



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	September 17, 2019
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, September 17, 2019 at 4:31 p.m. in the Superintendent's Office at the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields, Mark Geuther and Dennis Shanahan. Matt Severson was excused. Also present were PC Construction Representatives Garret Bertolini, Nick Rouleau, HMFH representatives Tina Stanislaski, Alan Pemstein, City Attorney Joshua Wyatt, Clerk of the Works Stephanie Cartabona, Business Administrator Libby Simmons, Fire Chief Paul Haas, DHS Principal Peter Driscoll, Superintendent Bill Harbron, Facilities Director Mike Brooks, CTC Director Lisa Danley.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM AUGUST 29, 2019:** Amanda Russell moved, Dennis Shanahan seconded to approve the minutes listed above as presented. An oral **VOTE PASSED 5/0.**
- IV. DUG OUT UPDATE:** Ms. Cartabona updated the committee stating she had spoken with new building trades teacher Jeremiah Mulligan about the dugouts. He is confident the building trades classes will be able to build the dugouts. They hope to be able to complete two dugouts by the end of the year, and the other two by spring of 2021. They will be using the Shaw's field dugouts as a baseline. The dugouts will include storage and have built in benches. Ms. Cartabona will have a better estimate of the material cost for the next meeting.
- V. APPROVE MANIFESTS:**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC285 in the amount of \$500.00 to WS Dennison Cabinets for installation of counters. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC286 in the amount of \$2,062.13 to Ockers Company for migration of services. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC287 in the amount of \$3,227.95 to R.W. Gillespie & Associates for materials testing services for August. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC288 in the amount of \$9,318.42 to HMFH Architects for professional services through August 31, 2019. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC289 in the amount of \$67,186.00 to PC Construction for construction services through August 31, 2019. roll call **VOTE PASSED 4/0. Ms. Greenshields was excused at 5:50.**
- VI. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:**



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Amanda Russell moved, Dennis Shanahan seconded to approve revised Owners Change Order 0030 in the amount of \$61,650.00. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Dennis Shanahan seconded to approve Owners Change Order 0031 for a credit in the amount of \$6,823.11 A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190356 PR-68 Dugout Revisions for a credit in the amount of \$58,236.00 for items associated with the dugout. There will be provision for future power in the dugouts. Pads are already in place. City Attorney Wyatt will review statutes to determine paying for items that PC will not manage, including dugouts, after the project has been closed. The JBC may need to remain active until all funds are active.

Ms. Cartabona noted that there are items that will not be completed by PC that will be the same situation as the dugouts regarding payment.

Ms. Stanislaski questioned the credit for the fence, which Mr. Rouleau clarified that the credit for the fence includes additional costs due to changes (requested by the JBC) to the height of certain sections of fences. These costs were partially covered by a prior change order, however the current change order does not clearly itemize each of these credits and costs. The motion and second were withdrawn so that more discussion could occur on this change order. Ms. Cartabona commented that she is supportive of PC charges due to the additional work specific to this change order.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190382.2 PR-92.1 HS Entry Plantings for a credit in the amount of \$711.00 for deletion of plantings at the teacher parking lot islands. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190400 Teacher Parking Lot Repairs Per Nobis Constructions Observation Report #20 in the amount of \$57,457.00 for corrective repair work to the teachers parking lot. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190402.1 Infield Mix Topdressing Material Credit & Additional Infield Mix per SK14L in the amount of \$27,583.32 for installation of additional field clay mix on softball fields.

Ms. Russell stated that she has pointed out several times that there is a significant difference in softball and baseball fields when documents were provided stating, "baseball" fields instead of softball. She believes that the JBC should not be paying for this since it is the error of the design team. Mr. Shanahan noted that it is also documented in emails.

Ms. Russell added that if the JBC had known all of the issues (including \$400,000 for drainage), they would have made different decisions including not approving a second gym.

Mr. Pemstein admitted that he didn't know there were differences between softball and baseball fields. He noted that if they had received submittals for softball fields, they would have provided to



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Mr. Wotton to approve. Ms. Cartabona provided additional explanations, noting that Mr. Wotton was not at fault for this issue.

