



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, 1st Floor Conference Room
Meeting Date:	Thursday, July 18, 2019
Meeting Time:	4:00PM

Present: Scott Johnson (Vice Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Guy Eaton, Doug DeDe, Todd Sigmon

Absent (Excused/Unexcused): Tim Dargan (Excused), Periklis Karoutas (Excused), Sean O'Connell (Excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Absent: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Vice Chair called the meeting to order at 4:01 PM.

The Vice Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the June 9, 2019 Public Meeting Minutes.

Motion: T.Sigmon made a motion to approve the June 9, 2019 Board meeting Minutes. Seconded by G.Eaton. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: D.DeDe made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Vice Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: S.Haddadin made a motion to seal the non-public meeting minutes. Seconded by D.Dede. Vote: U/A.



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5. New Business:

- **Age-Friendly Project Report: M.Olivier**

M.Olivier gave an update of the progress with the Age-Friendly project. The project is still in the assessment phase and could take a few years to complete.

- **Downtown Merchants Report: R.Weston**

R.Weston gave an update of the downtown merchants. Discussion ensued regarding available commercial spaces for lease.

- **Rezoning Coalition: S.Johnson**

The recommendations of the rezoning coalition were tabled. The group is looking at gateway status for alternative areas for rezoning, based on recent requirements passed by the Planning Board.

- **BizEdConnect: D.Dede, T.Sigmon, S.Johnson**

Board members discussed ways to reorganize and publicize BizEdConnect.

- **Waterfront Update**

All CWDAC meetings were cancelled for July. An update will be given at the next meeting.

- **Healthcare: M.Olivier, G.Eaton, T.Sigmon**

A meeting will be scheduled, by the above participants, to discuss the healthcare sector.

- **UNH Liaison: G.Eaton**

G.Eaton gave an update of his meeting with UNH's Director of Employer Relations.

5. Financial Report: June 30, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: M.Sylvia made a motion to accept the June 30, 2019 Financial Report. Seconded by S.Haddadin. Vote: U/A.

6. Manager's Report: Economic Development Section: June 2019.



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The manager's report is located in the packet for review.

7. Board Member Comments/Questions:

Board members discussed Board attendance policies, passed by the City Council.

8. ADJOURN:

Motion: M.Sylvia made a motion to adjourn at 5:42 PM. Seconded by D.DeDe. Vote: U/A.