



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, September 5, 2019
Meeting Time: 4:00 PM

Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Guy Eaton, Periklis Karoutas, Sean O'Connell, Todd Sigmon, Steven Wyrsh

Absent (Excused/Unexcused): Tim Dargan (Excused), Doug DeDe (Excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Guest: Christine Sieks (public session only).

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Vice Chair called the meeting to order at 4:01 PM.

The Vice Chair called for a roll call attendance. A quorum was present.

The Board welcomed Steve Wyrsh as a new DBIDA Board member.

2. Review and Approval of the July 18, 2019 Public Meeting Minutes.

Motion: P.Karoutas made a motion to approve the July 18, 2019 Board meeting Minutes. Seconded by M.Sylvia.
Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.O'Connell made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Vice Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"



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“Divulgence of the information would affect adversely the reputation of a person other than a member of the body”.
Two-thirds majority needed to pass.

Motion: S.Haddadin made a motion to seal the non-public meeting minutes. Seconded by M.Sylvia. Vote: U/A.

5. New Business:

- **Age-Friendly Project Report: M.Olivier**
Meetings have been difficult to schedule with City Councilors. A draft report, with initial findings, will be put together by the end of the year.
- **Rezoning Coalition-Copy of Final Report: S.Johnson, S.O’Connell**
S.O’Connell and S.Johnson discussed the rezoning process, and the report that was distributed.
- **Healthcare Project: M.Olivier, G.Eaton, T.Sigmon, S.Wyrsch**
Board members discussed assigned task areas and group expectations.
- **Downtown Merchants Report: R.Weston**
R.Weston gave an update of the downtown merchants.
- **BizEdConnect-Project Status Review: D.Dede, T.Sigmon, S.Johnson**
Board members discussed the reinvigoration of the BizEdConnect Program.
- **UNH Liaison: G.Eaton**
G.Eaton discussed his meeting with the UNH Intern Resource Coordinator, and steps for moving forward.
- **Wentworth Home: G.Eaton**
Board members discussed the recent addition to the Wentworth Home.
- **Parking Changes: D.Barufaldi**
Board members discussed the new parking changes.
- **Awards: D.Barufaldi**
D.Barufaldi discussed the awards that were presented by SMG to over 70 Dover businesses.
- **Board Member Assignments: M.Sylvia, P.Karoutas, S.Haddadin, S.Wyrsch**
Board members were assigned to strategic intention areas.
S.Haddadin: Downtown business contacts
S.Wyrsch: Healthcare
M.Sylvia and P.Karoutas: CIP for infrastructure
P.Karoutas: Matters pertaining to the State of NH



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5. Financial Report: July/August 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial reports that were distributed.

Motion: M.Sylvia made a motion to accept the July 31, 2019 & August 31, 2019 Financial Report. Seconded by G.Eaton. Vote: U/A.

6. Manager's Report: Economic Development Section: August 2019.

The manager's report is located in the packet for review.

7. Board Member Comments/Questions:

D.Barufaldi introduced Christine Sieks, and welcomed her. Board members discussed their perspectives about being part of the DBIDA Board.

8. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:45 PM. Seconded by P.Karoutas. Vote: U/A.