



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, 1st Floor Conference Room**
Meeting Date: **Monday, September 9, 2019**
Meeting Time: **9:00 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order.

Present: Councilor Gasses, Councilor Shanahan, Councilor Williams.

Also Present: City Attorney, Joshua Wyatt

2. APPROVAL OF PRIOR MEETING MINUTES – January 2, 2019

3. REVIEW OF GENERAL CODE'S EDITORIAL AND LEGAL ANALYSIS OF CITY CODE

City Attorney Wyatt presented a slideshow to the Committee with an update on the final stage (Stage 3) review of the Code. The presentation outlined the staff comments and questions from General Code on the Editorial and Legal Analysis of the City Code. The Committee went through each staff comment and agreed to the minor edits suggested. Wyatt explained how the fee schedule and fine schedule are City owned documents and we need to ensure they are consistent with General Code's draft.

Wyatt made it clear this is a "last look" to the Code and no substantive changes are to be made. Wyatt also confirmed that the City is comfortable with how the Code is looking, feeling and operating. He made sure the Committee knew the Code draft is only current through May 22, 2019 and the Ordinances regarding Parking and Zoning have not been included. General Code set a deadline for Wednesday, September 11th but it was flexible. The Committee agreed to extend the deadline for further review.

Shanahan suggested to take a couple weeks to take a last look and Williams agreed with taking extra time but wanted to make sure how it was communicated we didn't sneak through any changes and to be very clear they are only making minor edits and nothing substantive is coming through the Committee, but that those would go through the normal process. Shanahan also recommended establishing a Charter Commission.

It was agreed that each Committee member would take a portion of the Code to review for typos, grammar and glaring errors before the next meeting which was agreed to be held on Monday, September 30, 2019 at 9:00 a.m. The Committee also agreed they would not be reviewing the Zoning portion of the Code.

2. GENERAL DISCUSSION

None.

3. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams.

Vote: 3/0.