Ms. Stanislaski commented that Nobis did the plan for drainage by sloping the fields which they thought would be appropriate drainage for the site. Ms. Russell responded that explanations have been changing for the reason for this issue.

Options included voting on the change order or tabling the motion were discussed. It was determined that a vote would be necessary in fairness to PC Construction since they were authorized to complete the work.

Ms. Russell requested a meeting with Ms. Wernick of HMFH about the softball fields.

A roll call **VOTE PASSED 3/1 (Russell opposed).**

Mr. Driscoll commended Mr. Wotton, commenting that Mr. Wotton essentially served as the Clerk of the Works for the softball field and there would be larger issues without his supervision of the project.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190408 PR-93 Softball Bases for a credit of \$1,558.00. Ms. Cartabona asked that this change order be retracted due to more information on the bases, specifically that installation of the concrete footings for the bases was desired at this time.

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190412 PR-96 Decorative Sandblasting at Courtyard for a credit in the amount of \$4,519.00 for eliminating decorative sandblasted concrete finish at the courtyard. A roll call **VOTE PASSED 4/0.**

Amanda Russell moved, Dennis Shanahan seconded to approve Change Order 190414 Irrigation Water Meter Credit for a credit in the amount of \$4,088.15 for credit for the cost of the water meter utilized for the softball fields irrigation system. A roll call **VOTE PASSED 4/0.**

Ms. Cartabona reviewed the Change Order Log Comments section highlighting the relocation of the basketball hoops. She cautioned that the payment will need to be made next year and wanted to be sure the funding process is known. Mr. Carrier responded that Attorney Wyatt will provide clarification on the process.

VII. PROPOSAL REQUEST APPROVALS: Amanda Russell moved, Dennis Shanahan seconded to approve up to \$2,000 for striping of the fire land behind DHS. A roll call **VOTE PASSED 4/0.**

Ms. Cartabona discussed conduit for power and data for the scoreboard for the softball fields and asked if the JBC would consider receiving a credit for the conduit and solar powering the scoreboard at a possible cost of \$3k-\$5k for the solar kit.

Mr. Driscoll asked the committee to consider moving the scoreboard so that it could be used in two seasons for spring softball and fall soccer. The JBC decided to stay with the conduit since they are



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unsure if solar kit will be purchased in the future. Mr. Bertolini will determine a cost to put one conduit in an ideal location and inform Ms. Cartabona. Mr. Carrier can approve if under \$10,000. Mr. Driscoll noted that if the cost is too high, the scoreboard is fine to remain where it is.

- VIII. INSTRUCTIONAL SERVICES UPDATE:** Chief Haas stated that everything is going well. Some critical items have been resolved. They are still on track for the Certificate of Occupancy by October 11. PC would like substantial completions done by September 23.

The roof top units are all functioning with the exception of one that has a warranty issue.

- IX. PC/HMFH UPDATE:** Mr. Bertolini stated that field work, tennis courts are being finished this week. The priority for everyone is the Certificate of Occupancy. Mr. Brooks commented that they are having some sequencing issues dealing with the temperature changes associated with this time of year. Mr. Pemstein reiterated that remote access would be helpful for engineers, but he understands why IT Director Prosser is opposed to providing this access. Dr. Harbron will take another look into this issue.

- X. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report. She stated that she had received the final payment from the state. \$34,007 is remaining in the contingency after today's change orders.

- XI. MATTERS OF INTEREST:** Ms. Russell reiterated her disapproval of the lights at the front of the stage. Mr. Bertolini responded that he believes they are able to be dimmed. Mr. Brooks added that there are controls for the lights. Mr. Bertolini stated that Griffin is coming in on September 27 and will get more information.

Ms. Russell noted that cosmetology lights haven't been changed yet. Ms. Cartabona will look into it.

- XII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Tuesday, October 1 at 4:30 pm at the Superintendent's Conference Room at the McConnell Center.

- XIII. ADJOURNMENT:** Amanda Russell moved, Dennis Shanahan seconded to adjourn the meeting at 6:05 pm. An oral **VOTE PASSED 4/0.**