



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – GARRISON SCHOOL MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Garrison School
Meeting Date:	Tuesday, August 27, 2019
Meeting Time:	4:30 p.m.

I. CALL TO ORDER AND ROLL CALL: A meeting of the Garrison School Joint Building Committee was called to order on Tuesday, August 27, 2019 at 4:37 p.m. in the library of Garrison School by Chair Dennis Ciotti. In addition to Mr. Ciotti, present JBC members included Keith Holt, Jan Nedelka, Steve Haight. Carolyn Mebert arrived at 4:48 p.m. Karen Weston was excused. Also, in attendance were Harriman representative Dan Bisson, Harvey Construction representative Carl DuBois, Superintendent Bill Harbron, Principal Beth Dunton, Clerk of the Works Stephanie Cartabona, C&W Manager Mike Brooks.

II. CITIZENS' FORUM: No one addressed the JBC.

III. APPROVAL OF AGENDA: Jan Nedelka moved, Keith Holt seconded to approve the agenda as presented. An oral **VOTE PASSED 4/0.**

IV. APPROVAL OF MEETING MINUTES FOR AUGUST 13: Jan Nedelka moved, Keith Holt seconded to approve meeting minutes of August 13, 2019 as presented. An oral **VOTE PASSED 4/0.**

V. APPROVAL OF CHANGE ORDERS/QUOTES: **moved in the agenda to IX a.** Ms. Cartabona stated that they don't have a printed quote for paving painting. New England Seal Coating out of Londonderry provided an estimate of \$500-\$800 for each location/design. They do not use stencils and prefer freehand. An option would be for an outline and students color in the design. The cost for a map of the United States could be approximately \$5000. This would be the most expensive. Ms. Cartabona noted that more information could be provided by the company after the JBC determines how much they would like to spend. This paint would be heavy duty and survive plowing and winter weather. Mr. Nedelka stated other quotes should be reviewed before determining if they should move forward. Priorities need to be determined before approval of something like this.

Dr. Mebert noted that these are somewhat simple designs and possibly can chalk be used by students instead. Ms. Dunton responded that there is limited time during recess and structured games available are more helpful for students.

Ms. Cartabona discussed the Audio Leaders quote. This is the same system as at Horne Street School.

Furnishing options were discussed. The quote from Pro Av Systems for the gymnasium was also discussed. Speakers, projector, electric screen, working sound system would be included, but electrical is an additional cost.

Keith Holt moved, Jan Nedelka seconded to approve \$810.00 for Peavy Escort 5000. A roll call **VOTE PASSED 5/0.**



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Keith Holt moved, Jan Nedelka seconded to approve an amount not to exceed \$36,000 for furnishings. A roll call **VOTE PASSED 5/0.**

Keith Holt moved, Jan Nedelka seconded to approve an amount not to exceed \$38,000 for Pro AV Systems for the gym audio. A roll call **VOTE PASSED 5/0.**

Dennis Ciotti moved, Steve Haight seconded to approve an amount not to exceed \$1,500.00 for the lot light. A roll call **VOTE PASSED 5/0.**

VI. MANIFEST APPROVAL: There were no manifests to approve at this meeting.

VII. HARRIMAN/HARVEY UPDATE: Mr. DuBois stated that they are trying to get an order of magnitude for the generator. It would be \$150,000 for the 225 KW Diesel which was chosen due to cost and reliability (installed cost). More information is needed. Mr. Ciotti looked into generators with Homeland Security and found that this would not work, and we wouldn't qualify. Natural gas would not be considered due a higher cost and lessened reliability. It would primarily be needed to run heat, lights, refrigeration. Dr. Harbron noted that it would be the only school without a generator. Mr. Ciotti added that it could be a CIP item to which Dr. Harbron stated his belief that Ms. Simmons had it added to the CIP. Mr. DuBois commented that gas generators are more money, but possibly less maintenance over time. Ms. Cartabona will work with Mr. Brooks to determine that the other schools have for generators. Mr. DuBois stated that close out working is continuing. At this point, there is an estimate of approximately \$30,000 to come back to the JBC. There will be one close out change order.

Mr. Bisson stated they are working on close out documents, especially insurances. Mr. DuBois added that replacement pads still need to be installed. Tack Boards have also been ordered.

VIII. SITE LIGHTING: Ms. Cartabona stated that Eversource will meet with her at Garrison on August 28. She doesn't have a number for Eversource but knows the head for the light is \$250.00.

IX. COMMITTEE FINANCIAL REPORT: Ms. Simmons was not in attendance at this meeting. There is an estimate of \$30,000.00 remaining in the project.

X. RIBBON CUTTING CEREMONY: Mr. Bisson share the rendering of the plaque. Jan Nedelka moved, Steve Haight seconded to approve the plaque as amended (correction of spelling of Steve Haight's name to Stephen). An oral **VOTE PASSED 5/0.**

XI. REVIEW ACTION ITEMS AND BUILD NEXT AGENDA: Agenda items include financials, manifests, change orders, site lighting, ribbon cutting.- The next meeting is September 10 at 4:30 pm at the Superintendent's Conference Room.



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XII. MATTERS OF INTEREST: Mr. Reynolds will be the point of contact for issues going forward after close out of the building.

XIII. ADJOURNMENT: Jan Nedelka moved, Steve Haight seconded to adjourn the meeting at 5:53 pm. An oral **VOTE PASSED 5/0.**