stated they would prefer to allow everything to settle for a year prior to paving. CO 190400 (teacher parking lot repairs) will most likely be presented at the next meeting.

Mr. Shanahan asked about CO 190398 (Asphalt Escalation Cost) to which Mr. Bertolini responded that it can't be submitted for approval until it is finalized. Ms. Cartabona added she will check with SUR and Continental on cost.

Ms. Cartabona reviewed the change log and the additional page which included items that PC is not pricing but will be coordinated by Ms. Cartabona. Mr. Bertolini will pass on his quotes to her and none of the items are required for the certificate of occupancy.

Conversation continued on the dugouts. The JBC reviewed a photo of a storage container that could be used as a dugout. Pros and cons were discussed. Mr. Driscoll stated his concern for the cost considering that delivery is also not included. Mr. Wotton stated his concern for ventilation, heat, noise and the overall look of the storage containers.

Mr. Bertolini will provide the actual credit from PC (keeping the pad and fence) and Mr. Carrier will provide local contractor names to Ms. Cartabona who will contact them. The credit will be evaluated at the next JBC meeting to determine what can be purchased for that amount. A bid will most likely need to be put out and a schedule can be flexible.

Mr. Geuther asked if the building trades students may be able to assist with the project. Fence placement for the dugouts was discussed.

The first use for the fields will be Spring 2021. Ms. Greenshields asked if the round pen and dugout projects can be combined.

XI. COMMITTEE FINANCIAL REPORT: Ms. Simmons reviewed the report. She estimated that the balance is -$11,649.93 although there are still funds in Technology Infrastructure, FFE and CTC Round Pen. Mr. Driscoll requested use of an additional $4,344.00 from the remaining $48,362.32 in FFE. There are still funds available, but as funds are depleted, it will be a City Council issue to possibly transfer funds from other bonded projects that have been completed. It is still the intent of the JBC to complete the project with available funds. Mr. Carrier added that there may be funds remaining in the GES project and they may be able to be used for "like" projects. Ms. Danley reminded that the funds for the round pen must be used for CTC. Ms. Wernick noted that the risk of unknowns is decreasing although Ms. Cartabona is still unsure of this.

Ms. Greenshields asked if the JBC could re-visit funds that were spent on Alumni and Bellamy that could have been split. This may be something discussed further down the line if needed.

The amount of asphalt needed for the tennis courts was discussed. Reducing the number of inches to save money may not be advisable considering the type of materials found below grade in that area. HMFH will contact Nobis about this to determine the appropriate amount.

Ms. Cartabona explained the glycol concentration change stating that she has asked GGD for their professional opinion to determine if it's necessary. The cost for this is $13,599.00.

Mr. Geuther questioned a credit from Envirovantage to which Mr. Bertolini responded that he heard from them and believes it will be a very small credit, if any.

XII. MATTERS OF INTEREST:

XIII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: The next regular meeting is scheduled for Tuesday, August 20 at 4:30 pm at the Superintendent's Conference Room at the McConnell Center.

XIV. ADJOURNMENT: Sarah Greenshields moved, Dennis Shanahan seconded to adjourn the meeting at 6:40 pm**.** An oral **VOTE PASSED 4/0.**