

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: Public Meeting Room – Dover Police Station 46 Chestnut Street, Dover, NH 03820 Meeting Date: Tuesday, July 16, 2019 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Joseph DiGregorio, Jack Buckley, Anthony McManus, Thomas Massingham, Periklis Karoutas and Dennis Ciotti (City Council designee)

Members Absent: George Maglaras (Vice Chairman) (excused)

Others Present: William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one addressed the Commission

MEETING MINUTES

Review and Approval of June meeting minutes

Commissioner Buckley made a motion to approve the minutes from the June 18, 2019 Parking Commission regular meeting. Motion seconded by Commissioner Massingham. **Approved 6-0**

STAFF UPDATES

A) Parking Activity & Budget – William Simons

Parking Manager William Simons presented monthly and the end of Fiscal Year 2019 financial figures. He reported there was an increase of 4.2 percent in parking meter transactions for FY19.

B) Downtown Development – Christopher Parker, Assistant City Manager

Chairman Reynolds provided information from Assistant City Manager Christopher Parker regarding updates on downtown development projects. The Chairman informed the Commission that two long-term parking permit agreements for the Transportation Center lot were approved by the City Council. He added that the 10 Fourth St. project plans will be presented to the Planning Board on July 23, 2019.

OLD BUSINESS

A) Capacity Building Ideas

Parking Manager William Simons reported that the ideas of creating more parking by making



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Third Street one way between Central Avenue and Chestnut Street; putting angled spaces on sections of Washington Street, and closing Locust Street between St. Thomas and Washington streets leaving it for just parking were presented to City Engineering by Assistant City Manager Christopher Parker. Further details will be discussed at a future Commission meeting.

NEW BUSINESS

A) Long-Term Parking – Parking Garage

Resolution: Recommend to City Council

- 1) Amend City Ordinance 166-16 by adding subsection E (7) as follows:

Orchard Street Parking Garage: Parking spaces within the garage are not intended for long term storage and any Vehicle remaining in the same space for more than five (5) consecutive days without notification to and approval of the Police Department shall be a Table B fine in the City Fee Schedule, and the Vehicle may be towed at the owner's expense.

Background: Currently the City only restricts permit holders to 5 consecutive days in the garage. Vehicles that are paying daily fees or are exempt from paid parking by state law do not have any length of stay limits. This recommendation would make the policy consistent for all users.

Commissioner DiGregorio made a motion to recommend the City Council approve the resolution as written. It was seconded by Commissioner Buckley.

Roll Call Vote: McManus – Yes; Karoutas – Yes; Massingham – Yes; DiGregorio – Yes; Buckley – Yes; Reynolds – Yes – Approved 6-0

B) Transportation Center Parking Lot

Resolution: Recommend to City Council

- 1) Amend the FY20 Fee Schedule as follows:

Transportation Center Parking Lot
Hourly Rate to \$0.50/hr from \$0.25/hr
Daily Rate to \$3.00/day from \$2.50/day
Weekly Rate to \$5.00/week from the current \$15.00/month



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Background: The City incurs significant expenses (lighting, winter maintenance, striping, pavement repairs and crack sealing) to operate the Transportation Center Parking Lot. The City is also responsible for any long term maintenance such as repaving or light pole replacement or repair until 2042.

Commissioner McManus moved to adopt the recommendation to the City Council.
Commissioner Buckley seconded the motion.

Roll Call Vote: McManus – Yes; Karoutas – Yes; Massingham – Yes; DiGregorio – Yes; Buckley – Yes; Reynolds – Yes – Approved 6-0

C) Parking Manager Matters of Interest

No items discussed

D) Commission Members Matters of Interest

The Commission discussed the plans for the permit-only section in the Orchard St. Parking Garage. The Parking Manager reported that signs are ready to be posted, and plans will be implemented per the Parking Commission's future recommendation.

ADJOURN

Commissioner DiGregorio moved to adjourn the meeting. Seconded by Commissioner Karoutas.
Approved 6-0 Meeting adjourned at 9:03 a.m.