



DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #7
Meeting Location:	Media Center (Rm 306) McConnell Center
Meeting Date:	Monday, August 12, 2019
Meeting Time:	7:00 pm

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, August 12, 2019 at 7:02 p.m. in the Media Center (Rm 306) of the McConnell Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Andrew Wallace, Carolyn Mebert, and Zak Koehler. Matt Lahr was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, Peter Driscoll, Patrick Boodey, Deanna Strand, Stacey Kearns and Chris Taft

C. PLEDGE OF ALLEGIANCE: Mr. Koehler led the Pledge of Allegiance.

D. AGENDA APPROVAL:

Mr. Holt moved, Mr. Koehler seconded to approve the Agenda as amended with the addition of Chris Taft of First Student Transportation, as well as moving M.a. and M.b. to directly follow. **An ORAL VOTE PASSED 6/0.**

E. CITIZEN'S FORUM:

Amy Stocker, parent of DHS student spoke against the new bus routes for D19.

Chris Taft, Location Manager for First Student spoke on behalf of the bus route changes that were a direct request from the School Board. He stated that First Student operates 22 buses, and at the forefront of the redesign of routes was student safety and time management. He wanted to make the routes more efficient and cost-effective. He has created some cluster stops for faster routes within cul-de-sacs. Mr. Taft stated that all students on each route must be placed on the route roster, but after approximately 2 weeks of school, pick-up and drop-off times will change due to some of the students on the roster not taking the bus as a form of transportation. There are now two buses that drive the high school run, which will allow for the elementary runs to arrive on time.

Dr. Harbron stated that Mr. Taft has always been accepting of feedback and suggestions and has always communicated well with the central office. Dr. Harbron stated that Mr. Taft is working to resolve the issues with D19 but needs the patience of the public to do so. Ms. Simmons agreed that working with Mr. Taft has been an improvement over the previous bus company. She asked Mr. Taft to expand on his experience with riding the routes himself, to which he said he understands the dynamics of Dover, and it's growing rates, and the time it takes to transport around the city.

He provided that he will complete the task of trying to shorten the high school routes and communicate his findings to the superintendent. Ms. Russell thanked him for revisiting the routes which the board has been requesting for years. She asks for patience while the routes and rosters are finalized. She thanked First Student for being so responsive.



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Mr. Taft added that extra buses will be on hand at the beginning of school for any students who may not have seen the route changes.

Dr. Mebert asked if we operate any kind of coordination with Coast and/or Wildcat Transportation, to which Ms. Russell responded in the negative. Coast would possibly lose their federal funding if they were to have a contract with the school system. If interested, a student could pay personally for a ride and be dropped off within walking distance to school.

M. NEW BUSINESS (*moved up in the agenda*)

a. Dover Adult Learning Center Presentation

Deanna Strand, Director of Dover Adult Learning Center provided the Board with an update of the center. Dover has made a significant impact on adult learning. She stated they are the only hybrid center in the state, receiving funding from three sources; the state, city and non-profit organizations. Dover is in the top three in size in the state of New Hampshire and are the largest HiSet testing site.

Students often come back for different goals they have. This past year, the center served approximately 800 students in the core literacy program but see a total of approximately 3500-4000 enrollments per year. Ms. Strand stated that they have permanent outreach programs in surrounding towns, an evening satellite program in Farmington, and pop-up classes at community locations, including the homeless shelter. She also stated that there are 160 volunteer tutors who work with students in the county. Their goal is to make education available to everyone.

When entering the program, each student receives an individual education plan after their intake interview. A new program that has been received well is the Integrated Education and Training program. This program teaches basic and vocational skills that connect to a career pathway.

b. Seymour Osman Community Center Presentation

Stacey Kearns, Director of Family Services at the Seymour Osman Community Center provided the Board with information on their afterschool program held at Woodman Park School. The center is located in the Whittier Falls neighborhood, providing programs for students and families. They have a 21st Century Community Learning program.

Ms. Kearns stated that students are dismissed from their homerooms and arrive in the homework lab, where there are certified teachers and paraprofessionals waiting for them to begin. She provided that among staff, are also volunteers who are students from UNH, as well as middle and high school students. The afternoon begins with a snack, and then moves in to hands on project-based learning. The student's day always ends with recreation time.



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This past year, the center included an additional 30 days of enrichment programs because of student and family feedback.

Students are given a list for what enrichment programs are available and are able to choose the ones they are most interested in, which allows for student voice and choice. Ms. Kearns spoke of different programs offered, such as CSI Woodman, youth leadership, languages, and App creations. Over the past year they were able to offer 445 hours of STEM programming, partnering with the Children's Museum; and 213 hours of physical activity with the Woodman Park PE teacher.

Ms. Kearns stated that they have also partnered with the Dover School District on the community engagement initiatives. As well as partnered with Wentworth Douglass Hospital's family wellness series where they have provided 22 family engagement opportunities.

