



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council chambers, second floor City Hall
Meeting Date: **Monday, March 25, 2019**
Meeting Time: **6:00 pm**

Members present: Mayor Karen Weston (Chair), Maurice Olivier (Vice Chair), Dennis Munson (Clerk), Marn Speidel (Police), Gretchen Young (Community Services), Michael Williams (COAST), Susan Tremblay

Members Absent: Chris Parker (Planning), David Gray, Dustin Gray (Alternate), Peter Schmidt (Alternate)

1. Roll Call

Weston called the meeting to order at 6:00 PM.

2. Old Business

A. Review/approval of minutes from Monday, October 29, 2018

Motion: Munson made a motion, seconded by Williams, **to approve.**

Vote: Motion passed 7-0

3. New Business

A. My School / Locust Street crosswalk request

Weston summarized that the owners, parents and teachers of My School, located at 118 Locust Street, are requesting a crosswalk with associated Rectangular Rapid Flashing Beacon, be installed across Locust Street at the southern side of the Nelson Street intersection. Speidel stated that this request has come before the TAC at least twice before in 2006 and 2009, and has been denied due to it being an uncontrolled, mid-block location. City recently had correspondence with the owners of My School regarding four items. The first was a request for a cross walk, which staff continue not to support as it is unsafe and does not meet the city's crosswalk policy standards. The school is within 275 ft. of the Silver Street intersection which has a dedicated, push activated, pedestrian crossing. Second, there were some issues with the timing of the school zone lights, which have since been resolved. Third, the school has requested some additional 30-minute parking on Church Street. This request was forwarded to the parking commission. The last request was to have a crossing attendant at this location during school drop-off times, which would not be legally permissible unless it was a uniformed police officer.

Diane Bellington, Asst. Director of My School, spoke in support of a crosswalk at this location. She also suggested placing the crosswalk at Church Street, which is approximately 130 ft. to the north of the school. Nabia Fortier, a resident, stated it was dangerous crossing Locust Street at Nelson Street and feels that a crosswalk would help bring awareness to the school. Patrick Whitehall, a resident, stated that the development in the downtown will continue to add to the pedestrian and vehicular traffic in the area. Julia Tiedge, a resident, feels scared to cross the Locust Street and agrees that a crosswalk with flashing sign. Michael Rolland, a resident, said Locust Street traffic will increase when the development is complete. Kim Morrissey, Director of My School, stated that they recently added a first and second grade, which fall under the Department of Education.



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Speidel stated that staff has looked at adding crosswalks at several locations in this area. To add one at Church Street the city would lose four or five parking spaces to increase visibility. Williams noted that using the safer crossing at Silver Street would be approximately 550 ft. of additional walking. Williams also noted that Locust Street is growing and will become more pedestrian focused.

Weston asked if staff could look at a design and cost associated with installing a crosswalk with flashing beacons and other amenities at the Church Street intersection.

Motion: Munson made a motion seconded by Olivier, **to table until a cost estimate can be reviewed.**

Vote: Motion passed 7-0

B. Dover Point Road / Middle Road Intersection Safety Concern

Karen Fisher, 546 Middle Road, was present to discuss her concerns about the intersection. She stated that vehicles go very fast coming off of Dover Point Road, and that vehicles at the end of Middle Road get confused about where they are supposed to go. She would like to have the intersection of Middle Road come to a tee at Dover Point Road.

Motion: Tremblay made a motion, seconded by Munson, **to look at possibly incorporating intersection improvements in the CIP.**

Vote: Motion passed 8-0

C. Crosby Road Traffic Concern

Speidel summarized a business located on Crosby Road has had some employees slide off the road during inclement weather and is requesting that the city install guardrail in this location. Young noted that the TAC has reviewed this request in the past. She stated that the cost install guardrail is quite high, and that a guardrail would also need to be maintained. Wilson asked if there were other higher priority locations in the City. Young noted that there were higher priority areas, but that there is no formal list.

Motion: Speidel made a motion, seconded by Munson **for city staff to specifically identify guardrail priority areas for construction and repair/replacement and that this location be added to that list where appropriate.**

Vote: Motion passed 7-0

D. COAST Bus Shelters – Community Engagement Project Proposal

Williams summarized that the community was looking for support to create artistic bus shelters.



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Motion: Williams made a motion, seconded by Tremblay, **to voice support for this project moving forward.**

Vote: Motion passed 7-0

E. Review/Approval of Silver Street Wayfinding System Plan Package

Speidel recapped that the Planning Department is working on a wayfinding package that will be implemented on Silver Street as an initial effort.

Motion: Olivier made a motion, seconded by Williams, **to endorse the wayfinding project.**

Vote: Motion passed 7-0

F. Review of Operating Rules

Speidel recommended revising Section 3 of the Operating Rules to indicate an annual meeting with the School Department, Article V. A. of the Operating Rules to include generally meeting monthly or bi-monthly, and Article V. C. of the Operating Rules to include the current edition of Robert's Rules of Order.

Motion: Williams made a motion, seconded by Tremblay, **accept revisions as presented.**

Vote: Motion passed 7-0

G. Appointment of Chair

Motion: Young made a motion, seconded by Munson, **to nominate Mayor Weston as Chair of the Transportation Advisory Commission.**

Vote: Motion passed 7-0

H. Appointment of Vice Chair / Clerk

Weston appointed Olivier as Vice Chair and Munson as Clerk.

4. Citizens Forum

No citizens spoke.

5. Member Comments

No members spoke.

6. Confirm Next Meeting Date

The next meeting is scheduled for May 20th, at 6:00 pm in the council chambers.

7. Adjournment

Motion: Williams made a motion, seconded by Munson, **to adjourn.**

Vote: Motion passed 7-0.

The meeting was adjourned at 7:40 PM