



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, July 15, 2019
Meeting Time: 7:00pm

Call to Order: Meeting began at 7:14.

Roll Call:

Representatives Present: Pat Campbell, Christophe Cloitre, Sue Medbery, Tim Paiva, Suzanne Petersen (citizen volunteer), David Tompkins

City Personnel Present: Mick Arsenault, Gary Bannon

Members with Excused Absences: Susan Ball, Jess Bonello

Members Absent: Matt Keane, Casandra Lanton, Zach Schmidt

Approval of Agenda:

Pat Campbell made a motion to approve the agenda as presented. Christophe Cloitre seconded. Motion passed unanimously.

Approval of Minutes from March 18, 2019:

Christophe Cloitre made a motion to approve the minutes as presented. Pat Campbell seconded. Minutes were approved unanimously.

Reports:

Gary:

- Recreation programs are busy and going well.
- Henry Law Park and Rotary Pavilion are busy with events for the Cochecho Arts Festival, Sunday Farmers' Market, and political campaign rallies. Construction at the Foster's building across the street is an on-going concern for traffic congestion and periodic parking impacts.
- The City Council is reviewing a proposal to increase parking enforcement hours and adding Saturdays. This will probably go into effect in the fall.

Mick:

- Both pools have adequate staffing; more people would be welcome.
- Lessons are full and going well.
- Graffiti is a big and on-going problem this summer around the Indoor Pool building and in Henry Law Park. In addition, many homeless people from away have come to the NH Seacoast and are using public spaces for inappropriate activities. The Police have been working on enforcement actions as necessary.



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Long-Range Planning:

A vendor was chosen for the storage shed at the outdoor pool, but the vendor and the city's attorney cannot reach a mutually acceptable agreement of terms. A suggestion was made to investigate Reeds Ferry sheds which are made and sold in NH and seem to offer products that are compatible price-wise with the other vendor.

Finance and Budget:

- We are on-track compared to last year.
- The budget for FY2020 has been approved, but with the new heating system and other upgrades, actual expenses in the next year should be below budgeted amounts for utilities.
- Concern was noted that at times there are gaps in the front desk coverage at both pools when Lifeguards were shifting between stations and not going to the desk as one of their duties in a consistent manner. The lack of someone at the desk might enable daily fee paying patrons to get in without paying. The supervisory staff are working on more staff training and reinforcing of the procedures with the staff who are mostly new this year.

Old Business:

Whale's Tail Next Steps:

- The base and tail were installed in early summer. Public response has been positive.
- The artist will be designing and installing a splash wrap to hide the metal base.

Jenny Thompson Pool Storage Building Option:

Reported under Long Range Planning

Solar Panel Project Update:

- Now that the Whale's tail is installed, more panels can be installed to fill empty space on the roof.
- Some type of malfunction in the solar panel controls caused an overheated breaker to trip last month, forcing the panels to be off-line for a few weeks until repairs were performed.

New Business:

Recreation Master Plan Process:

- The ten-year update is due this year. Strafford Regional Planning Commission was chosen to facilitate the update.
- The current and previous recreation plan focused on facilities, but Gary wants to make sure that programs for people are once again prominent.
- Pat Campbell and Tim Paiva tentatively volunteered to represent pool interests on the larger recreation plan committee.



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Capital Improvement Projects General:

- Plans are being drafted to upgrade equipment and decking at the outdoor pool.
- Plans for the indoor pool include infrastructure (new pumps and dehumidification system), new decking, and replacing the garage doors with windows.
- Henry Law park shade sails: Children recently climbed up the musical instruments to get on the sails and rendered them unfit for use. The city filed an insurance claim so that replacements or repairs to these new pieces that had been in use for only about a month.

Other Business:

Absences:

The city has standardized rules concerning committee absences. Members are allowed 4 excused absences in a year. Unexcused absences that result in a non-quorum do not count.

Facility Cleanliness and Condition:

Concern was noted that the ladies' locker room needed more cleaning attention and the overall condition needed to be improved. Mick noted that this had been discussed with the custodian and a more stringent protocol will be followed. A collection of miscellaneous cleaning products has been used with limited effectiveness and much of them will be replaced by a mixture of bleach and soaps that have proven to be more effective. New shower heads and new shower curtains were recently installed. The locker room-to-pool ramp anti-slip mat has been thrown away and a new one ordered.

If and when patrons see a problem, reports should go directly to Michael Arsenault to get the quickest response. Staff people who receive complaints may not forward them or the messages are not clearly communicated in a timely manner.

Mick noted that the dehumidifier has been malfunctioning, causing a build-up of air pressure that makes the pool door prone to closing quickly. As a result, the door has been propped open.

Poor air circulation was noted in the ladies' locker room. A request for a fan during the predicted heat wave was requested as a temporary measure.

The shower adjacent to the small toilet stall in the ladies' locker room drains to the walkway, not the shower drain. Building a ledge between the shower stall and the walkway will result in a pool of standing water. A request was made to ameliorate or fix this issue during the annual summer shut-down.

Adjournment:

Tim Paiva made a motion to adjourn. Sue Medbery seconded. Meeting was adjourned at 8:20.