She stated that the program would not be such a success if it was not for the strong relationship with Woodman Park School. She announced that the administration and staff have always been there to support the program and the center's staff. Because of that close relationship, they are able to carry over the same behavior techniques into their program that happens with students throughout the day, providing as much consistency as possible.

F. APPROVAL OF MINUTES:

1. Non-Public Meeting #14, July 8, 2019
2. Regular Session #6, July 8, 2019

Mr. Wallace moved, Mr. Holt seconded the approval of the minutes as presented. **An ORAL VOTE PASSED 6/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Christine Gsottschneider / Teacher / DHS
3. **Leaves of Absence:**
 - a. Jillian Cote / Special Education Teacher / HSS
4. **Job Shares:** None
5. **Nominations:**
 - a. Teacher Nominations
 - b. Paraprofessional Nominations
 - c. Non-Union Nominations
 - d. Coaching Nominations
6. **Extended Travel (Student Trips):**
 - a. DMS Trip to Washington DC - Preliminary



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7. Donations:

a. August Donations

Mr. Holt moved, Mr. Koehler seconded to approve the Consent Agenda as amended with the updated Nominations. **An ORAL VOTE PASSED 6/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS:

- a. IJ-Instructional Materials Selection Policy – First Reading
- b. KEC-Reconsideration of Instructional Materials – First Reading
- c. KEC-R-Form for Reconsideration of Instructional Materials – First Reading
- d. JLCF-Wellness Policy – First Reading

Mr. Holt moved, Dr. Mebert seconded to table the proposed policy changes. **An ORAL VOTE PASSED 6/0.**

J. POLICY ADOPTION:

a. DAF – Time-Effort Reporting/Oversight – Second Reading

Mr. Holt moved, Dr. Mebert seconded to approve the proposed policy change. **An ORAL VOTE PASSED 6/0.**

K. RESOLUTIONS: None

L. OLD BUSINESS:

a. Scope of Work for the Ad Hoc Committee

Dr. Harbron spoke of the formation of the Ad Hoc Committee and stated that the Board must select the three Board members who would sit on this committee. The purpose of the Ad Hoc Committee is to gather accurate information for the Board policy and bring recommendations back to the complete Board to be presented at the October 7th regular meeting. Ms. Russell asked the Board for volunteers to appoint themselves as volunteers, to which Andrew Wallace, Zachary Koehler and Carolyn Mebert volunteered to serve as the members.

Mr. Koehler inquired as to who the experts would be that they are to meet with, to which Ms. Russell stated that it would be with the expert that has been consulting with facilities, and the recommended consultant from the community group. She feels that these experts will meet the needs of the interested parties in the community.



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Mr. Koehler moved, Mr. Holt seconded to approve Ad Hoc Committee on maintenance of school grounds and athletic fields with the members of Andrew Wallace, Zachary Koehler and Carolyn Mebert. **An ORAL VOTE PASSED 6/0.**

M. NEW BUSINESS

- a. **Dover Adult Learning Center Presentation (Moved up in the Agenda)**
- b. **Seymour Osman Community Center Presentation (Moved up in the Agenda)**

N. SUBMISSION AND PAYMENT OF BILLS:

Mr. Holt moved, Dr. Mebert seconded to direct the Superintendent to pay manifest #20-B, in the amount of \$2,466,002.60 for F20 and \$319,574.27 for FY19 for a total of \$2,785,576.87 for the period of July 9, 2019 through August 12, 2019. **A roll call VOTE PASSED 6/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board. He stated that he has received the written report from the Mental Health Community Summit. Information will be provided to the Board in his Update.

He also reminded the board that the Governor and Executive Council will be at the Dover High School on Wednesday, August 14th, where they will be recognizing SEED, and the summer food program "Grab and Go", which has provided over 600 lunches this summer.

New staff orientation will be held on August 19th, and on August 22nd is the Mental Health at the Dover Police Department. Ms. Morrison inquired about the formation of forming a group for the Theatre committee, to which Dr. Harbron stated that there will be a second walk through of the Dover High School coming up.

P. COMMITTEE REPORTS:

Mr. Koehler stated that the Rezoning Committee has finalized their report. If everything suggested is approved by the Planning Board and City Council, they would see a distribution of single-family homes versus commercial of 80/20.

Mr. Holt stated that the final punch list has been completed for the Garrison JBC. The ribbon cutting will be held on September 26, prior to the open house. They are hoping to celebrate the event on the newly paved back parking lot.

Ms. Russell stated that she has received pictures of graphics for the music suite, animal science, and welding programs.



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Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:

Mr. Koehler inquired as to what the final tally was of the school lunch debt was for the 2018-2019 school year, to which Ms. Simmons responded \$52,000.

Ms. Russell asks that people be patient with the start of the school year and the new bus routes. If anyone has concerns, please reach out to the building principals or the school board.

R. ADJOURNMENT:

Dr. Mebert moved, Mr. Holt seconded adjourning the meeting at 8:17 PM. **An oral VOTE PASSED 6/0.**