



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: First Floor Conference Room, 288 Central Avenue
Meeting Date: **Thursday, September 12, 2019**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair), Kristen Murphy (Vice Chair), Isaac Epstein (Secretary), Nabia Fortier, Bruce Batchelder, Ann Reid, Anne Kotlus, Nick Kline, Nancy O'Connor

Absent (Excused): None

Absent (Un-excused): None

Staff Present: Steve Bird

1. Roll Call Attendance

Boudreau called meeting to order at 5:30. Roll call was done and confirmed all members were present.

2. Citizens Forum

Cloitre has had to step aside from the committee. Recruitment at Apple Harvest Day will be important.

3. Approval of Minutes for August 8, 2019

O'Connor noted that the external speaker is not from UNH. Kotlus motioned to approve the previous minutes as revised, O'Connor seconded. All approved.

4. Treasurer's Report

Bird reported that the Conservation Fund is \$1,206,993.65 with receivables at \$710,066.00. Slightly up from last month.

5. Public Projects

None

6. Reports by Task Groups

a. Easement Monitoring

Bird sent a list of the next properties to manage. First is Waldron Falls, Willows. Fortier will contact Bird and try to go out next week.

Fitzpatrick, Mancuso, Vermette on Parsons Lane. All small parcels. Batchelder did it last year.

Browne/Welsh must be done before November 3. Murphy will do it.

Boudreau or Bird will send out a list of critical properties.

Bird asked people to forward any monitoring reports that are outstanding.

Fortier asked if there is a document that outlines monitoring responsibilities. The chair mentioned a series of documents on the google drive.

Murphy observed that the previous year's report is often a good place to start.

Boudreau is willing to train anybody one on one, and will do a presentation at the January meeting.

b. Outreach and Education

- Apple Harvest Day - Saturday, 5-October

Bird: we're with the Planning Department booth. Energy Committee and Community Trail Committee want displays, so it may be a little crowded. Bird showed the map with pins that we've used in the past.

Murphy: For our displays, the pin display is a great way to pull people in.

O'Connor: Maybe we could have photos of some of the conservation areas? Ask people to put



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stickers on them? Good way to raise awareness that we have these areas.

Bird: We have a display at city hall, but it's large.

Discussion about blowing up existing maps, but with street names. Important to add QR codes. Also with photos. We need a sign-up sheet. Something to pass out with information about the OLC and our next meeting. Epstein suggesting mentioning the Facebook page.

Discussion about whether this should be printed in house.

Murphy suggested doing bookmarks. Bird said that the Community Trail Committee did a bookmark one year. He'll look into it.

A group should correspond to finalize plans and materials. O'Connor will prepare a design by September 17.

Staffing: Bird: There will be somebody from Planning there from start to finish. Tent has to be set up at 7:30 AM and the Planning Department will do it. Tear down at 4:00. Looking to fill 4 slots. Boudreau will do 8-10. Batchelder will do 2-4 and help tear down. Fortier will do maybe 12-2. Boudreau will send out a doodle poll.

c. Community Trail

No report

7. New Business: None

8. Old Business:

Batchelder went to a sea level rise workshop in Rye. There was also one in Newmarket.

9. Enter Non-public Session

At 6:12 PM, Epstein motioned to enter non-public session per RSA 91-A:3, II(d), to report on the status of individual land protection efforts and transactions. Kotlus seconded. On roll call vote, all approved.

Returned to public session at 6:25 PM.

Epstein made a motion to seal the non-public minutes per RSA 91-A, III, because divulgence would render the proposed action ineffective. Kotlus seconded. All approved.

10. Confirm Next Meeting

No meeting in October due to Apple Harvest Day. Next meeting will be on November 21 but we will be hearing from the chair soon for easement monitoring scheduling.

11. Adjourn

The chair declared the meeting adjourned at 6:27 PM.